

# **MINUTES OF THE MEETING OF THORPE SALVIN PARISH COUNCIL HELD AT ST. PETER'S CHURCH ON MONDAY 11<sup>th</sup> September 2023**

**Present:** Cllrs. Mr A Colclough (Chair), Ms M Johnson and Mr M Collingwood Mr C Marsh

**In Attendance:** Clerk to the Council- Mrs R Thompson.

There were no members of the public present.

## **091/23 Welcome to the public**

The Chairman welcomed everyone to the meeting.

## **092/23 To receive any apologies for absence.**

There were apologies from Councillor J Cox.

## **093/23 To Declare any interests necessary for this meeting and to identify any agenda items from which the press and public should be excluded due to the confidential nature of the business.**

There were no declarations of interest.

## **094/23 To approve the minutes of the meeting held on 10<sup>th</sup> July 2023**

Councillors Johnson and Collingwood reported that the minutes of the meeting held on the 10<sup>th</sup> of July, which had previously been circulated to members were confirmed as a true record and were signed.

## **095/23 Matters Arising**

### **a) Sorby Field - Play Area report**

The play area report dated 7<sup>th</sup> August 2023 has been received. Councillor Colclough reported that the grass has been cut, the chafer bug traps do not seem to have caught a lot however it does look like the condition of the field is improving. The Clerk reported that the RMBC officer responsible for playgrounds is still on leave and so she has been unable to chase up the swing chains or the small part for the quest with him. Councillor Colclough suggested wait another month and if a price has still not been provided for the part then the Council could contact the supplier direct to get a cost. The clerk agreed to contact the play inspector to chase up the swing chains.

### **b) Parish Maintenance – Coronation Garden, Pump Corner post, etc.**

Councillor Marsh advised that the post on the corner had been removed and that he would chase RMBC.

Councillor Colclough agreed to contact Andy Roddis at RMBC .

Councillor Johnson reported that the plants and shrubs on Coronation garden are need up a trim and tidy up

Councillor Marsh advised that Thorpe in Bloom has contacted Mark Hickton to carry out such duties and may need to be given further instruction on requirements to complete the work as he had some time off during the summer months. Councillor Colclough suggested that the Council waits until after the Thorpe in Bloom AGM to see who takes over chairing the committee and ask their thoughts on their plans to maintain the garden.

### **c) Ladyfield Road Hedges**

Both Councillor Colclough and Collingwood have submitted complaints to RMBC about the issue. Councillor Colclough raised concerns over the hedges overhanging into the road, essentially turning the already narrow road into a single track. Councillor Colclough agreed to draft a letter for the Clerk to send into RMBC on behalf of the Parish Council.

### **d) CCTV update**

Councillor Collingwood advised that Lee Wild has now left RMBC, the Clerk agreed to forward on her contact for CCTV to Councillor Collingwood.

### **e) Road Safety Update**

Councillor Colclough reported that himself, Councillor Cox and the clerk had recently had a site meeting with two representatives from RMBC, the neighbourhood coordinator and someone from the highways department. There is

currently a speed activated sign in situ on Ladyfield Road, this one belongs to RMBC and although they advise it could remain in situ for the next 6 months it could be relocated by RMBC should there be a need elsewhere in the Borough. There is another one on offer that although is relocatable it would be owned by the Parish Council . During the visit, Harthill Road was considered as a location but there was no suitable lamppost to mount the solar powered sign on. The other end of the village was also considered and although there was a post, it was obstructed by a telegraph pole.

It was discussed that Harthill road would be the preferred site, the Parish Council would be responsible for the cost of a new pole and the installation of it, as the proposed site is on a grass verge the farmer that owns that piece of land would need to first give permission. Councillor Cox agreed to contact the land owner to seek permission for the pole to be installed if required.

Councillor Colclough added that the Councillors also asked RMBC to provide costings for a 20mph scheme throughout the village and for details of the criteria used to assess the need for improved road safety measures in particular area.

#### **f) Village Sign**

Couccillor Cox agreed to contact the company regarding the village sign.

#### **g) General Parish Tidy-up and litter pick.**

Cllr Johnson agreed to arrange a community litter pick for the 8<sup>th</sup> of October 2023 (now expected to be scheduled on 29/10/2023).

#### **096/23 Planning**

##### **a) New Applications**

None

##### **b) Decisions**

None.

#### **096/23 New Business**

##### **a) Resident concern regarding dog breeding.**

Councillor Johnson reported that she has been contacted by a member of the public raising concerns over the welfare of dogs at the address of a resident in the Parish, the main concern being that the dogs can be heard barking and whining for extended periods of time. Councillor Marsh agreed to draft a letter for review ahead of forwarding to the clerk.

#### **20/23 Finance**

##### **a) Current balances**

The current balance of the Natwest account is £11757.04

##### **b) Forecast**

Councillor Colclough thanked the clerk for providing the budget forecast and expressed the importance of a forecast to be able to track spending throughout the year.

##### **c) Unity Bank account**

The Clerk received the signed form from Councillors Colclough and Johnson.

##### **d) Cheques to be signed**

Road sweep £286.80

Salary £264.89

Insurance £537.50

Playground Inspection £ 438

##### **e) Audit**

Councillor Colclough advised that he needs to meet with Councillor Cox before returning the Annual Governance Return and agreed to return these forms to the clerk before Wednesday.

#### **097/23 Report by Borough Councillors**

There were no Borough Councillors present.

#### **098/23 Correspondence**

Correspondence had been circulated.

**099/23 Councillors items for discussion only.**

Councillor Colclough asked the clerk to contact Andy Roddis to request the next road sweep for week commencing the 9<sup>th</sup> of October , he added that he would like Mr Roddis to confirm the exact date so that residents can be informed.

**109/23 Date of next meeting 9<sup>th</sup> of October 2023.**

The meeting closed at 8:20 p.m.