

Chadwick End Parish Council

PARISH COUNCIL MEETING

I hereby give notice that an Ordinary Meeting of Chadwick End Parish Council will be held in the Village Hall on 16 September 2026 at 6.00pm, to which you are summoned for the transaction of the following business

Councillors: Andrew Taylor (Chair), Karen Bell (Vice Chair), Angela Cloke, Heather Dewing

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Public Participation. Members of the public are not expected to speak at any other time during the meeting.

*Occasionally members of the public and press may be required to leave the meeting if the council resolves to consider 'confidential business'.

AGENDA

1. **Record of Members Present**
2. **To Receive Apologies and the Reasons for Such Absence**
3. **To receive Declarations of Personal or Pecuniary Interests.**
4. **Public Participation - to receive any questions or presentations from the public
(15 minutes will be allowed for this item)**
5. **To approve the minutes of the Parish Council meeting held on 21 July 2026**
6. **To consider the co-option of Sarah Millington to the Parish Council**
 - 6.1 To consider the co-option of Sarah Millington to the Parish Council
 - 6.2 To receive the signed Acceptance of Office
 - 6.3 To receive the completed Declaration of Interests form
7. **To receive Progress Reports on Outstanding Items not covered later on the agenda
(For information only)**
8. **To receive the reports from Principal Authorities**
9. **Finance**
 - 9.1 To approve the following payments:

Payee	Service	Amount
A Bullivant	Window Cleaning - October	20.00
A Bullivant	Window Cleaning - November	20.00
Fairways	Ground maintenance - September	611.30
Fairways	Ground maintenance - October	611.30
A Sullivan	Caretaker - September - est 12 hours	180.00
A Sullivan	Caretaker - October - est 12 hours	180.00
J Jarman	Locum Clerk - est 24 hours - September	600.00
J Jarman	Locum Clerk - est 24 hours - October	600.00
J Jarman	Mileage to meeting - September	27.50
		£2,198.80

- 9.2 To receive the financial statements for the period ended 8 September 2026
- 9.3 To approve the receipts and payments since the last meeting

9.4 To receive the external auditors' report

10. Village Hall and Playground

10.1 To receive the latest playground and hall checks

10.2 To receive an update on the repairs to the playground equipment

10.3 To consider the playground inspection course for the caretaker

11. Policies

11.1 To review and adopt the Standing Orders

11.2 To review and adopt the Financial Regulations

11.3 To review and adopt the Data Protection Policy

11.4 To review and adopt the Equality and Diversity Policy

12. Planning Committee

12.1 To receive the minutes of the Planning Committee held on 4th August 2026

12.2 To review and adopt the Planning Committee Terms of Reference

12.3 To review and adopt the Policy on Responding to Planning Applications

13. Community Events

13.1 To review community events and consider running a Christmas Fayre

14. Correspondence (for information only)

15. Councillors' Reports

To report on minor matters of information not included elsewhere on the agenda

16. Items for the Next Agenda

17. Proposed date of the next meeting: 17 November 2026 – to consider changing the date due to Cllr Bell's absence



Parish Clerk – Joanne Jarman

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Dated: 9th September 2026