

Meeting of Treswell with Cottam Parish Council

Minutes of **Treswell with Cottam Parish Council Meeting** held on the 20th Nov 2024 at Treswell Village Hall, the meeting commenced at 6:30pm.

Council Members & Officer Present:

Cllr Nicola Salter
Cllr Helen Cope
Cllr Rob Hardie
Ed Knox

Chairman
Vice-Chair

Clerk/Responsible

Financial Officer

Also, Present

1

Member of Public



➤ Adjournment – 10 Minute Public Forum

A member of the public discussed concerns over the planning dept's failure to address the hedge removal on Cocking Lane and the potential future of the site.

39/24 To Approve Apologies for Absence

After discussion, Cllr Salter **Proposed**, Cllr Cope **Seconded** and the council **resolved** to accept the apologies of Cllrs Bendall, Tomlinson, K Hardie and Howard.

40/24 To Approve the previous meeting Minutes

After discussion, Cllr Salter **Proposed**, Cllr Cope **Seconded** and the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

41/24 To Record Declarations of Interest in any items to be discussed

Cllr Cope declared an interest in the planning item.

42/24 To Receive District & County Councillors Reports

County Cllr Ogle: Did not attend.

Dist Cllr Richardson: Did not attend and provided an update by email: *"I decided to travel to London to March with farmers from our ward, to attend the no farms no food demonstration. I am concerned the impact recent changes announced by the government will have on our food security along with the uncertainty this creates. Main update from me is the nearby Bess consultation and potential planning application. I shall be raising questions at the next BDC meeting regarding fire safety and the local plan. Removal of winter fuel allowance continues to generate concern in the Ward and I am meeting residents individually. I am following up the recent planning issue in Treswell on Cocking Lane."*

43/24 To receive an update on Highways Matters Raised with Notts County Council/Bassetlaw District Council and to escalate a list of outstanding items with Notts County Council via the County Cllr where necessary

In the 1st instance, cllrs and members of the public should report all new highways matters (street lights, overgrown hedges/trees, pavement/road problems/drainage etc) on the on-line Notts County Council website or MyNotts App, themselves, then, should no action have been taken NCC, bring it to the Parish Council meeting for escalation. The following outstanding Notts County Council items have been chased by the Clerk in between meetings, and Cllr Ogle copied in to escalate issues where necessary:

County Council Item	Issue/Detail	Potential Solution	Progress Made
Treswell Wood - Treswell Wood Icy Road	7 car pile-up on black ice near Treswell Wood	Speed Limit lowered; road added to gritting route & ice awareness signs	27.03.2023 Reply from Highways Manager – <i>"The Ice warning signs shouldn't be a problem. I've contacted the winter maintenance team and requested that this location be assessed for gritting. There have been zero reported accidents since 2019 along this road. (It can take up to 6 months for new additions such as the pile up to come through to us). Therefore, we wouldn't look to reduce the speed limit at this location."</i> 03.04.2023 Reply from Highways Manager – <i>"I've spoken to the relevant manager regarding adding to the gritting route and unfortunately, he has stated it does not meet the criteria to be included in the gritting routes. I have added the Ice Warning signs to my list of schemes for the 24/25 period and will ensure they are done in Q1 (Apr-Jun) to be ready for the winter next year."</i> 16/05/2023

			<p>Chase sent to the Highways Manager regards the sign installation. 21/06/2023 update received “the ice warning signs; I have put these in the programme and they will be installed in the 2024/25 financial year all being well.”</p> <p>20/03/2024 Cllr Howard advised that he has completed works with Notts Wildlife Trust at clearing out the dyke beside the wood, some tree pruning to clear back the canopy shadowing the road are to take place soon.</p> <p>22/05/2024 The Clerk will Chase the Highways Manager for an update on the estimated install date for the Ice signage.</p> <p>18/09/2024 The Clerk will chase the Highways Manager once more and Cc in Cllr Ogle so the matter can be escalated.</p> <p>19/09/2024 – Reply from Highways “<i>The scheme has been pulled, we are unable to erect ice warning signs here due to our guidance from NCC and this site not meeting criteria:</i></p> <p><i>Ice warning signs: Ice warning signs will be considered where icy conditions have been a significant factor in 3 or more reported injury accidents within a 500-metre length over a 3-year period.</i></p> <p><i>Although I’m well aware of the pile up, this would have been recorded as a single accident involving multiple vehicles.”</i></p>
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New Items to escalate:

- Rectory Road – Siding up request - members of the public had over the past 18 months tried to request that the vegetation is cleared from the centre of the adopted highway along the length of Rectory Road. The road starts and ends at the following two what3words locations <https://w3w.co/snowstorm.verve.spelled> & <https://w3w.co/suggested.headline.visitors.silt/earth/dirt> has built up slowly over years in the middle of the tarmac and gradually got thicker, grass has self-set and it makes the road hard for cars to drive down and gives the wrong impression it might be a bridle path or unadopted road but it is a proper tarmacked road. Request to be sent in to Highways Manager to scrape away the centre chunk of earth and grass and remove the debris.

44/24 **Finance:**

Monthly Income & Expenditure

After discussion of the Financial Information circulated by email before the meeting, the council unanimously **resolved** to accept them as a true and accurate record. Cllr Salter signed the bank statement and bank reconciliation.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Future Farming Ltd	Cottam Playing Field Grass cuts 2024	£864
Lengthsman	Laneham Garden Centre – Winter Bedding Plants	£26
Transport TV	2 x Poppy Wreaths	£70
RBLI	War Memorial Poppy Wreath	£25
Total Payments		£885

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw District Council	2 nd ½ Precept	£5,299
Bassetlaw District Council	2 nd ½ Concurrent Grant	£6
Bassetlaw District Council	2 nd ½ Street Cleaning Grant	£146
Total Receipts		£5,451

Bank Balance

The Current Account Balance **£12,510.19**

Direct Debits, and Standing Orders for staff salaries including PAYE, already **approved** unanimously.

45/24 To note planning applications responded to via the Scheme of Delegation

Since the previous meeting the parish council responded via the scheme of delegation as follows and also discussed the following at today's meeting:

- **24/01211/HSE – Demolish Existing Attached Two-Storey Dwelling and Single-Storey Sheds to the Rear. Rebuild a Two-Storey and a Single Storey Extension to Rear of Existing Cottage to form One Dwelling - 2 Turn A Beck Cottage Cottam Road Treswell** – The Parish Council responded as follows:
“The Council has no objections and supports the application.”

46/24 **To Adopt a Sexual and General Harassment Policy & Procedure**

NALC have advised Councils, as employers have a new duty to prevent sexual harassment from October 2024 under S40a Equality Act 2010 Employers, to take proactive steps to prevent Sexual Harassment at work. NALC have advised the adoption of a Sexual and General Harassment Policy & Procedure: *“The policy should provide a range of options for reporting sexual harassment, depending on who the person who has been subject to harassment feels comfortable with.*

- *The policy should provide a range of informal options for dealing with sexual harassment.*
- *The policy should contain a formal complaints procedure for the Employee to use if they wish.*
- *The formal procedure should allow Union representation.*
- *The procedure should be clear about when disciplinary action might be needed.*
- *Only one investigation needs to be conducted into both the Employee's complaint and any subsequent Disciplinary action.*
- *The policy should contain details of help and support available to the person who made the complaint.*
- *Someone who's been sexually harassed will be given paid time off to get help with any resulting physical or mental health problems.”*

After discussion, Cllr Cope **Proposed**, Cllr Hardie **Seconded** and the council resolved to adopt the policy with immediate effect.

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 6:40pm.