



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 12th JANUARY 2022

The Brimp Youth Centre, 6:30pm

PRESENT:

Cllr Chris Draper	Chairman
Cllr Yvonne Forrest	Vice-Chair
Cllr Sue Morrice	
Cllr Len Lovatt	
Cllr Karen Draper	
Cllr Trevor Bowley	
Cllr Rachelle Freeguard	
Mr Chris Fribbins	Parish Clerk

Apologies: Cllr Dave Wiggins

In attendance: 1 Youth Club Leader

- 628 1 **APOLOGIES FOR ABSENCE** Cllr Wiggins (Work)
- 629 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard, Trustee Cross Park Association.
Audio Recording – Cllr Morrice records the meeting for personal use.
- 630 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 8th December 2021** Proposed as a correct record by Cllr Mrs Draper, Seconded Cllr Morrice. **ALL AGREED.**
- 631 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): None
- 632 5 **CLERK'S REPORT**
Haven/Avery Way property boundary There has been correspondence about the fencing erected by Haven on the boundary of their site and the back gardens of Avery Way. There is not a 2m gap and it is narrower in many places. This had not been discussed with the Parish Council who had no power to approve or refuse this work. This is a legal matter for residents of Avery Way who may want to claim a deemed right of way to the rear of their property as there had been gates onto the Haven land since Haven were there, but there may be difficulties in sustaining that argument as it is private land owned by Haven.
Platinum Jubilee – Events for the Queen's Platinum Jubilee need to be planned. The Parish Council owns a Beacon, which is stored at Slough Fort. It was suggested that an informal group of Parish Councillors and other local groups meet to discuss their plans and suggestions. A meeting at Cross Park Pavilion on Monday 17th January was suggested – Cllr Forrest/Freeguard to follow up. This could be advertised on a special page of the Parish Council website.
- 633 6 **BUDGET 1/4/22 to 31/3/23** – A draft budget had been circulated following discussion at the last meeting. Proposed by Chair, Seconded Vice Chair that the budget as circulated be agreed – **ALL AGREED**
- 634 7 **PRECEPT 2022/2023** – As a consequence of the budget, it was Proposed by Cllr Lovatt, Seconded Vice-Chair that the Precept for 2022/23 by £59,385 be set and requested to be collected by Medway Council – **ALL AGREED.** It was noted that there had been a >12% reduction in income, from Medway Council for this year on, due to the removal of the Rural Liaison Grant and passing on of Council Tax Reduction Scheme that was now not passed to Medway Council from Government.

- 635 8 **GRANT REQUESTS** – There had been a grant agreed for the Allhallows School PTA for the staging of a Circus event at the school, but this had been postponed due to COVID and other issues. It was now proposed to hold this at Cross Park in June. Cllr Freeguard would arrange a new Grant Request for this event.
- 636 9 **PLANNING**
- a) **MC/21/3488 Binney Farm, Binney Road** – minor amendment to MC/21/1638 No Objection AGREED
- MC/21/1638 The British Pilot site** – omit access to the east and change plot 2 from a 2 bedroomed unit to a three-bedroom unit to allow for a larger ecological area. No objection AGREED.
- MC/21/3228 Allhallows Holiday Park** -Details of CEMP, Drainage and Noise submitted on MC/19/1820 – Upgrading of central facilities (including the replacement of the car park). Concern to be raised about the usage of the car park, it is suggested that this is for site operations, but the previous application designated this for HGV vehicles of site users (after problems parking at the entrance to the site and local roads due to a ban on those entering the site)- this had been chased by the Medway Planning Manager.
- b) **Medway Local Plan** Publication of Draft and public consultation still delayed due to problems with documentation available and issues with Chatham dockyard allocation for housing. Now consultation expected to be further delayed to April.
- 637 10 **HIGHWAYS AND FOOTPATHS**
- a) **Footpath Officers Report** –Cllr Bowley’s report circulated.
- b) **Verbal contributions** – Cllr Morrice raised issues with horses on the recreation ground and golf course and a claim that the riders could not see the signs banning them from Parish Council-operated land. Tree roots causing a trip hazard in Avery Wood and on the Footpath on the back of Shellduck Close/St Davids.
- c) **Bench at Cross Park** - Proposed Cllr Lovatt, Seconded Cllr Forrest that costings be obtained for a sturdy/sustainable bench - AGREED
- 638 11 **LOCAL ISSUES**
- a) **Countryside Contract** – No issues reported. The Chair had spoken to the contractor about clearing further brambles
- b) **Street Cleaning** – Issue raised regarding cut back of private residence hedge in St Georges Walk (Cllr Freeguard). The Street Cleaner to be approached about this. Rubbish from the Cross Park café was accumulating at the entrance on Avery Way until collection.
- c) **Active Cemetery** – Church responsibility, but lack of volunteers now. Site still being used as storage for building waste etc.
- d) **General Issues** – None Raised
- 639 12 **CROSS PARK ISSUES**
- Cllrs Freeguard declared an interest in this item as a trustee of the charity.
- a) **Expansion of Facilities** – Quote received from UK Power Networks for over £30,000 to install electricity supply to Cross Park Pavilion (currently supplied by Turners/Kingsmead). Raised with Turners who are looking to supply their site via a feed on the far side of the flats and not down the access road now. Turners appraised of the situation, and we are awaiting feedback.
- b) **Building/Land Issues** – Boiler repair required – awaiting our maintenance service provider. Entrance hall flooring needs carpet/lino etc. after problems with sewage backflow.
- 640 13 **THE BRIMP ISSUES including Youth**
- a) **Youth Club Issues** – The club has been closed due to COVID restrictions being re-implemented and the need for children aged 11+ to wear masks indoors. Separate bank account being investigated with Barclays Bank (meeting with Business Manager scheduled for 24th February).

- b) **Floodlighting Football Arena** – Manual switch to be added. Some complaints from properties (some distance away) about lighting being left on – timer to be adjusted to Tuesday evening only for now, timer to be retained as well to switch it off automatically. Some minor adjustment to light alignment required.
- c) **Extending Brick Store** – The Contractor has confirmed that he will be onsite in January/Early February following another job they are completing.

641 14 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice – No meetings.
- b) **KALC (Medway)** – Cllr Morrice/Forrest –
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Next meeting 2/3/22.
- d) **Village Hall** – Payment for excess electricity and floor repairs (Colyn Property Services) approved and to be paid directly to Village Hall committee. Church equipment still stored in the hall and is starting to move back into the church. Approval to cur down problem trees at the hall was agreed at the December meeting, waiting for the tree surgeon.
- e) **Cross Park** – Quotes for extractor fan in the kitchen received but very expensive. External walls are also projected to be internal walls when the hall is extended. Further quotes/suggestions are required. Advertising signs for Cross Park/Café have been ordered to increase the footfall.
There has been an issue with the football pitch following grass cutting, but the pitch is back in use.
The Chair is investigating ‘wet patches’ on the raised area with Southern Water.
- f) **Village Fete** – Cllr Forrest – No meeting.
- g) **Friends of All Saint’s Church** – Cllr Forrest – No meeting.

642 15 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** (Cllr Freeguard declared an interest as an allotment holder) Cllr Forrest – No wheelie bins will be emptied by Medway Council, so waste must be dealt with by allotment holders.
- b) **Recreation Ground and Playpark** Cllr Forrest – Some Online Playground parts arrived and were installed by Colyn Property Services. Waiting for parts from PROLUDIC. Extra four signs to be installed banning horses, motorbikes/quads, but are likely to require fixed poles installed for them.
- c) **Bourne Leisure Liaison** Cllr C Draper – A liaison meeting is being arranged by Chair/Cllr Freeguard. An issue had arisen this evening with a large amount of mud being deposited on the Brimp Road by their site works.
- d) **Allhallows Primary School Liaison** Chair – Cllr Freeguard meeting soon.
- e) **Turners Group** – Work on the expansion has started, details earlier in the meeting.

643 16 **FINANCIAL**

- a) **Finance Monitoring Reports (to 31 December 2021)** Financial reports were circulated, all agreed to note.
- b) **Income**
Receipts November/December Noted
Youth Club Tuck/Subs November £340.33
Youth Club Tuck/Subs December to date £180.00
- c) **To make payments for November** Proposed – Cllr Morrice, seconded – Cllr Forrest that the payments as listed be paid. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	220101
John Price Salary/less PAYE Holiday	220102

Mick Smith Salary/less PAYE	220103		
HMRC PAYE	220104	497.09	
NEST Employee/Employer Pension	220105	69.65	
EDF Energy Brimp Electricity DD	220106	158.00	7.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	220107	2,289.98	381.66
4G Internet Cross Park Broadband	220108	54.00	9.00
Colyn Property Servs Litter Picking Cover	220109	192.77	
TJP Prop Servs Active Cemetery Grass Cut	220110	160.00	
Paid previously, to note			

- 644 **The exclusion of press and public to discuss personal staff issues and the Community Award was moved by the Chair and seconded by Cllr Forrest – ALL AGREED**
- 645 17 **KALC Community Award 2022** – After discussion on potential nominees The Vice-Chair proposed and the Chair seconded a nomination for the award, to be forwarded to KALC ALL AGREED.
- 646 18 **STAFFING ISSUES**
The vacancy for substitute Street Cleaner is being covered on a sub-contracting basis by Colyn Property Services and he is also reviewing the work with the existing street cleaners.
- 647 19 **DATE AND TIME OF NEXT MEETING**
The next meeting will be Wednesday 9th February 2022 at 6:30pm **at the Cross Park Pavilion.**
- 648 20 **FUTURE AGENDA ITEMS** – The Chair has received funding commitments from Medway Cllrs Filmer and Pendergast towards a purchase and siting of red telephone box.
At 21:25 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council