

Notes of Neighbourhood Plan meeting, 12<sup>th</sup> October 2016 at Sutton Valence Village Hall.

Apologies : John Davies, Mark Lordon, Lorraine Cook, Janet Burnett  
Present: Barry Armstrong, Eve Poulter, Peter Coleman Brian Jones, Eileen Riden

The Group agreed that they would ensure that the Locality money was used before 31/12/16.

Barry presented a letter from Ann Skippers, a chartered town planner and Independent Examiner of Neighbourhood Plans, she has formerly examined 20 Neighbourhood Plans.

It was agreed to engage Ms.Skinner to look at our Neighbourhood Plan and to hold a session with our Group of up to 3 hours. Ms.Skinners's fee would be £600 to include preparation and travel time, and any expenses incurred. It was agreed to engage Ms.Skinner on Saturday 3<sup>rd</sup> December and the Group would prepare a draft Neighbourhood Plan for her inspection.

The group looked at draft N.P. policies prepared by Flo Churchill, based on Peter's notes (some amendments were needed)

Actions:

Peter will read through the 5 draft policies.

Barry will write foreword to N.P. and chapter 3

Brian will write chapter 1

Eve will write chapter 4

Group will look at chapter 2.

Flo will send through another 7 draft policies to Barry.

Will the Group please send any suggestions or amendments to the draft policies to Peter Coleman who will forward to Flo.

Eileen will speak to Cheryl Parkes, MBC Officer, on Thursday to arrange a future meeting with the Group

Next meeting: Tuesday, 1<sup>st</sup> November

ER