

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
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To Members of the Staffing Committee

You are hereby summoned to attend a meeting of the Staffing Committee to be held at **6.30pm on Monday 16th October 2023** in the Salmonsbury Room at The George Moore Community Centre.

Meeting papers are available at the link [Papers](#)



Mrs Sharon Henley
Clerk/RFO

10th October 2023

AGENDA

1. Apologies for absence.
2. To note that Cllr Wareing has stepped down from the committee and Cllr Samuel was co-opted by full Council.
3. Declarations of Interest.
4. Approval of the draft minutes of the meeting held on 14th June 2023.
5. Matters Arising.
6. Local Government Pay Claim (Paper 1): To note update from the SLCC.
7. Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to employment matters. As such, the press and public are excluded from the meeting.
8. To review the following Staff Appraisals and agree any recommendations for approval by full Council (Confidential Papers 2a, b & c):
 - 8.1 Caretaker
 - 8.2 Assistant Clerk
 - 8.3 Clerk
9. Committee Clerk Role: To agree next steps for recruitment of a permanent staff member to the role.