



**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON:**

**Monday 21<sup>st</sup> September 2020 at 8pm by Video Conference**

Councillors are summoned to attend.

### **A G E N D A**

#### **Parishioners Question Time**

15 minutes will be set aside to receive representations from members of the public.

**1. Apologies**

To receive apologies for absence.

**2. Minutes**

To agree (and sign later) the Minutes of the Parish Council meeting held on Monday 15<sup>th</sup> June.

**3. Matters Arising**

To address the Matters Arising from the Minutes and carry forward any further actions.

**4. Declarations of Interest**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

**5. Coronavirus Pandemic**

To provide any update (to note cancellation of Play Around the Parishes 19.08.20 as a result of pandemic and the replaced Bernie's ECO Warriors – 12/08/20).

**6. Contributions from Buckinghamshire Councillor**

To receive a report from Buckinghamshire Council.

**7. Reports from Councillors attending meetings and outside organisations**

To report on any meetings including Community Board (23.07.20) and Waddesdon Freight Project (10.08.20).

**8. Correspondence**

To note any correspondence outside the Agenda. To discuss the green space opposite Ashendon House and the road gutters opposite the Old Stores following concern from a resident.



**9. Sewage Works**

To receive a report following the concern raised by a resident about the felling of trees and bushes screening the sewerage works in order to install fencing to protect the works from incursion by badgers.

**10. Footway Works**

To provide an update on the instruction of Footway works (£22,000).

**11. Village Signage for Village Approaches**

To discuss signage for approach to village entrances (as budgeted for 2020/21 - £2,500).

**12. Community Led Plan**

To provide any update.

**13. Green Future Bucks/Chiltern Rangers**

To agree to arrange a workshop and feasibility study with Chiltern Rangers to explore environmental initiatives in the village.

**14. Trees on Parish Land**

- To consider quotations and agree to works to trees on Boughton's Peace.
- To report on the list of trees that are the responsibility of the Parish Council and agree to compile asset register/inventory listing trees that are the responsibility of the PC. To consider whether the PC should apply for Tree Preservation Orders on any trees in the Parish and if so how to identify the trees.
- To discuss implementation of Tree Management Plan is in place if required for insurance purposes.

**15. Website Accessibility**

To report on the steps Hugo Fox are taking to meet new regulations for the accessibility of public sector websites (by 23.09.20). To note the Accessibility Statement which is required to published on [ashendonparish.org.uk](http://ashendonparish.org.uk).

**16. Ashendon Light (Boughton's Peace)**

To note recently replaced lamp. To consider installing an AXIA 16 LED lantern (as previously installed opposite The Old Bake House in 2017) at a cost of £450.00 ex VAT.

**17. Village Hall**

To note a successful grant application from the Retail, Hospital and Leisure Grant Fund.



## 18. Finance

- a. **Balance from Minutes of previous meeting (15<sup>th</sup> June 2020): £33,885.42**
- **Receipts:** £0.00
  - **Debits:** £72.94 (E-on)
  - **Plus unrepresented cheques:** £0.00
  - **Less standing orders:** £715.02 (Clerk salary £238.34 – July, August, September)
  - **Balance of Bank Account:** £33,097.46 (21<sup>st</sup> August 2020)
  - **Available Funds:** £33,097.46 (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £1,396.57**
- **Venetia Davies - £9.45** (Clerk travel)
  - **Venetia Davies - £63.00** (Society of Local Council Clerks membership (£63.00 also from Cuddington PC)
  - **RTM Landscapes Ltd - £408.00** (£340.00 + £68.00 (VAT) Grass Cuttings – June
  - **RTM Landscapes Ltd - £408.00** (£340.00 + £68.00 (VAT) Grass Cuttings – July
  - **RTM Landscapes Ltd - £408.00** (£340.00 + £68.00 (VAT) Grass Cuttings – August
  - **Aylesbury Mains Ltd - £60.12** (£50.10 + £10.02) Replacement Lamp (Boughton's Peace)
  - **Information Commissioner's Office - £40.00 (Data Protection fee renewal)**
  - **BALANCE: £31,700.89** (Available Funds less Orders for Payment)
- c. **Audit 2019/20:** To note correspondence from PKF Littlejohn (17.08.20) notifying AGAR is now in the queue for processing.

## 19. Planning

To note there have been no planning application since the June 2020 meeting.

## 20. Items for Information including Diary Dates:

- **Grass Cutting dates:** during 5/10/2020
- **Haddenham and Waddesdon Community Board meeting – 24.09.20 (7-9pm)**
- **Greatmoor CLG Meeting - Thursday 8.10.20 (6pm)** - remote meeting using Microsoft Teams).
- **Consultation papers on proposed planning changes.** Comment on White Paper: Planning for the Future (deadline 15.10.20). Comments to be submitted to NALC ([policy.comms@nalc.gov.uk](mailto:policy.comms@nalc.gov.uk)) for collation and submission to MHCLG.

## 21. Date and Time of Next Meeting:

**Monday 16<sup>th</sup> November at 8pm in Ashendon Village Hall or by Video Conference (tbc)**  
**Parishioners are invited to the meeting but are required to email the Clerk at [ashendonpc@gmail.com](mailto:ashendonpc@gmail.com)**  
**for a Zoom meeting ID number and password if the meeting is by Video Conference.**