

**Draft Minutes of the Meeting of Sutton Maddock Parish Council**

**Held on Thursday 11 January 2018 at 7.30 pm**

**1. Present**

Mr. M. Taylor	Chair	SMPC
Mrs E. Attwood		SMPC
Mrs. D. Ford		SMPC
Mrs A. Hill		SMPC
Mr R. Hotchkiss		SMPC
Mr. M. Speke		SMPC
Mrs S Brumwell		Clerk

**2. Apologies for Absence**

None

**3. Disclosable Pecuniary Interests**

None declared

**4. Chairman's Announcements**

None

**5. Minutes of the Previous Meeting**

**RESOLVED** that the minutes of the meeting held on 9<sup>th</sup> November 2017 are confirmed and signed by the Chairman.

**6. Matters arising from the previous Minutes**

a. Land at Brick Kiln Lane

Councillor Taylor reported that he was awaiting a response from Michael Wood.

b. Brockton Crossroads

The Clerk reported she had contacted Shropshire Council for an update on the recommendations of the Consultant's report. Shropshire Council has reported that they still await the Consultant's report.

c. Planning Enforcement

The Clerk reported on the current position on the planning enforcement issues that have been reported by the Parish Council.

d. Employment Policies

The Clerk reported that NALC have no precedent employment policies and so she will look for precedent policies through ACAS.

**7. Planning**

No planning applications for consideration.

**8. Vacant Seat**

**RESOLVED** to put the Councillor vacancy on the Parish Council website and to design and print a flyer to go to houses in the parish to advertise the vacancy.

Councillors Hill and Taylor will also speak to Welshampton and Lyneal Parish Council as suggested by SALC.

**9. The Councillor/ Clerk Protocol**

The Council **APPROVED** and **ADOPTED** the protocol.

**10. Police Budget and Council Tax Consultation**

The Council noted the details of the consultation. There were no comments.

**11. Provisional Local Government Finance Settlement 2018/19**

Noted.

**12. Finance**

- a. Receipts and payments balance as at 7 January 2018 £4946.66
- b. Payments for Approval:

Clerk's Salary	£184.50
Clerk's Expenses	£9.00
HMRC PAYE	£46.20
SALC Invoice (Good Employers Course)	£67.20
Village Hall Hire	£20.00

**RESOLVED** that the payments above be approved and the cheques were drawn and signed by Councillors Taylor and Attwood.

### 13. BUDGET 2018/19

The Councillors **considered** the proposed Budget which had been revised to incorporate amendments following discussion of the recommended Budget presented at the meeting of the Council on 9<sup>th</sup> November 2017 (**minute 14**).

**RESOLVED** to increase the 2018/19 precept by 5% based on the 2017/18 precept to £2128 to meet increased expenditure.

### 14. Any other business

#### a. New Planning Enforcement Issues

- Brocton House Farm – the conditions of the planning permission granted have not been complied with in respect of the planting up of the earth bund.

**RESOLVED** to raise this issue with planning enforcement.

#### b. New Highways Issues

- Longwood, Sutton Maddock - rocks on grass verge adjacent to highway
- Highways bollards on Sutton Maddock island – these signs have been knocked down and need to be re-set
- A442 flooding – outside of old village hall – this has been an ongoing issue. Water is overflowing from the drain on to the highway causing a hazard for road users.

The Councillors instructed the Clerk to report these issues to the Highways department at Shropshire Council.

c. SmartWater

The Clerk reported that she has merged the list of households in the Parish who have received SmartWater. There is a significant number of households still to receive the SmartWater packs.

The Councillors instructed the Clerk to send the list of households to PC Jess Hindley to ask that she make contact with Councillor Atwood to arrange the delivery of the remaining packs to the households in the parish who are yet to receive them.

d. Parish Clerk role

The Clerk advised the Councillor's that she wishes to give up the post of Parish Clerk due to other commitments. The Clerk advised that she will not give notice until a new Clerk has been recruited.

**RESOLVED** to advertise the vacancy through SALC and on the Parish Council website.

**Date of the next meeting**

**Schedule for Thursday 08 March 2018**

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Chairman, 9 March 2018