

Mabe Parish Council

Tel: 07964 735 219

Email: mabeparish@gmail.com

Agenda – 29 September 2022

To Members of Mabe Parish Council: Councillors: M Wilkinson (Chair), C Cole (Vice-Chair), B Galke, R Phillips, P Simmons, A Thomas, T Tindle, P Tisdale, K West, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

Notice is hereby given that you are summoned to attend a meeting of Mabe Parish Council on Thursday 29 September 2022 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk/RFO, Mabe Parish Council

22 September 2022

AGENDA

Chair's Announcements, including a minute silence as a mark of respect, following the death of HM The Queen

Agenda no:	Agenda Items
MPC22.23.105	Apologies for absence <i>To receive apologies for absence.</i>
MPC22.23.106	Letter of Condolence to be sent from the Chair to the Royal Family, on behalf of the parish <i>To endorse the sending of a letter of condolence.</i>

MPC22.23.107	Members' Declarations of Interests <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC22.23.108	To approve written requests for dispensation
MPC22.23.109	Cornwall Councillor report
MPC22.23.110	Public Speaking
MPC22.23.111	<u>Minutes of meeting of the council held on 11 August 2022</u> To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
MPC22.23.112	Clerk's update report <i>Refer to separate report</i>
MPC22.23.113	Planning Applications
	a) PA22/06845 – Land West of Rosslyn, Halvasso, Penryn TR10 9BY – Erection of 2 stables and associated barn for storage.
	b) PA22/07752 – Tara, Treliever Road, Mabe – Proposed single-storey extension to rear to provide a boot room, and a bedroom en-suite with dressing room.
	c) PA21/04825 – Lane at Penvose Farm, Roskrow, Penryn – Reserved matters application for appearance, landscaping, layout and scale following Outline Approval PA16/11983 dated 26.09.2018 for proposed development of a student village, new highway access, landscaping and associated infrastructure. Note: a consultation response to this application was sent following the 11 August meeting of the council, however this council reserved the right for further comment, pending a meeting with the applicant.
	d) <i>Any consultations received by the parish council by 5pm, Friday 23 Sept. 2022</i>
	PARISH ISSUES
MPC22.23.114	Mabe Neighbourhood Plan [Cllr West] - <i>To receive an update on progress of the creation of the Mabe Neighbourhood Plan.</i>
MPC22.23.115	Footpaths <i>To consider actions needed to progress:</i> <i>i. The current LMP rights of way maintenance programme</i> <i>ii. The current Enhanced LMP works</i>
MPC22.23.116	Tree planting and benches at Summerheath and the land next to Spargo Court <i>To receive the planting agreement terms from Cornwall Council, to agree the actions before planting, and to agree the purchase and installation of benches.</i>
MPC22.23.117	Ongoing issues following the Highways Improvement works [Cllr Wilkinson] <i>To consider steps the parish council can take to help the review process to assess and improve if necessary.</i>

MPC22.23.118	Road crossing at Kingston Way / University [Cllr Wilkinson] <i>To consider steps the parish council can take to help improve highway safety at this location.</i>
MPC22.23.119	Review of S.106 funded projects <i>To receive an update if available, and agree the next steps for s.106 projects, including consider uses for the remaining s.106 funds</i>
MPC22.23.120	Coastline [Cllr Wilkinson] <i>To consider how the parish council can work with Coastline Housing to bring about improvements for local residents</i>
MPC22.23.121	Community Transport Ideas [Cllr Wilkinson] <i>To consider supporting Community Transport schemes within the Community Network Area</i>
	ACCOUNTS AND GOVERNANCE
MPC22.23.122	Arrangements for binding and archiving of the Condolence Book <i>To agree the arrangements for the binding and archive of the Condolence Book, forming a record of the thoughts and condolences of local residents following the death of HM The Queen</i>
MPC22.23.123	Replacement of office mobile phone and call package <i>To agree a new office phone and call package</i>
MPC22.23.124	Councillor Training <i>To approve online training on Staffing Committee, provided via CALC – attendee: Cllr Wilkinson. Cost to the council: £100 + VAT (15,22,29 November, three-part training)</i>
MPC22.23.125	Climate Change training [Cllr Simmons] <i>To consider providing Climate Change training.</i>
MPC22.23.126	Schedule of payments - <i>To approve payments as set out in the payments schedule, and to retrospectively endorse the payments made in accordance with Financial Regulations, following the cancellation of the 15 September meeting of the council.</i>
MPC22.23.127	Finance report and bank reconciliation - <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>
MPC22.23.128	Civility and Respect project (a NALC/SLCC, OVW and County Associations Project) <i>To consider signing up to the Civility and Respect Pledge, and to consider training opportunities</i>
MPC22.23.129	Communications and Email Protocol <i>To consider adopting a Communications and Email protocol for the council.</i>
MPC22.23.130	Review of Standing Orders and Financial Regulations <i>To review in line with model policy documents and advice from NALC/CALC, and to review the provision for time limits on speakers during debate</i>

MPC22.23.131	<p>External Audit arrangements 2022/23 until 2026/27</p> <p><i>To consider whether to opt-out of the Smaller Authorities Audit Appointments arrangement.</i></p>
MPC22.23.132	<p>Migrating to new parish council email addresses</p> <p><i>To review the progress on moving to new email addresses for all cllrs and the clerk.</i></p>
COMMUNITY LINKS & CONSULTATIONS	
MPC22.23.133	<p>Cornwall Council consultation – Statement of Principles under Gambling Act 2005</p> <p><i>To consider submitting a consultation response. Refer to email forwarded to all councillors on 5 September 2022.</i></p>
MPC22.23.134	<p>Climate Group – regular update <i>To receive a monthly update from the Climate Group</i></p>
MPC22.23.135	<p>University Update <i>To receive a monthly update from the University</i></p>
MPC22.23.136	<p>Correspondence</p> <p>1) Let Cornwall Decide – Mabe’s view on a Mayor of Cornwall <i>To consider the correspondence and the suggested motion included in it.</i></p>
MPC22.23.137	<p>Agenda items for a future meeting</p> <p>i. Any matters deferred from, or raised at this meeting ii. Replacement of the Bier House roof</p>
MPC22.23.138	<p>Matters for decision, information excluded from the press and public</p> <p>To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business</p>
<u>CONFIDENTIAL ITEMS FOR DECISION</u>	
MPC22.23.139	<p>Clearing the land behind the bus shelter, Treliever Road - <i>To agree the works to be carried out to clear overgrowth, brambles and leylandii</i></p>
MPC22.23.140	<p>Replacement of bus shelter roof, including gutters</p> <p><i>To consider the quote/s received for this work.</i></p>