



Hartshill Parish Council

Hartshill Community Centre
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Minutes of Meeting November 2025 – Ref: 25-007

1. **Welcome & Apologies** – To open meeting and record apologies received.
Present: Chairperson Cllr Roberts, Vice-Chairman Councillor Chaudry, Sharp, Thomason, Parker, Smith, Girvin.
Borough Councillors Bell & Hobley
Twelve members of the public & Parish Clerk.
2. **To accept Apologies received** – None received.
3. **Procedural Items** – Please refer to Notes* at end of agenda.
4. **Declarations of Interest** – Please refer to Notes* at end of agenda.
5. **Chairmans Announcement** – Please refer to Notes* at end of agenda.
6. **Report from County & Borough Councillors** – To receive report from County and Borough Councillors.

Report from Borough Councillor Bell

A member of the residents committee for Hartshill met with County Cllr Warren and Councillor George Finch leader of the Council. Cllr Warren has agreed to attend a residents meeting which will be arranged in the new year.

Traveller Site – A high county injunction is in place on the site. There is a current breach of planning on the site but not around the injunction. NWBC are responsible for issuing addresses to all the caravans on the site so they can have a postcode and a registered address. There are currently twenty-nine addresses on the site but a delay with royal mail in issuing the post codes. Police are currently using a system of 'plot numbers' to keep track.

Shop front grants available of up to £2000 from NWBC. Local businesses can apply for the grant to improve the appearance of their store fronts.

Report from Councillor Hobley

A loose dog on Oldbury Rd has been causing concerns since July of this year. Environmental health has received numerous complaints.

Men and Women in sheds will be coming to Hartshill with the new plans for Holy Trinity Church usage.

NWBC are still able to support the fuel allowance. To encourage anyone to get in touch for more information should they need it.

Hartshill School held a Young High Sheriff award with an awards ceremony.

Little Sprouts Forest school has opened at the Windmill club – it is £5 per session.

Orchard Close – the land is to be adopted by NWBC following complaints of the land not being maintained after a number of years by residents of Orchard Close.

Railings outside Hartshill School – although they were in the plans left by Margaret Bell, Cllr Warren has stated she did not know about them. Agree to write and remind her of conversation with Margaret Bell.

Local Government Reform – meeting to take place next Wednesday.

7. **Report from Police and/or PCSO** – No PCSO in attendance.
8. **Public Question Time** – Strictly 15 minutes allocated for members of the public to address the Council.

Mr Mba from Hartshill High School visited and discussed education with character. The High Sheriff award took place at Hartshill High School. PTFA – Parent, teacher and friend's organisation has been set up. Year 10 are looking for work experience in the local community – other members of the public offered to support him with this and exchange details after the meeting. Hartshill High School received the second Highest GCSE results in North Warwickshire. A resident is currently drafting a book about growing up in Chapel End and would like a sign to acknowledge Chapel End as its own area. Struggling to find the exact boundaries of Chapel End.

- Two members of the public were present to voice their concerns regarding a House in Multiple Occupation (HMO) on Silver Birch Close, indicating that it had impacted their sense of safety. Cllrs Bell and Hobley advised them that the HMO had been there for over two years, and no concerns or reports made against it to date. Article 4 will be applied throughout the Borough, requiring all smaller HMOs—those accommodating fewer than six people—to obtain planning permission, even if they are typically exempt from this requirement. If you have concerns about your safety, it is recommended that you reach out to the police. Walk with the police in Ansley Park is to take place tomorrow night from 5.30pm and attack alarms will be available for anyone who needs them.
- Residents raised concerns over the number of abandoned dog cases in the village and feel the RSPCA are failing to come out. A recently reported horse has unfortunately died. A resident is reaching under the freedom of information act to both the police and the RSPCA about call outs on the site.

Councillor Bell stated that she recently met with the Chief Executive who said he had spoken to the RSPCA who said they have not received any complaints about this site. He has agreed to function as a funnel for reports so all reports in relation to dogs or animals are to be send to either Margaret or Katie who will forward them on to the Chief Exec who will then pass them on to the RSPCA and keep record.

A resident would like to see support funded for victims of domestic violence and violence against women by the County – this should be raised at a residents meeting.

9. **Accounts for Payment** – Council to consider and approve monthly invoices for payment. Invoices for purchase orders 269-304 approved by the council – Proposed Cllr Sharp, Seconded Cllr Parker. Including payments for £6214.46 precept request for HNJRC, £4709.55 hmrc, £840.04 GH Pearman, rec repairs.
10. **Financial Report** – Council to receive and consider monthly financial update from the RFO. Financial report presented to the council – balances at close of October – Current £47078.98 Reserves £92147.69
11. **Minutes of the last meeting** – to approve minutes of meeting 2025-006 October 2025. Minutes of the last meeting approved by the Council as a true record – proposed Cllr Sharp, Seconded Cllr Smith.
12. **Correspondence** – To receive any correspondence for the month. S.137 Request received from Trinity Tots playgroup who request £489.75 to fund the purchase of new toys for the group. **Councillors agreed to fund this under Section 137 of the local government act 1972.**
13. **Estate** – to discuss matters relating to Hartshill Community Centre, Hartshill Cemetery and Snowhill Recreation Ground.
Hartshill Community Centre – Well done community café staff on achieving a 5-star hygiene rating following their visit from the Food Inspector. Proposed to hold an event in the new year to thank all volunteers.

Cemetery – Map produced of war graves and write up to go in notice boards before Remembrance Day.

Snowhill – Annual report showed wear to some play equipment – repairs have been arranged. Currently dead wood is being cut out of Snowhill Wood.

14. **Remembrance Day** – Meet 9am at the church. Councillors to use phones for road closure timings.
15. **Christmas Light Switch on** – Hotdogs provided by community café staff, Stag & Pheasant agree to provide tea and coffee and food tasters from the new Caribbean restaurant and stew.
16. **Update Neighbourhood Plan** – Council to consider dates for meeting with Kirkwells.
17. To request items on the next agenda for **decision only**.
18. To consider Date & Time for next meeting of the Parish Council.
December 2nd, 2025, at Friends Meeting House, Hartshill.

Meeting Closed 8.40pm

Signed:

Date: