

**MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL**  
**held at 8.00 pm Wednesday 13<sup>th</sup> March 2019**  
**at EAST WORLDHAM VILLAGE HALL**

**Present:** Cllrs Andrew Aldridge (Chairman), Terry Blake, Bill Fife, William Brock, Tessa Gaffney, Mary Trigwell-Jones; Robin Twining (Clerk). District Councillor David Ashcroft, 0 Members of the public.

**131/18 To receive and accept apologies for absence**

None received.

**132/18 Minutes from previous meeting**

Minutes of the Worldham Parish Council held on 6th February were approved and duly signed by the Chairman

Proposed by Cllr Blake and seconded by Cllr Fife All in favour and duly RESOLVED.

**133/18 Declaration of Interest**

None declared

**134/18 The floor will be opened to the public to raise any matters of concern or interest**

No questions or issues were raised.

**135/18 To receive a report from the District Councillor**

District Councillor David Ashcroft reported that the EHDC draft Local Plan is out for consultation. The EHDC budget has been approved. A new waste contractor has been decided between EHDC, Havant and Norfolk. The AMA planning application has been withdrawn. The District Councillor will continue to pursue that the AMA should not hold the Jalsa Salana under the 28 day rule – due to negative impact on the local economy and landscape issues including the loss of screening along the B3004. Part of the verge is on County Council's land

**136/18 Review of actions from last meeting - Annex A lists action points that are in progress, pending or have been completed.**

Councillors noted that some of the Action Points had been completed and others were on-going.

**137/18 Planning**

a) Applications received, decisions and actions made since last meeting

WPC ref number:      wpc 2017/08                      SNDP Ref number:      SDNP/17/03732/FUL  
Site address:        Land at Meadow Farm Green Street East Worldham  
Proposal:              Siting of a caravan as self-contained habitable accommodation for a full-time worker for a period of three years

**Councillors noted:** Application approved. Temporary permission granted until 31<sup>st</sup> March 2022.

WPC ref number:      wpc 2018/05                      EHDC Ref number:      57718  
Site address:        The Clock House, Truncheaunts Lane, East Worldham, Alton, GU34 3AA  
Proposal:              Deed of variation of S106 agreement dated 2000 on application 27227/006 to remove the rental clause.

**Councillors noted:** Awaiting decision.

WPC ref number:      wpc 2018/08 and wpc 2018/17  
SDNP Ref number      SDNP/18/02170/FUL  
Site address:      Oaklands Farm Green Street East Worldham Bordon GU34 3AU  
Proposal:            Change of use of Oakland Farm and associated land holdings from Agriculture and B8 (Open Storage) to mixed use Agriculture, B8 (Open Storage) and Seasonal Event Space associated with the holding of Religious Festivals and other activities associated with the Ahmadiyya Muslim Association; including the provision of external storage space, new landscape and revised ventilation and extraction equipment in association with the onsite kitchen

**Councillors noted:** The application was to be considered by the SDNPA Planning Committee on 14<sup>th</sup> March, with the planning officer recommending refusal. The AMA has now withdrawn the application. The planning officer felt that holding the Jalsa Salana could meet with the SDNPA’s statutory purpose. Councillors felt that if the AMA addresses the reasons for refusal, they might get permission if they applied again.

Councillors noted that the AMA are still in breach of number of existing planning conditions, which they had admitted in their withdrawn planning application. It was agreed that the Parish Council should write to the planning enforcement officers at SDNPA concerning the breaches. Cllr Blake said that he was going to raise the issue of lighting which is from dusk to dawn.

New Action Point March 01-19 Clerk to write to SDNPA regarding the breaches in the current planning conditions relating to Oaklands Farm.

WPC ref number: wpc 2018/14 SDNPA Ref number: SDNP/18/06028/FUL  
Site address: 1 Tyling Cottages Green Street East Worldham Bordon GU34 3AU  
Proposal: Tractor and implement store after removal of existing poly tunnel and container

**Councillors noted:** Application in progress.

WPC ref number: wpc 2018/15 and wpc 2018/18 SDNPA Ref number:  
SDNP/18/06027/HOUS  
Site address: 1 Tyling Cottages Green Street East Worldham Bordon GU34 3AU  
Proposal: Single storey extension to side and rear, and detached double garage

**Councillors noted:** Application in progress.

WPC ref number: wpc 2018/19 SDNPA Ref number: SDNP/19/00346/FUL  
Site address: Land South of Green Street East Worldham Bordon GU35 9NN  
Proposal: Proposed new vehicular access and grassed tiled turning area

**Councillors noted:** Application in progress.

b) To consider and decide on the Parish Council’s response to planning applications received since the last Parish Council meeting

None received

c) To consider and decide on the Parish Council’s response to planning applications received since the agenda was published *if any*:

None received

#### **138/18 To discuss and agree on the Parish Council’s response to the EHDC draft Local Plan consultation**

Cllr Blake apologised that he had not yet drafted the Parish Council’s response. Once drafted it will be circulated to Councillors for their comments. Cllr Aldridge stated that he had been involved with the Alton Society in preparing their response. He had prepared the response regarding the land at Wilsom Road and had pointed out that the land designated for employment use lies within the boundary of Worldham Parish Council.

#### **139/18 Finance and accounts**

a) The monthly finance report and schedule of expenditure was agreed.

Proposed by Cllr Aldridge and seconded by Cllr Blake All in favour and duly resolved.

The current accounts balance as at 13<sup>th</sup> March 2019

TSB current account balance:	<b>£6,262.33</b>
TSB Business Instant account balance:	<b>£12,367.68</b>

<b>Total balance of both accounts as at 13/3/19:</b>	<b>£18,630.01</b>
Less funds received for projects not yet spent	£4,445.00

<b>True closing balance</b>	<b>£14,185.01</b>
<b>Total balance of Community Benefit Fund</b>	<b>£8,960.20</b>

**Payments authorised and paid at March meeting**

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			<b>Payments authorised and paid since February meeting</b>	<b>0</b>	<b>0</b>
			<b>Total Payments authorised &amp; paid since February meeting</b>	<b>0</b>	<b>0</b>
			<b>Payments authorised and paid at March meeting</b>		
13/3/19	24	R Twining	R Twining - February salary Month 11	506.70	
13/3/19	24	R Twining	R Twining - March salary Month 12	506.70	
13/3/19	25	M A Irwin	Repairs to roof and ceiling at East Worldham village hall	2,300	460.00
			<b>Payments authorised and paid at March meeting</b>	<b>3,773.40</b>	<b>460.00</b>

**Total Receipts Received**

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
13/2/19	500129	Various	Alton Runners £15 hire of tables; EW Players – use of hall £100	115.00
18/2/19	Direct	HMRC	VAT Refund	1,346.40
12/3/19	BACS	AXA	Insurance Claim for repairs to roof and ceiling at East Worldham village hall	1,498.84
13/3/19	500130	Worldham Community Benefit Fund	Grant to repairs to roof and ceiling at East Worldham village hall	800.00
13/3/19	500130	Worldham Community Benefit Fund	Grant to purchase a humidifier for the East Worldham village hall	215.00
<b>Total Receipts Received</b>				<b>3,975.24</b>

**Worldham Community Benefit Fund**

Total Paid in £0                      Total Paid out £1,015 to Worldham Parish Council

**140/18 To receive an update on the East Worldham village hall repairs**

Cllr Gaffney reported that the repairs to the roof, ceiling and toilets had been completed, on time and to budget. Cllr Blake and Gaffney thought that the builder, M A Irwin, had done a good job and his details should be retained on file. Everything has been returned to the storeroom apart from the Parish papers which the Clerk intends to sort out in the coming weeks.

The Clerk confirmed that he had received the invoice from M A Irwin for £2,300 plus VAT. He had chased the insurance company for payment of the insurance claim of £1,498.84 and he was told that it should be paid into the Parish accounts within the next 24 hours. Councillors had at the last meeting agreed that £800 from the Worldham Community Benefit Fund should be used to help fund the repairs.

The resolution that the Worldham Community Benefit Fund should contribute £800 to the repairs was proposed by Cllr Fife and seconded by Cllr Aldridge. AIF and duly resolved.

Cllr Gaffney reported that the windows in the toilets may need painting shortly. Volunteers are required for a Village Hall working party being held on Saturday 6<sup>th</sup> April.

The Clerk reported that he had circulated to Councillors the research undertaken by Phil Harding on dehumidifiers. It was agreed that a new dehumidifier was required for the hall.

The resolution that the Worldham Community Benefit Fund should provide a grant to Worldham Parish Council of £215 to purchase an Eco Air DD332 Classic humidifier was proposed by Cllr Aldridge and seconded by Cllr Brock. AIF and duly resolved.

The Clerk was asked to arrange with Phil Harding the purchase of the dehumidifier

New Action Point March 02-19 Clerk to arrange with Phil Harding the purchase of the dehumidifier

**141/18 To receive an update on the traffic mitigation proposals**

The Clerk reported that he will be placing the order for the SID later this week. Delivery is normally about 14 days.

**142/18 To note any issues regarding the state of the roads, pavements and footpaths in the Parish, including work by the Lengthsman**

Councillors noted that the repairs along Wyck Lane, including to the gully, have been completed. The man hole cover near “Selborne” has been repaired. There are pot holes near Littlewood Cottage, West Worldham and it was noted that cracks are beginning to appear again along Green St. which the Clerk was asked to report to Highways. The pot holes in Shelley’s Lane have been marked up.

**143/18 To receive and approve a report from the Clerk:**

The Clerk had previously circulated his report to the Councillors regarding Correspondence received and Meetings to attend and attended which was accepted by them. The report is attached as Annex A to these minutes.

**144/18 To note any issues that has been brought to Councillors attention**

Councillors noted that the Updated Parish Plan had not yet been adopted/endorsed by either EHDC or SDNPA despite it being sent to them in October/November 2018. The Clerk was instructed to contact EHDC and SDNPA to chase progress

New Action Point March 03-19 Clerk to contact EHDC and SDNPA regarding the progress of them adopting/endorsing the updated Worldham Parish Plan.

Councillors noted that a large white van is parking outside the village hall most nights. Although the owner is entitled to park in the lay by, it is taking up some of the limited parking space for the hall. It was suggested that the owner could ask whether he could park in the 3 Horseshoes car park.

Councillors expressed concern regarding the cracks between the lay-by and the B3004 at the village hall. The Clerk was asked to report these again to Highways as a safety hazard.

Councillors noted that Cllr’s Blake, Gaffney and Trigwell-Jones are intending to stand down as Councillors at the Parish Council’s elections in May.

**145/18 Dates of next Parish Council Meeting**

To note the next Parish Council meetings will be held on 3<sup>rd</sup> April starting at 8.00 pm

Councillors noted that the date of the Annual Parish Assembly will be on Wednesday 10th April starting at 7.30 pm and the first meeting after the Parish Council’s elections will be on Wednesday 8th May.

### **146/18 Exclusion of press and public**

It was resolved to exclude the press and public from the meeting due to the confidential nature of the business about to be transacted – to discuss the recruitment and appointment of a new Clerk. The minutes are held in the confidential file.

The Chairman closed the meeting at 21.30 pm

### **New Action Points**

<b>Action ID</b>	<b>Action detail</b>	<b>Owner</b>
March 01-19	Clerk to write to SDNPA regarding the breaches in the current planning conditions relating to Oaklands Farm.	Clerk
March 02-19	Clerk to arrange with Phil Harding the purchase of the dehumidifier	Clerk
March 03-19	Clerk to contact EHDC and SDNPA regarding the progress of them adopting/endorsing the updated Worldham Parish Plan	Clerk

Actions points from previous Worldham Parish Council Meetings:

<b>Action ID</b>	<b>Action detail</b>	<b>Owner</b>	<b>Status</b>
January 04-18	Clerk to investigate on how to arrange the removal of temporary road signs.	Clerk	On-going
August 01-18	Clerk to talk to Nick Easeman and Chris Patterson of SDNPA to see if there are any SDNPA funds available to pay for village gateways	Clerk	On-going
Sept01-18	Clerk was asked to contact Abbey Sullivan , Countryside Access Ranger re kissing gates	Clerk	On-going
Sept02-18	The Clerk to report the cracks between the pavement and the road outside the East Worldham village hall	Clerk	On-going

## **Annex A**

### **Clerk's Report March 2019**

- 1. HALC have issued a guidance note on Making Tax Digital (MTD) for VAT**

Where a council is not VAT-registered and reclaims using a VAT126 form, (which is the case for Worldham Parish Council) it will NOT be affected during 2019/20, nor does it seem likely this will change in 2020/21.
- 2. Press Release issued from Lasham Gliding**

In addition to the proposed change to the airspace around Farnborough, there is a long list of other planned changes to the airspace in the UK which will affect both general aviation and people on the ground. On 5 February, Southampton Airport stated on the CAA's website (<https://airspacechange.caa.co.uk/PublicProposalArea?pID=115>) that it was submitting an airspace change proposal (ACP) to expand its airspace. At an assessment meeting held at the Hilton Hotel, Gatwick Airport on 22 January 2019, Southampton stated that new routes would overfly some new communities, not currently regularly overflown. It also stated that there is work ongoing as part of the airport's master plan to consult with local communities including parish councils. The proposed flight paths are near but do not go over Worldham Parish.
- 3. Hampshire ALC 2019 Annual Conference**

This is being held on 13th March 2019
- 4. EHAP&TC meeting**

The next meeting of EHAP&TC will be on Wednesday, 27th March at 7.00pm in the Council Chamber at Penns Place. The agenda will include items on S.106, CIL and the EHDC Local Plan. Cllr Aldridge agreed to attend the meeting.