

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting

Held on Monday 9 January 2017

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. P Callaghan, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. N Vant, Cllr. V Lukaniuk, Cllr. P MacLoughlin, Cllr. D Palmer, Cllr. G Hughes, Cllr. I Horner, Cllr. P Etherington, Cllr. R Silvester.

Also present: Mrs C Mason (Town Clerk), and twelve members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.

Cllr. L Jacobs, Cllr. E Jacobs, Cllr. R Burrows.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None. The Chairman reminded councillors to check and amend, if applicable, their Declarations of Interests Forms.

3. CLERK'S REPORT

Questions raised included the availability of the grounds staff to commence the trimming of the trees in Victoria Avenue; the scan to identify cables on the grass verge prior to the new trees being planted along London Rad (RS to contact SCC for a possible date); an issue regarding trees being felled at Heath Road allowing vehicles to be parked on the tarmac; leaves collecting at the rear of properties south of Heath Road (FHDC to be advised of the problem); clock light and the need for Smiths of Derby to be contacted (contact could be invalidated if an unauthorised person carries out the work).

4. PUBLIC FORUM

Matters raised included a request for a litter bin near Manor House Close; a statement was read out by the new vicar objecting to the Bingo Hall's planning application for eight houses on the site; concerns were raised about the state of the cemetery trees and the progress of the new cemetery (still confidential); drink and drug use (suggested Crime Stoppers be informed rather than the Police); the discovery of a motor bike in the river near to the lock; lack of parking within the town.

Agenda item 6 was now heard.

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

A new noise survey is currently being carried out; flying presently back to normal.

5. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 5 December 2016.

Amendment to minutes in agenda item 3 the wording to read ...**warning strips** to replace cables found.

Signed.....

Resolution Record No. **BTC/62/09/Jan/17**

CARRIED:

THAT THE AMENDED MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 5 DECEMBER 2016 BE APPROVED.

7. TO RECEIVE REPORTS from County and District Councillors, Community Group Representatives.

A report from Cllr. G Hughes relating to the SALC meeting was noted. Cllr. R Silvester said a planning application for a six-classroom extension was waiting to be determined. It is anticipated this will be approved.

8. ACCOUNTS

8.1 Resolution Record No. **BTC/63/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR DECEMBER 2016.

Date	Amount	Supplier	Chq No	Net	Vat
Dec-16	30.00	SALC	105132	25.00	5.00
Dec-16	137.82	Lyreco	105134	114.85	22.97
Dec-16	212.75	Finevale	105135	177.31	35.44
Dec-16	326.16	Stannah Lifts	105136	271.80	54.36
Dec-16	8.75	Thetford Gd Ctre	105137	7.29	1.46
Dec-16	198.00	Alan Cross	105138	165.00	33.00
Dec-16	48.00	Graham Smith	105139	40.00	8.00
Dec-16	66.50	J & D Green	105140	66.50	
Dec-16	18.23	Fengate Fasteners	105141	15.19	3.04
Dec-16	19.20	SALC	105133	16.00	3.20
Dec-16	12.50	Brandon Life	105142	12.50	

8.2 Resolution Record No. **BTC/64/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES A \$137 DONATION OF FIVE HUNDRED POUNDS TO ST NICHOLAS HOSPICE.

9. FEES REVIEW

Cllr. T Simmons and Cllr. D Palmer declared an interest in this agenda item. The Declarations of Interests book was duly signed.

Resolution Record No. **BTC/65/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL AGREES NO CHANGE TO THE FEES FOR ROOM HIRE AND THE ALLOTMENTS.

Signed.....

10. STANDARDS COMMITTEE

Concerning a complaint from Cllr. N Vant against Cllr. T Simmons regarding an alleged breach of the Code of Conduct, the findings of the Standards Committee were read out by the Chairman. The matter has been resolved, there being no breach.

11. RESOLUTION from Cllr. R Silvester No. 183.

Resolution Record No. **BTC/66/09/Jan/17**

NOT CARRIED:

THAT BRANDON TOWN COUNCIL SEEKS ADVICE FROM A QUALIFIED ARBORIST ON THE NEED FOR POLLARDING THE TREES IN THE CEMETERY.

12. RESOLUTIONS from Cllr. V Lukaniuk No. 184 and 185.

Resolution Record No. **BTC/67/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE DIMENSIONS OF THE POLISH MEMORIAL 2.050 METERS (81 INCHES) IN HEIGHT, 1.2 METERS (47 INCHES) IN WIDTH.

Resolution Record No. **BTC/68/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO AUTHORISE THE INSCRIPTION IN ENGLISH AND POLISH. WITH THE NATIONAL EMBLEM TO FIRST ELEVATION (CROWNED EAGLE FACING RIGHT).

13. RESOLUTION from Cllr. V Lukaniuk No.186.

Resolution Record No. **BTC/69/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO ADOPT THE GRASS VERGES FROM SUFFOLK COUNTY COUNCIL LOCATED ON THE THETFORD ROAD, (OPPOSITE THE FLINTKNAPPERS) AND THE TRIANGLE OF LAND ON THE BURY ROAD (OPPOSITE DOCTOR'S SURGERY).

14. RESOLUTION from Cllr. N Vant No. 187.

Resolution Record No. **BTC/70/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO A) UNDERTAKE THE FORMATIVE PRUNING ON THE NEW APPLE TREES IN THE ORCHARD. B) TO REPLACE THOSE NEW TREES WHICH HAVE DIED C) TO REMOVE THE WIRE MESH ENCLOSURES FROM WITHIN THE TREE CAGES. THIS WORK TO BE CARRIED OUT IN THE DORMANT SEASON.

Signed.....

15. RESOLUTIONS from Cllr. P Callaghan No. 188 and 189.

Resolution Record No. **BTC/71/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO AGREE THE TERMS OF REFERENCE OF THE COMMUNITY AND EVENTS COMMITTEE. THE TERMS OF REFERENCE TO READ 'THE COMMUNITY AND EVENTS COMMITTEE WILL RESPOND, WHERE POSSIBLE, TO PEOPLE'S CONCERNS ON LOCAL AMENITIES SUCH AS DRAINS AND POTHOLES, AND FORWARD THESE CONCERNS TO THE RELEVANT AUTHORITIES. THE COMMITTEE WILL BE RESPONSIBLE FOR PROVIDING SEVERAL EVENTS AND ACTIVITIES FOR THE TOWN, TO BE PROMOTED AND SPONSORED BY THE TOWN COUNCIL.'

Resolution Record No. **BTC/72/09/Jan/17**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO APPOINT THREE COUNCILLORS TO THE COMMUNITY AND EVENTS COMMITTEE. COUNCILLORS HUGHES, ETHERINGTON, RIDGWELL WERE DULY APPOINTED. THE CHAIRMAN WILL ACT AS EX-OFFICIO.

16. RESOLUTION from Cllr. G Hughes No.190.

That Brandon Town Council resolves to make contact with the appropriate authority in order to reduce the weight of vehicles using the B1106 (Elveden to Brandon) to no more than three tonnes. An amendment was proposed and seconded.

Resolution Record No. **BTC/73/09/Jan/17**

AMENDMENT CARRIED:

THAT BRANDON TOWN COUNCIL CONTACTS SUFFOLK COUNTY COUNCIL TO EITHER CONFIRM A SURVEY HAS BEEN CARRIED OUT, OR DO SO IF NOT, WITH THE VIEW TO IMPROVE SAFETY ON THE B1106 (ELEVEDEN TO BRANDON ROAD).

17. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/73/09/Jan/17**

CARRIED:

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

18. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 5 December 2016.

Resolution Record No. **BTC/74/09/Jan/17**

CARRIED:

THAT THE AMENDED CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 5 DECEMBER 2016 BE APPROVED.

Signed.....

Agenda item 20 was now heard.

20. NEW CEMETERY

Confidential

19. STAFFING MATTERS

CARRIED:

Confidential

With no further business, the meeting closed at 9.05pm.

Signed.....

Signed.....