



Minutes of the Parish Council Meeting for Mattingley Parish Council

21 March 2016

Heckfield Hall, Heckfield 7.30pm.

Present:

Cllr David Sexton (DS)

Cllr Bob Aylmer (BA)

Cllr Alan Woolford (AW)

Mr Ron Darley (RD) Parish Clerk

No members of the public

Meeting chaired by Cllr Bob Aylmer

REF	AGENDA ITEM	ACTION
16/34	There was no requirement for an Open Forum.	
16/35	Receive Police Report – no police report received.	
16/36	Apologies were received from Cllrs Hughes, Knight & Alderman, B.Cllrs Crampton & Southern and County Cllr David Simpson.	
16/37	Declaration of interest in items on the Agenda <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item</i> – There were none.	
16/38	Confirm the Minutes of the Council Meeting held on 22 nd February 2016. Minutes were confirmed. Proposed DS, Seconded AW, Signed BA.	
16/39	Matters Arising from Council Meeting 22nd February 2016 15/141,15/160, 16/06, 16/22: KA to report on Glebe Wood lease documents. No report. 15/147, 15/160, 16/06 AK/AW to report on local contractor quotes for dragon's teeth – use of local contractors. AW to provide details of contractor who will carry out the work promptly. 15/147/15/160, 16/06, 16/22: AK to report on progress in contacting Robert Thain regarding HARAH & site choice. No report 15/147, 15/160, 16/06: JH to report progress regarding the insertion of regular articles & 16/33: DS to report on HHCC reports in the Whitewater magazine. It was decided that report in the Whitewater should be quarterly. 15/150, 15/160, 16/22: AK to report on contact with resident regarding a proposal for moving the K6 telephone box. No report. 15/154, 15/160, 16/06, 16.24: RD to report on provision of Hound Green furniture and bird/bat boxes. The furniture has been ordered, bat & bird boxes will be provided and RD has asked for a financial statement of the balance of s106 money remaining. 15/161, 16/06, 16/22: DS/C.Cllr DS to provide update(s) on progress regarding	KA AW AK AK RD

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	<p>residents' complaints about increased traffic noise. Resident to be asked to provide information, unless it was sent direct to C.Cllr Simpson.</p> <p>15/162, 16/06, 16/22: Litter bins: RD to report progress. It was agreed to order a specimen bin and if acceptable, a further 5 will be ordered.</p> <p>15/163, 16/06, 16/22: RD to report on action taken to secure compensation for telephone poles on the village green, Hound Green. Action will be taken immediately.</p> <p>BA to report on progress to secure quotations for railway sleepers with handrails, provide accessibility for wheelchairs for access by the disabled (as reflected in the funding) & pushchairs etc across the ditch at 2 points. Contractors are being selected. Details of local contractor are to be provided by AW.</p> <p>15/167, 16/06, 16/22: DS to report on plans to draft wording for a plaque confirming that work in refurbishing the bus shelters in Hazeley Green had been completed & by whom. Wording to be agreed.</p> <p>15/167, 16/06, 16/22: Provision of a spreadsheet to monitor progress against target dates on projects/action items agreed by MPC. A spreadsheet has been drafted, but is to be simplified/shortened.</p> <p>16/13, 16/22: A draft contingency plan to cover the eventuality of a Clerk's departure has been commenced. Draft to be provided in time for April meeting.</p> <p>16/13, 16/22: Memorial plaque to the former Clerk. Wording to be agreed.</p> <p>16/41: Sale of land at Hound Green: Signed sale documents and notice of intended sale have been sent to HCC legal department for their action. Buyers' solicitors have been informed. Progress to be checked with HCC.</p> <p>16/28: BA/KA to report progress in drafting a notice to residents advising them of the increased 2016/17 Precept amount and the reasons for the increase. Action complete. Delete.</p> <p>16/33: DS to report on a neighbour dispute about access across a strip of land (a private road). It is claimed there is an easement for residents to access their houses. RSPB to be asked to erect Private Road notices. DS to contact David Simpson . No further action. Delete.</p> <p>16/33: Parking problems at Hazeley Bottom which raised a number of issues - could RSPB install additional posts - could it be made into a car parking facility, - is it common land, requiring Secretary of State approval. It was agreed to write to RSPB regarding the unsightly parking and asking whether the existing length of white posts could be increased to prevent it. DS to provide photographic evidence</p> <p>16/33: KA/AK to provide feedback on a planned meeting arising from a resident's complaint about broadband speed in the parish. Report at April meeting.</p>	<p>DS/RD</p> <p>RD</p> <p>RD</p> <p>AW/BA</p> <p>DS</p> <p>RD</p> <p>RD</p> <p>RD</p> <p>DS/RD</p> <p>KA/AK</p>
16/40	Council to discuss Glebe Wood Lease: local solicitor to be asked to provide an opinion on the format of the lease.	
16/41	Council to review current banking arrangements: to be considered fully at the April meeting along with electronic banking.	RD
16/42	Council to review Internal Audit arrangements: it was agreed to continue with existing arrangement for the 2016 audit.	
16/43	Council to consider archiving of approved minutes. It was agreed that the Clerk be authorised to have signed minutes bound in spiral binding and placed in the Hampshire Archives at the end of the term of each parish council..	RD
16/44	Council to discuss the Lengthsman Scheme: attendance at a recent meeting was limited to "cluster group" representatives. RD to ascertain which cluster MPC is in and request further information.	RD
16/45	Council to decide whether to arrange for the cutting of footpaths around West	

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	End Farm, twice a year, at an estimated cost of £250. It was agreed that quotes be obtained, but no commitment made until further discussion at the April meeting. Complaints regarding the use of a footpath by horse-riders to be investigated by BA and the matter referred to the ROWO.	BA BA
16/46	Council to decide whether to arrange the replacement of three stiles and a fence post at West End Farm. It was agreed to replace these items. The cost of the stiles is £750.	BA
16/47	Council to discuss MPC's continued membership of the Campaign for the Protection of Rural England (CPRE) (16/33): It was agreed to renew membership of CPRE.	RD
16/48	Council to consider and approve cheque payments: Current account balances as at 29 February 2016 £21,771.43 - Cheques to approve retrospectively: none - Cheques to approve and sign: CQ No. 274: £24.00: Heckfield Hall: Hall hire: 22/02/2016. CQ No 275: £274.97: R. Darley: Salary & expenses: March. CQ No 276: £63.10: HMRC: PAYE: March CQ No 277: £108.00: HALC: Training Course fees. CQ No 278: £2,520: GreenFlints: Installation of 9 gates CQ No 279: £750.00: GreenFlints: Supply of 3 stiles.	
16/49	Council to consider and decide upon the following planning issues: New applications: It was agreed to make no comment on the following applications: -16/00494/00494/PREAPP: White Ladies, Hazeley Bottom: Pre-application advice for proposed replacement dwelling. -1502637/PREAPP: Oakframed Barn, Blue House Farm, Bottle Lane, Mattingley: meeting with conservation officer AND planning officer to discuss conversion of barn to a dwellinghouse. -16/00197/HOU : The Bungalow Aldermoor Farm Reading Road Heckfield: Remove existing attached garage and link, raise roof and provide two storey side extension, front porch and rear balcony and first floor accommodation. -15/02899/FUL: Wedgewood Farm Kennels Wedgewood Farm Hazeley Heath: Erection of new stables block with enlarged stable yard following demolition of existing dog boarding kennels. - 16/00657/CON: Bartletts Farm Reading Road Mattingley: Further information for Discharge of condition 1- details of materials- pursuant to 15/02982/PRIOR Application for prior approval under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) of Proposed Change of use from agricultural building to dwelling under Class C3. The following decisions were noted: -15/02982/CON & 15/02982/PRIOR: Bartletts Farm, Reading Road: Split Decision. - 15/01409/CON & 15/01409/FUL: Merronbrook Ltd Hazeley Bottom: Discharge of conditions- 2 and 3- tree protection details and 4- CEMP- pursuant to 15/01409/FUL Erection of new factory building for joist production. Existing joist unit to be used for general storage in accordance with the prevailing use of the site: Condition Discharged. - 15/02983/HRA: Bartletts Farm Reading Road Mattingley: Notification under Regulations 73 to 75 of the Conservation of Habitats and Species Regulations 2010 in respect of a proposal for change of use from agricultural building to dwelling at	

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	<p>Bartletts Farm, Reading Road, Mattingley:: Opinion issued.</p> <p>- 15/02957/HOU:40 Hound Green Mattingley: Two storey side extension: Granted.</p> <p>-15/02940/LBC & 15/02940/FUL: Hazeley Lodges Bramshill Park Bramshill Demolition of existing rear extensions and structures and erection of a single storey side/rear extension, new fence and gates and detached garage along with internal refurbishment of Hazeley Lodges. Applications withdrawn.</p> <p>-15/02382/HOU: 64 Hazeley Lea: Provision of games room over existing garage including the provision of two dormer window units to the front roof slope Granted.</p>	
16/50	<p>Councillors to report on areas of responsibility</p> <p>Cllr Adam Knight – Not present.</p> <p>Cllr Bob Aylmer – the original 2016/17 budget was done on limited information and asked RD to supply the end of 2015/16 position asap, so that the 2017/18 budget could be reviewed.</p> <p>Cllr Keith Alderman - Not present</p> <p>Cllr Janice Hughes – not present</p> <p>Cllr Alan Woolford – nothing further to report</p> <p>Cllr David Sexton – nothing further to report</p> <p>Clerk – Ron Darley – undertook to arrange for a link direct to HDC planning website</p>	<p>RD</p> <p>RD</p>

Meeting closed 9.20 pm

Next MPC Meeting: 18 April 2016 – Council Meeting. Booked for 6.30pm at Heckfield Hall, followed by Annual Parish Assembly at 7.30.

Signed.....

Date.....

Chairman