



WINCHFIELD PARISH COUNCIL

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- Chairman • Andrew Renshaw • Talbothays Farm, Station Road, Winchfield, Hook, Hampshire RG27 8BZ
• e-mail: andrew.renshaw@talbothays.co.uk • Tel: 01252 843566
- Clerk • Alison Ball • 54 Lapin Lane, Basingstoke, Hampshire RG22 4XH
• e-mail: winchfieldparishclerk@outlook.com • Tel: 01256 810649

MINUTES OF THE MEETING OF WINCHFIELD PARISH COUNCIL HELD ON MONDAY 26 MARCH 2018 IN WINCHFIELD VILLAGE HALL STARTING AT 7.30 PM

PRESENT: Cllr A Renshaw (in the Chair), Cllr H Dicks, Cllr L Hodgetts, Cllr P Jackaman and Cllr M Williams

Mr C Griffin, Footpath Warden

8 members of the public

Mrs A Ball (Clerk)

1. APOLOGIES

Apologies were received from Cllr Simpson (HCC), Cllrs Crampton and Southern (HDC) and members of the Neighbourhood Policing Team.

2. DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT (2011)

A dispensation was granted in May 2015 to Cllrs Renshaw, Dicks, Jackaman and Williams and in May 2017 to Cllr Hodgetts to participate in all discussions and decisions by this Council relating to the emerging Local and Neighbourhood Plans and associated matters until May 2019.

As at previous meetings, the Chairman declared his ownership (with his wife) of 45 acres of land in the parish which had been the subject of overtures from developers. He reiterated that the land is not available for development.

Cllr Jackaman declared an interest in item 10 Broadband as he would be likely to benefit from any improvement in speeds.

Cllr Williams declared his membership of Winchfield Action Group and an interest in item 10 Broadband as he would be likely to benefit from any improvement in speeds.

3. PUBLIC PARTICIPATION WITH REGARD TO ITEMS ON THE AGENDA

The Chairman invited members of the public to participate in any of the ensuing discussions through the Chair.

4. MINUTES OF PREVIOUS MEETING

The Minutes of the meeting held on 15 January 2018 were accepted and signed as a correct record.

5. MATTERS ARISING

5.1. Potbridge Scrapyard, Totters Lane (item 5.1)

The Chairman reported that a High Court hearing had recently taken place and the operator had been fined £5,000 plus £12,000 in costs for ten breaches of the High Court injunction. There was still more that needed doing in relation to this site. The SSSI land known as the Donkey Paddock was still full of vehicles which needed to be removed. A meeting had been organised by HDC on 11 April involving

all the various agencies to coordinate action. Ranil Jayawardena MP had been involved and had written to Natural England to request that it takes action.

6. COMMUNITY SAFETY

Prior to the meeting the Police had submitted a report detailing incidents in Winchfield in the last 30 days but there was nothing substantial to report.

Cllr Dicks, Cllr Hodgetts and Cllr Hodgetts' husband had met twice to give consideration to the placement of a Speed Indicator Device (SID) in the village. There were two types of SID: the first showed the actual speed of a vehicle, the second showed a reminder of the speed limit for the road. Cllr Hodgetts was aware that signs including both were available and could also include a happy or sad face to indicate whether a vehicle was travelling in breach of the speed limit or not.

The group had looked at the guidance available from HCC on SIDs which gave the appropriate sightlines that would be needed for the installation of a SID including details of how many metres would be needed for each speed limit. In all cases this required quite a substantial stretch of straight road which was a problem in most of the village. It also suggested that SIDs should only be placed in each location for a maximum of two weeks, three times a year. The rationale for this was that research had shown that after this time drivers did not pay them attention and the effectiveness would be limited. The question was asked whether the Parish Council wanted to continue to look into this, considering that most of the roads in the village would not fit with the criteria set by HCC.

Cllr Hodgetts presented a draft document to the meeting which set out five proposed locations for the placement of a SID:

- Odiham Road – outside Dignity
- The Hurst – by the Barley Mow
- Odiham Road – by Winchfield House
- Pale Lane
- Station Road

The document included pictures of the proposed locations and was in the format HCC required for the consideration of any sites for approval. Cllr Hodgetts was aware that all but two of these locations would not fit all the HCC requirements, particularly as HCC suggested the road should have a speed limit of 40mph or less. However, the guidance was written in 2011 and many things had moved on since then. The meeting discussed whether to submit the document to HCC for approval and it was agreed that it should be. It was felt that even if the locations were refused, it would draw the attention of officers to the specific roads and may raise the profile of the speeding and traffic issues in the village. It was hoped that if the locations were refused for a SID that alternative options would be suggested by HCC. Cllr Hodgetts agreed to circulate the draft application by email for comments prior to its submission to HCC. All felt it would be good practice to copy in Cllr Simpson on the application to keep him informed. It was agreed that an officer from Hampshire Highways should be invited to attend the AGM in May.

The meeting talked about an accident near the Barley Mow the previous weekend and the belief that it had not been officially recorded even though it had caused serious damage to a vehicle and was likely to have resulted in injury. It was agreed that all incidents should be reported to Hampshire Highways and the Police, as without this information those bodies would be unaware of the issues. The Clerk stated that the following emails could be used to report any accidents or near misses: Hart.South.Police@hampshire.pnn.police.uk and safety.engineering@hants.gov.uk and the meeting encouraged everyone in the village to do this.

Cllr Dicks gave an update on the motorcyclist who had been involved in the serious accident on Odiham Road outside the pet crematorium at the beginning of the year. The young man involved had been in a coma for two weeks and had received permanent and life-changing injuries.

The Chairman thanked Cllr Dicks, Cllr Hodgetts and Cllr Hodgetts' husband for their work on this.

7. HART LOCAL PLAN: STRATEGY FOR NEW SETTLEMENT

The Chairman thanked Cllr Williams and Jackaman for all their hard work on this, especially recently in their efforts to put together a response to the Regulation 19 consultation which had been submitted earlier on the day of the meeting. Of particular note was the work involved coordinating with other bodies to gain their support for the Winchfield response, with the following submitting letters of support: Crondall Parish Council, Dogmersfield Parish Council, Hartley Wintney Parish Council, the

Odiham Society and Whitewater Valley Preservation Society. The Chairman thanked all the councilors for their involvement in reading and checking documents and stated that he did not think the Parish Council could have done any more.

Cllr Williams advised that the Parish Council response would not be made public until HDC published all the consultation responses, but he did have copies of documents at the meeting for members of the public to see.

The landscape report had been received and submitted as part of the consultation response. This was an excellent piece of work which set out the limitations for development in the area.

Cllr Williams understood that HDC would pass all responses to the Planning Inspector as soon as possible and he would be attending a meeting of Hart Association of Parish and Town Councils on 10 April where he would ask Hart joint chief executive Daryl Phillips for an update on progress.

At the last meeting it had been agreed to allocate up to £17,000 for the work by John Boyd Associates on the consultation response. Cllr Williams asked that this be increased as it may not cover all the necessary work still to be done. It was agreed to allocate up to £20,000, excluding VAT, for work by John Boyd Associates in relation to the Local Plan.

8. SOLAR FARMS COMMUNITY BENEFIT PAYMENTS

8.1 Investments

The Chairman reminded the meeting that thanks to the two solar farms in the village the Parish Council had two fairly substantial sums on deposit. These accounts needed to be reviewed because the one-year fixed bond with Cambridge and Counties bank was due to mature on 9 April. After this date the account would revert to an easy access account earning very little interest. The other account, at Hampshire Trust Bank, required 120 days notice for any withdrawals.

Cllr Jackaman advised that the precept for 2018/19 was likely to be received around 10 April. He suggested that notice be given on the Hampshire Trust Bank account as there would be quite a lot of expenditure being incurred in the short term such as further spending on the Local Plan and on the footpath improvements. He suggested that the Cambridge and Counties account be left to revert to the easy access account until the next meeting to see what expenditure was incurred in the meantime. The meeting discussed the proposal and agreed it was a very sensible suggestion.

It was agreed that notice be given on the Hampshire Trust Bank account to withdraw funds. It was agreed that the amount to be withdrawn be approved by email once advice had been sought on the minimum required to keep the account open. It was agreed to take no action at the present time on the Cambridge and Counties account.

8.2 Record of Income and Expenditure

Cllr Jackaman suggested that the Clerk should create a Memorandum for each of the two Solar Farm Community Payments recording the amount(s) and date received and the amount/purpose/date of each item of expenditure. This would allow any request for information from the two bodies which generated the funds as to how the money has been spent, as agreed in the initial contracts, to be dealt with promptly. This was felt to be a good idea.

9. FOOTPATHS REPORT

Cllr Williams reported that there had not been any progress on the ground as the weather had prevented this. The landowner for footpath 10 had agreed to the installation of a self-closing gate and this would be installed after Easter.

Work had been progressing on the leaflet setting out details of the footpaths in the village. Draft copies were distributed for consideration and all were very happy with the results. Thanks were expressed to Malcolm Billyard at Oak Design for a very professional result. Cllr Williams advised that once complete the leaflets would be available at the station, in the pub, on the noticeboards and at the bus shelter. It had previously been agreed that these should not be put on the footpath signposts but that notices be put up giving details of the length of the footpath, its start and end points, and a quick response code taking users to the website which would be updated with detailed footpath information. The work on the website had not been started but would be done shortly.

It was agreed to circulate the text contained in the leaflet to the Chairman and Chris Griffin. Once they approved the text the leaflets could be printed.

A member of the public asked whether the Parish Council was aware that a temporary closure was in place for footpath 6. A discussion took place about why this might be and it was thought it was likely to be due to work on the overhead power lines.

10. BROADBAND

Barrie England, a resident of Winchfield Court, reported that the contract between the residents of Winchfield Court and BT had been signed and the payment made. A total of 28 out of the 35 possible subscribers at Winchfield Court had signed up to the proposals. They now had to wait 12 months before installation would take place.

Cllr Williams advised that a meeting had taken place with BT and HCC to discuss the provision of broadband to all the residents of the village currently struggling with slow speeds. This amounted to approximately 80 properties, excluding Winchfield Court. He was aware it could take up to three months for the first phase to be completed which would include finding out details of costs involved. Once this information was received it might be necessary to knock on doors to find out which residents would be interested. Cllr Williams was aware that there was an Ofsted listed premises in the village which could mean that further external funding could be available for the project.

The Chairman congratulated all involved on the progress with this.

11. LITTER PICK UPDATE

Kerry Wedlock reported that a very successful litter pick had taken place on 25 February with 26 volunteers, and 35 bags of litter were collected. A lot of fly tipping had also been collected or reported to HDC including 29 tyres. She thanked all those involved for their support and also advised that a further 16 volunteers had given apologies for the day which further confirmed support for the events.

The Chairman thanked Kerry and everyone involved.

12. PLANNING APPLICATIONS

12.1. Applications received since the last meeting

The following applications had been considered and responses made since the last meeting:

18/00250/FUL April Wood, Odiham Road *A new sustainable family dwelling and associated landscaping and entrance area.* No objections.

18/00145/HOU Shapley Ranch, London Road, Hartley Wintney *Erection of detached workshop and car barn.* No objections.

18/00526/HOU Oakworth, The Hurst *Extension to an existing garage.* No objections.

13. FINANCE

13.1. Statement for the period 09.01.18 to 21.03.18

Deposit Account (Lloyds)

9 Jan	Balance			£18,056.57
9 Jan	Interest			£0.72
8 Feb	Funds Transfer			-£4,000.00
9 Feb	Interest			£0.76
4 March	Funds Transfer			-£4,000.00
9 March	Interest			£0.51
21 March	Balance			£10,058.56

Current Account (Lloyds)

8 Jan	Balance			£3,551.67
17 Jan	Alison Ball – Expenses	Exp 17/39	£94.74	-£94.74
	CPRE – Annual Membership	Exp 17/40	£36.00	-£36.00
	CPRE - Donation	Exp 17/41	£200.00	-£200.00
	SLCC – Annual Membership	Exp 17/42	£84.00	-£84.00
24 Jan	Alison Ball – January Salary	Exp 17/43	£270.83	-£270.83
8 Feb	Funds Transfer		£4,000.00	£4,000.00
9 Feb	Centrewire – Gates	Exp 17/44	£945.60	-£945.60

12 Feb	Alan Wenban-Smith – Local Plan Report	Exp 17/45	£1,650.00	-£1,650.00
21 Feb	Alison Ball – February Salary	Exp 17/46	£270.84	-£270.84
4 March	Funds Transfer		£4,000.00	£4,000.00
6 March	JB Planning Associates	Exp 17/47	£3,896.40	-£3,896.40
21 March	Balance			£4,103.26
TOTAL deposit and current accounts				£14,161.82
Invested at Cambridge & Counties Bank				£42,000.00
Invested at Hampshire Trust Bank				£30,000.00
TOTAL FUNDS				£86,161.82

Comparison with 2017/18 Budget

Budget heading	Allocation	Spend to date (ex VAT)	Available
Clerk's Salary	£5,000.00	£3,278.17	£1,721.83
Training	£300.00	£90.00	£210.00
Subscription to SLCC	£80.00	£80.00	£0.00
Hire of Village Hall for meetings	£80.00	£0.00	£80.00
Admin costs	£650.00	£176.09*	£473.91
Insurance	£290.00	£280.00	£10.00
HALC/NALC Subscriptions	£450.00	£409.00	£41.00
Audit & Information Commission fees	£510.00	£501.00	£9.00
Section 137 payments	£600.00	£436.00	£164.00
Grants (Churchyard maintenance)	£600.00	£600.00	£0.00
Contingencies	£475.00	£0.00	£475.00
Total A	£9,035.00	£5,850.26	£3,184.74

* Includes £4 overspend on SLCC membership

Reserves	Balance	Spend to date	Available
Earmarked funds	01.04.17	(ex VAT)	
Basingstoke Canal	£250.00	£250.00	£0.00
Community Benefit Fund	£51,699.18	£1,931.94	£49,767.24
Election Expenses Contingency	£953.45	£0.00	£953.45
Events (Litter Pick)	£179.38	£75.86	£103.52
Maintenance	£301.29	£0.00	£301.29
Neighbourhood Plan	£1,098.06	£191.00	£907.06
Parish Lengthsman	£1,731.80	£0.00	£1,731.80
Planning Counsel	£48,355.10	£21,546.03	£26,809.07
Pension (new Clerk) <i>new</i>	£300.00	£0.00	£300.00
Street Lighting	£2,250.00	£0.00	£2,250.00
Website Development	£443.02	£0.00	£443.02
Winchfield Festival 2018	£300.00	£0.00	£300.00
Office Equipment	£850.00	£400.00*	£450.00
Total B	£108,711.28	£24,394.83	£84,316.45

* £400 expenditure on PCC Grant agreed July 2017

Total A + B **£87,501.19**

Money at bank	£86,161.82
VAT to be reclaimed	£1,681.91
Total	£87,843.73
Less Total A+B	(£87,501.19)
Current surplus/working balance	342.54

13.2. Request for Grants and Donations

None.

13.3. Payments for Approval

The following payments were approved:

A Ball	Salary: April 2018	£270.84
	Salary: May 2018	£270.83
	Expenses	£63.00
HALC	Data Protection Training	£24.00
K Wedlock	Litter Pick Expenses	£35.89
VH Mgt Cttee	Hall hire (6 meetings)	£60.00
Cllr Williams	Expenses	£94.66

13. CORRESPONDENCE

Items of correspondence detailed in the Clerk's report were received and noted.

14. ANY OTHER BUSINESS

Cllr Jackaman asked whether the Parish Council wanted to consider reducing the number of meetings a year. It was agreed that meeting every other month had been working well and this should continue. The Chairman advised that the Village Hall Management Committee would be holding its AGM on 27 March.

15. DATE OF NEXT MEETING

A discussion took place regarding the date of the next meeting as availability in May was limited. It was agreed to hold the Annual Parish Assembly and Annual General Meeting on Tuesday 22 May if the Village Hall was available.

Subsequent to the meeting it was learnt that the hall would not be available on that date, and the previous day, Monday 21 May, was agreed.

There being no further business, the meeting closed at 8.38 pm