

Mabe Parish Council

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Minutes – 12 November 2020

Minutes of the meeting of Mabe Parish Council held at 7.30pm on Thursday 12 November 2020, a remote meeting held via Zoom.

Councillors present: P Tisdale (Chairman), M Wilkinson (Vice-Chairman), C Cole (until 7.35pm), T Kingsley, K Phillips, R Phillips, Terry Tindle, K West.

In attendance:

Officer present: Clerk to the parish council

| Minute | Agenda Item |
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| | Chairman's Announcements. The Chairman welcomed everyone to the meeting. |
| MPC094 | Apologies for absence – were received from Cllrs Frost and Thomas. |
| MPC095 | Members' Declarations Cllr R Phillips declared an interest in Minute MPC 111 as a Trustee of the WI Hall. |
| MPC096 | To approve written requests for dispensation None. |
| MPC097 | Cornwall Councillor report Cllr Wilkinson reported that C.Cllr Williams had forwarded the requests put forward by the parish council, and would be funding the luncheon club's pasty run at Christmas, as in previous years. |
| MPC098 | Public Speaking – none. |
| MPC099 | <u>Minutes of meeting of the council held on 8 October 2020</u> Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting. |
| MPC100 | Clerk's update report Members noted the update report circulated prior to the meeting. With regard to Remembrance, Cllr Wilkinson will contact the WI to see if knitted poppies can be organised for next year. |
| MPC101 | Planning Applications |
| | a) <u>PA18/11014</u> – Chyan Farm, Jobs Water, Penryn – Lawful development certificate for the existing use of land for a forest school and for the construction of associated buildings and structures Resolved – the parish council does not agree that the buildings and structures |

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| | | <p>have been on site for 10 years, based on their local knowledge of the area. Further information would be needed before the council could support the application. A site visit from the planning officer is requested, as parish councillors are unable to visit.</p> |
| | b) | <p>PA20/09216 – Potters Farm, Halvasso, Penryn – Proposed rear extension.</p> <p>Resolved – application supported.</p> |
| | c) | <p>PA20/09316 – Carnsew Quarry, Mabe, Penryn – Proposed variation of Condition no. 1 of Planning Ref: NR/08/00016/WAS – ie seeking an extension of time in respect to the previous temporary planning consent to continue recycling of inert waste materials</p> <p>Resolved – application noted, with surprise that the public consultation was issued by Cornwall Council after the application had been granted permission. The parish council would have wished to have been consulted before the decision was made.</p> |
| | d) | <p>PA20/08853 – Anneth Lowen, Trenoweth Lane, Mabe Burnthouse, Penryn – Change of use for two shepherd huts and one tepee tent to be used as holiday lets</p> <p>Resolved – application not supported. Concerns at highway safety, there should be a splay on the access from the road. If the application is granted permission, then request that conditions be attached to: 1. prevent an extended use as a campsite or additional units, and 2. to limit use to between Easter and 30 September each year; and 3. that a safe entrance be made.</p> |
| MPC102 | <p>Mabe Emergency Group</p> <p>Cllr Wilkinson reported on the latest from the Mabe Emergency Group:</p> <ul style="list-style-type: none"> - Carried out work supporting families with food over half term, and the pub also supplied hot meals to children eligible for free school meals - December pasty run (funded by C.Cllr Williams) with a festive pasty - Now starting a festive shoebox scheme, extending the scheme to include people in the parish who will be on their own over Christmas - The university has approached MEG and will be jointly supporting students who will be remaining in the area over Christmas - There have not yet been requests for help with food in the current lockdown. - There are currently £148.46 (cash from pasty run donations less shopping in half term and held as funds ready for when further requests are received as the lockdown continues) plus £351.35 in the bank. - Applying for a grant for the Christmas packages for people who will be on their own. - MEG would benefit from additional funding if the parish council is able to source this. <p>Cllr Kingsley noted the effort and resources put in by volunteers, businesses and local</p> | |

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| | <p>people.</p> <p>It was suggested that hi vis tabards be purchased with 'Mabe' wording, for the volunteers at this point, and then to be available for use for events in future. Cllr Wilkinson will look into this further, including the potential for donations of hi vis tabards (eg B&Q, Screwfix).</p> <p>The intention is for MEG to continue in future, post-covid, as a continuing means of support for the community.</p> |
| MPC103 | <p>Mabe Neighbourhood Plan</p> <p>Cllr West report that the questionnaire was due to be finalised, it was being amended to reflect comments received. Cllr Frost has created a NDP facebook page, with a number of people already signed up and lively comments on the page, and on Next Door Mabe, including calls for a car park.</p> <p>The next step will be to get the questionnaire circulated. The grants provider is being contacted, to request an extension on the period of time during which the funds can be spent.</p> <p>Progress was noted.</p> |
| MPC104 | <p>Handover of Play equipment at Mabe Youth & Community Project</p> <p>The clerk reported that the monthly play inspections had commenced and that the remaining pieces of play equipment requiring maintenance are the swings. When they have been fixed, discussions with the MYCP can commence.</p> <p>Cllr Wilkinson reported concern that the drain installed did not seem to be working sufficiently well, with water collecting and some gathering under the matting, noting that this was during a downpour. Cllr West agreed to check the drainage.</p> <p>The update was noted.</p> |
| MPC105 | <p>Property – land behind bus shelter (Treliever Road), and footpath from Cunningham Park</p> <p>Members considered these areas of land, their ownership and whether they could be used for ReGreen Mabe project, and within maintenance responsibility of the parish council.</p> <p>Cllr R Phillips reported that in the early 70's the council had paid solicitors (fees or purchase funds) for the land between the line of the houses and the boundary with Coastline Housing. It was his understanding that the parish council owned the land. The parish council had been required to put a fence on both boundaries and to plant it.</p> <p>ReGreen Mabe plans are to place planters next to the bus shelter, and edible plants in the land between the wall and the boundary with Coastline Housing.</p> <p>Resolved - that</p> <ol style="list-style-type: none"> 1. With regard to the land by the bus shelter, to defer this for further update from Cllr R Phillips at the next meeting. Based on the update at the meeting, it was agreed that that ReGreen Mabe group can start to notify neighbouring |

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| | <p>properties and start clearance work on the bus shelter land.</p> <p>2. It was understood that the footpath between Cunningham Park and Treliever Road was owned by Cornwall Council / Mabe School, and so no further action by the parish council.</p> |
| MPC106 | <p>Review of S.106 funded projects</p> <p>Cllr Kingsley updated:</p> <ul style="list-style-type: none"> - There will not be time within the funding window for purchase of land - 6 planters are planned, and so an order put in for them and also the materials for another 6 planters to be built and installed when the supplier has time to do the work and when there is volunteer capacity to carry out the planting work - Then benches: <ul style="list-style-type: none"> o 2 existing benches to be moved from MYCP to memorial garden and then 2 new benches for MYCP o New benches at Spargo Court (amenity area) (currently owned by Cornwall Council) o Planting at Spargo Court – not to be included as this is due to be covered by the Antron Hill development. o Path for memorial garden – Cllr Tisdale to look into this (membrane and chippings) and then clerk to ask Bob Sanders to provide a cost for installation o Asked whether installation of a safe pedestrian route to the Argal Reservoir could be covered under this funding – Cllr Wilkinson to provide a map to the clerk, to seek agreement from s.106 officers at Cornwall Council. o Benches for the school field (6 to 8 benches) – if the school agrees to use of the benches on their land. Cllr Kingsley to contact the school. o Sign for the memorial garden ‘Mabe Memorial Garden’ – and use design from the ‘Six Men of Mabe’ book (Cllr Kingsley may have access to the original) Clerk to get details for the sign. |
| MPC107 | <p>Footpaths</p> <p>Cllr Tisdale noted that the path at Eathorne still had not been cut, and noted other footpath issues, including damage to the hedge at bluebell wood (horseriders), and the need for replacements signs, finger posts and waymarkers on various paths.</p> |
| MPC108 | <p>Enhanced LMP funding opportunity</p> <p>The footpaths working group had not met since the last council meeting and so there was no further update.</p> <p>Resolved - to delegate to the footpaths group to agree the plan of works for the enhanced LMP funding.</p> |

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| MPC109 | <p>Potential to produce a Walks Leaflet</p> <p>To consider quotes and design options for a potential walks leaflet, and to consider how production of a leaflet may be financed.</p> <p>Resolved – that the parish council will produce a walks leaflet (working with Paul Simmons on design and content), to purchase 1,000 copies from Company A in the report, to be funded from reserves in this financial year.</p> |
| MPC110 | <p>Bloomin Mabe, project proposal for green space on either side of the entrance to Antron Way</p> <p>Cllr Kingsley reported that some quick planting was carried out just before lockdown and that there are plans to do this properly, with planters, and that the parish council enter into a licence agreement with Cornwall Council to do this. It was noted that this would require a commitment for ongoing maintenance by the parish council.</p> <p>Resolved – that the parish council supports installing planters at the entrance of Antron Way, and would enter into the licence agreement with Cornwall Council for permission to do this, and to take on the maintenance responsibility.</p> |
| MPC111 | <p>Grant applications</p> <p>Mabe WI</p> <p>Cllr Phillips stated his interest in this item as a Trustee of the WI Hall.</p> <p>Members considered the application from the WI for funding towards insurance for the WI Hall. It was noted that there was an existing council decision to cover the costs of insurance and external decoration for the hall, and for clarity it was</p> <p>Resolved – that, in accordance with a previous council decision, the parish council will cover the costs of insurance and external decoration of the hall on an ongoing basis.</p> <p>St Laudus Church</p> <p>Members considered the grant application from the church, towards the cost of maintaining the churchyard.</p> <p>Resolved – that the parish council is supportive of the church in its efforts to maintain the churchyard and would like to be able to help, and recognise that this has been a particularly difficult year, but that acting in accordance with local council sector advice on local council powers, regrettably, a grant is not allowed. The council appreciates that this is a very important part of parish life and regrets not being able to do more.</p> |
| MPC112 | <p>Internal Auditor</p> <p>Deferred until the December meeting.</p> |
| MPC113 | <p>Parish Council contribution to Poppy Wreaths for Remembrance 2020</p> <p>Resolved – to cover the cost of donations of £30 per wreath to Cllr Tisdale, totalling £180.</p> |

| MPC114 | <p>Funding opportunity – Western Power</p> <p>It was reported that there was an opportunity to apply for grant funding to support local residents in need over Christmas, with distribution of food / packages to be carried out by MEG volunteers.</p> <p>Resolved - that an application be submitted on behalf of the parish council. Cllr Kingsley volunteered to do this.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| MPC115 | <p>Schedule of payments</p> <p>To approve payments as set out in the attached schedule as amended at the meeting.</p> <table border="1" data-bbox="308 622 1316 1576"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount payable</th> </tr> </thead> <tbody> <tr> <td colspan="3">Online bank payments:</td> </tr> <tr> <td>Southwest Playground Safety Inspections</td> <td>Playground inspection – October</td> <td>£30.00</td> </tr> <tr> <td>R Sanders</td> <td>Footpath maintenance</td> <td>£172.80</td> </tr> <tr> <td>L Dowe</td> <td>Clerk’s salary (October) (note 1)</td> <td>£361.60</td> </tr> <tr> <td>L Dowe</td> <td>Clerk’s expenses (October) (note 2)</td> <td>£35.89</td> </tr> <tr> <td>HMRC</td> <td>PAYE tax and NI (Month 7) (Note 3)</td> <td>£100.01</td> </tr> <tr> <td>P Tisdale</td> <td>Donation towards remembrance wreaths</td> <td>£180.00</td> </tr> <tr> <td>Mabe WI</td> <td>Council’s contribution to running costs – insurance</td> <td>£613.17</td> </tr> <tr> <td>Viking</td> <td>Stationery – correction after 40p missed from payment of latest invoice.</td> <td>£0.40</td> </tr> <tr> <td colspan="3">Direct debit payments:</td> </tr> <tr> <td>EE</td> <td>Oct ’20 mobile phone contract (DD on 7/10/20)</td> <td>£10.46</td> </tr> <tr> <td>Unity Trust Bank</td> <td>Service charge</td> <td>£18.00</td> </tr> </tbody> </table> | Payee | Purpose | Amount payable | Online bank payments: | | | Southwest Playground Safety Inspections | Playground inspection – October | £30.00 | R Sanders | Footpath maintenance | £172.80 | L Dowe | Clerk’s salary (October) (note 1) | £361.60 | L Dowe | Clerk’s expenses (October) (note 2) | £35.89 | HMRC | PAYE tax and NI (Month 7) (Note 3) | £100.01 | P Tisdale | Donation towards remembrance wreaths | £180.00 | Mabe WI | Council’s contribution to running costs – insurance | £613.17 | Viking | Stationery – correction after 40p missed from payment of latest invoice. | £0.40 | Direct debit payments: | | | EE | Oct ’20 mobile phone contract (DD on 7/10/20) | £10.46 | Unity Trust Bank | Service charge | £18.00 |
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| MPC116 | <p>Finance report and bank reconciliation</p> <p>Resolved - to approve the budget monitoring report and monthly bank reconciliation.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MPC117 | <p>Correspondence</p> <ul style="list-style-type: none"> i. Cornwall Council – Mabe traffic feasibility study ii. Cornwall Council – Cornwall Community Governance Review - outcome <p>Noted.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| MPC118 | <p>Agenda items for a future meeting</p> <p>Area of land which the parish council may wish to investigate with regard to ownership, and potentially to agree to register the land. <i>[Cllr Tisdale]</i></p> | |
| MPC119 | <p>Proposed Residential Development in Rame</p> <p>Members considered a proposal for joint working with a developer and neighbouring parishes to provide affordable housing.</p> <p>Resolved – that no comment be given on this proposal until a full application is submitted for consultation.</p> | |
| MPC120 | <p>Proposed Super Eco Self Build Project at Halvasso Ref: PA20/02517 PREAPP</p> <p>Resolved – that no comment be given on this proposal until a full application is submitted for consultation.</p> | |
| | Meeting closed at 10.07 pm | Signed by Chairman |

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