

STALISFIELD PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on 10 May 2019 in Stalisfield Village Hall.

Present: Cllr Cat Horn (Chair), Cllr Holly Alexander, Cllr Tracy Dove, Cllr Chris Norwood and Cllr Nina Williams; and Mrs Wendy Licence (Clerk)

All Councillors signed a Declaration of Acceptance of Office in the presence of the Clerk.

1. Election of Chairman

Cllr Williams **PROPOSED** Cllr Horn for Chairman; **SECONDED** by Cllr Dove: **AGREED UNANIMOUSLY**. Cllr Horn duly signed a Declaration of Acceptance of Office in the presence of the Clerk.

2. Apologies

Apologies had been received from KCllr Andrew Bowles and SBCllr David Simmons: apologies noted.

3. Declarations of interest

None were declared.

4. Minutes of the Parish Council Meeting Held on 9 January 2019

Cllr Horn read the minutes of the meeting held on 9 January 2019. Councillors **AGREED UNANIMOUSLY** to accept the minutes of the meeting as read and Cllr Horn duly signed the minutes as a true record.

5. Matters Arising from the Minutes

Cllr Horn said it needs to be ascertained when the verges will be cut.
ACTION: Clerk to contact Kent County Council.

Cllr Horn reported the notice board had been completed and installed.
ACTION: Clerk to invoice the village hall for share of the notice board.

6. Public Time

No members of the public were present.

7. Planning Matters

No planning applications had been received.

8. Finance

i. Annual Governance Statement

Councillors approved the Annual Governance Statement which was duly signed by Cllr Horn and the Clerk.

ii. Annual Return for the Year Ended 31 March 2019

Councillors approved the Accounting Statement which was duly signed by Cllr Horn and the Clerk.

iii. Councillor expenses

There were none.

iv. Invoices

Maypole Construction Ltd was paid £380, out of meeting, for the balance of the notice board (cheque no 269).

Old English Inns was paid £120, out of meeting, reimbursement of the Christmas Tree (cheque no 270).

Mr D Horton was paid £400, out of meeting, for open space maintenance (cheque no 271).

a) KALC Subscription

It was **AGREED UNANIMOUSLY** to pay the KALC subscription of £147.86 (cheque no 272).

b) Came & Co Insurance renewal

It was **AGREED UNANIMOUSLY** to pay Came and Co the insurance renewal £218.00 (cheque no 273).

c) Any other invoice for approval received by 10 May 2019

It was **AGREED UNANIMOUSLY** to re-issue cheque no 224 in favour of Tunstall Parish Council (cheque no 274).

9. Any Other Business

No other matter was raised.

10. Date of next meeting

The date of the next meeting is Wednesday 10 July at 7.30pm in Stalisfield Village Hall.

There being no other business, the meeting finished at 8.45pm

Signed as a true copy of the meeting

Chair

Dated this 10th day of July 2019