



Suffield Parish Council

NOTICE OF MEETING & SUMMONS TO ATTEND

THE MEETING OF SUFFIELD PARISH COUNCIL WILL BE HELD AT SUFFIELD VILLAGE HALL 24th June 2026 at 6.30pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council

AGENDA

1. Welcome and apologies for absence
2. Declarations of Interest and Requests for Dispensations
3. To confirm minutes of the Annual Meeting of the Parish Council held on 20th May 2026
4. To receive information on matters arising not listed elsewhere on the agenda
5. Reports from County and District Councillors
6. To adjourn the meeting to allow members of the public to speak
7. Finance:
 - 7.1 To receive bank reconciliation up to 31st March 2026
 - 7.2 To formally confirm Mrs M Anderson Dugar as internal auditor 2026-2027
 - 7.3 To receive the Annual Internal Audit Report 2025-2026.
 - 7.4 To approve section 1 Annual Governance Statement 2025-2026
 - 7.5 To approve section 2 Accounting Statements 2025-2026
 - 7.6 To complete the Certificate of Exemption 2025-2026
8. To review Risk Assessment Policy
9. To adopt a Health and Safety Policy
10. To note the new email address for the clerk
clerk@suffield-pc.gov.uk
11. To note the new website address
suffield-pc.gov.uk

12. To note items of information / future agenda

13. To confirm date of next meeting

Wendy Murphy, Clerk of the council

19th June 2026