

Bishop Thornton, Shaw Mills and Warsill Parish Council

Clerk: David Taylor

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**Draft** Minutes of the Ordinary Meeting of the Parish Council held on Thursday  
13<sup>th</sup> October 2022 at 7.30pm at St Johns Church, Bishop Thornton

The Public Participation Session was utilised. Mr Tony Stobbs told the Parish Council that NYCC Highways Department had attended the drains outside his farm entrance but had failed to solve the problem of water from the roads streaming down into his farmyard.

**(2022-23 – 059) Present** were Cllr Carolyn Sandford (Chair), Cllr Nick Tither (Vice Chair), Cllr. Julia Fulford & Cllr. Kevin Reynard.

**(2022-23 – 060)** Also present were David Taylor, Clerk. There was one member of the public.

**(2022-23 – 061) Apologies** were received from Cllr Margaret Atkinson.

**(2022-23 – 062)** It was **resolved** that the minutes of the meeting held on 21<sup>st</sup> July having been circulated for consideration beforehand were true and correct records and the Chair signed them accordingly.

**(2022-23 – 063)** The Clerk **received** the Declaration of Acceptance of Office from Cllr Reynard. It will be placed on file accordingly.

**Reports:**

**(2022-23 – 064)** The report from North Yorkshire County Council from Cllr Margaret Atkinson who was not present was read out by the Clerk. He **reported** that:

- She is now the Chair of the County Council.
- There are various committees running in preparation for the move to a unitary authority, notable are committees for Planning, Council Tax & Waste Management Services. These are primarily to align the policies of (what will be) the past borough councils. This process should be finished by December in readiness for 1<sup>st</sup> April 2023 when the Unitary Council will be formed.
- Central government has agreed to grant monies amounting to £23.00 per head of population in aid of the merger and to improve services.
- The high-speed broadband rollout is now in its final phase. The remaining properties will be linked by wireless connections as fibre optic cables would be very expensive to install.
- State-of-the-art technology is due to be employed to monitor North Yorkshire's vast network of roads throughout the winter months to help ensure routes can be kept open during severe weather. Artificial intelligence, computer modelling and live data as well as cutting-edge sensors to check road surface temperatures and moisture levels will be used to closely monitor thousands of miles of roads. The North Yorkshire highways team has already invested in equipment to provide it with the most up-to-date weather information. The last tranche of investment was more than £500,000.
- With the oldest population in the UK, the County continues to be chronically short of care home workers.

**(2022-23 – 065)** The report from Harrogate Borough Council from Cllr Margaret Atkinson who was not present was read out by the Clerk. He **reported** that:-

- There is a debate within Harrogate over who will control Harrogate's assets following devolution. Harrogate Borough Council will no longer exist in April 2023 and any power it

had will be given to one council in North Yorkshire, in what is the biggest shake-up to local authorities in 50 years. Harrogate is not "parished", meaning that it does not have its own town council, such as Ripon does. Therefore, as it stands, Harrogate's assets and affairs would be managed directly by the new North Yorkshire Council. Alternatively, a Harrogate Town Council would be created but it local council taxpayers would have to fund this via a precept. This is causing a wide ranging debate amongst Harrogate residents.

- The leisure centres in Ripon and Knaresborough are still not open due to geological problems under the buildings.
- There is a major investment in the Hydro at Harrogate to install air pump heating systems.
- There is an outcry over the level of pay-outs being given to outgoing executives of HBC when they leave the Council upon the set-up of the unitary authority.

**(2022-2023 – 066)** The Clerk **Reported** that he had attended the annual conference of the YLCA and reported that some of the topics for discussion were both interesting and useful. Notable seminar sessions included a presentation from The Woodland Trust, The Yorkshire and Humber Climate Commission, there was a session concerning succession planning for Parish Councils.

**(2022-2023 – 067)** There was **no report** from the Ripon and Pateley Bridge Neighbourhood Policing Team.

**(2022-23 – 068)** Cllr Tither reported that he continues to press Area 6 about the outstanding works in Shaw Mills that have been paid for via a grant from Cllr Harrison's Community Fund but not yet completed. These works include the rumble strips and white lines along wit trees require trimming on Pie Lane.

It was **resolved** that the Clerk shall write to Area6 and ask when they intend to complete the works.

**(2022-2023 – 069)** Option to opt out of the SAAA central external auditor appointment arrangements. The Clerk explained the implications of this letter and it was resolved to opt-in to the scheme. Therefore, **no action to be taken.**

**(2022-2023 – 070)** An email from Harrogate Borough Council concerning Litter Bins in the Parish area. **Clerk to action this.**

**(2022-23 – 071)** Communication has been received from the developers (or theirs agents) at High Mill, Shaw Mills regarding a street light that is mounted on a power cable pole that is adjacent to the development site. The developers wish to move the pole and therefore the lamp fitting and they are trying find out who owns the fixture. It is not on record with either HBC or NYCC. There was talk that the Parish Council paid to have the bulb replaced some years ago, but no record can be found of this and the lamp is not on the Parish Councils list of assets nor does it pay any contribution towards power cost. It is thought that when or if the Parish Council replaced the bulb it was done on a pragmatic basis to satisfy need.

**(2022-23 – 072)** There was concern when it was noticed that on a plan of the development, the number of dwellings on the plan exceeded the number granted on the planning application. The provision for parking for residents appears to have changed and there is planning for 7 housing units not eight, as indicated on the plans before the meeting. The Clerk shall investigate this and write to the HBC enforcement department.

**(2022-23 – 073)** It was **noted** that the new bench in Shaw Mills has been near universally welcomed by residents. It was further **noted** that the bench on the green in Bishop Thornton has bowed slats that require replacement. The Clerk shall enquire about these with the supplier of the Shaw Mills bench. He will look at and measure the bench accordingly.

(2022-23 – 074) It was resolved that the Clerk shall check into the rumours that the Yorbus service is going to come through Shaw mills in the near future; there is a requirement for the service.

(2022-23 – 075) It was **resolved** that the Clerk shall contact Rev. Paul Harford and enquire about holding a defibrillator training session at the Church and finding out if the Parish Council and the Church can work together in promoting the event and further raising awareness of the defibrillators in the parish area generally. The Clerk shall also send the details of the Defibrillator unit models to Cllr Reynard.

**Correspondence:**

(2022-23 – 076) Letter to the Parish Council from the local Citizens Advice branch was discussed and it was resolved to include a donation of £100.00 in the next years budget. This was on the basis of universal need to the community especially in time when people may easily be getting into difficulties with legal matters and have to turn to the CAB for help.

(2022-23 – 077) A letter via email from "20s Plenty for us" was considered. The Clerk shall write to Commissioner Zoe suggesting the questions in the email letter and with a further 'What is the opinion of the Commissioner toward "20s plenty for us"?'

(2022-23 – 078) It was **resolved** that the Clerk shall write again regarding Careless House Lane. The trees are growing some 4 or 6 feet into the roads making bends very dangerous for traffic as they reduce the width of the road. They also obstruct road warning signs. They prevent vehicles pulling into the side of the road when meeting oncoming traffic. The road is now part of an advertised cycling route adding further to the danger. The Clerk is to ask if Area 6 will write to the landowner and get the trees made safe.

(2022-23 – 079) It was **resolved** that the Clerk shall write to Area6 again regarding the broken finger post at the top of South Lane, Warsill.

**Financial Matters:**

(2022-2023 – 080) It was **resolved** to instruct Carrie Pillow, t/a Elkerlodge Bookkeeping Services as the internal auditor for the financial year 2022-2023. The Clerk shall write to Ms Pillow and confirm this.

(2022-23 – 081) The accounts for payment as listed on "**Appendix A**", below, were approved for payment.

(2022-23 – 082) A **Bank Reconciliation** to the period 13<sup>th</sup> October 2022 (including all payments up to and over £100.00) was received and unanimously approved. The Chairman signed it accordingly. This appears at "**Appendix B**", below.

(2022-23 – 083) A **Spending v Budget report** to the period 13<sup>th</sup> October 2022 was received and approved by the Council.

**Planning Decision Notices:**

(2022-23 – 084) Harrogate Borough Council - Pre-Submission New Settlement (Maltkiln) Development Plan Document (Reg19) consultation – there were no objections in principle but it was commented that civic and social infrastructure, such as medical centre, shops and the like should be started early rather than being left to the end of the development.

(2022-23 – 085) **Notice of Decision on Planning Application** 22-03224-FUL. Erection of single storey rear extension and installation of solar panels to roof. 2 High North Farm Fellbeck HG3 5EY. Mr Paul Richardson. **Permission Granted**, subject to conditions.

**(2022-23 – 086) Notice of Decision on Planning Application 22-02279-FUL.** Erection of stable, tack and Store. 1 High North Farm Fellbeck HG3 5EY. Mr C Dickinson. **Permission Granted**, subject to conditions.

**Planning applications:**

**NB- Planning applications.** All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.

**There were no planning Applications to consider.**

**(2022-23 – 087) It was confirmed** that the next meeting of the Parish Council would be an ordinary meeting on November 17<sup>th</sup> 2022 at 7.30pm.

**(2022-23 – 088) It was resolved** that the meeting at St John's Church had been a success and that the next meeting and the January meeting should be booked to be held here.

**(2022-23 – 089)** The Clerk shall draft a schedule of meeting for the forthcoming year.

**(2022-23 – 090)** The meeting closed at 9.10pm.

These minutes were recorded and prepared by the Clerk to the Bishop Thornton, Shaw Mills & Warsill Parish Council, David Taylor.

Signed as a true record by Cllr Carolyn Sandford, Chair.

Date:

These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council.

At the Regular Meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council held on **17<sup>th</sup> November 2022** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. Thornfield, 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

### **Appendix "A" – Schedule of accounts approved for payment.**

- a. Clerks Salary. July, August & September 2022
- b. Standing Office Expenses. July, August & September 2022
- c. Yorkshire Accountants Ripon
- d. Wel Medical
- e. Yorkshire Lighting & Electrical Services Ltd
- f. TDP Ltd

**Appendix "B" –****Bank Reconciliation as at 13th October 2022 Including all payments (up to and over £100.00)**

Barclays - *****534	£ 4,783.95	
Less Acs Outstanding - See Shed '1'	£ -	
Sub Total		£ 4,783.95

**Cash Book - 21st July 2021**

Barclays - *****534	£ 5,438.55	
Add receipts - See Shed '3'	£ 3,750.00	
Sub Total	£ 9,188.55	£ 9,188.55
Subtract payments - See Shed '2'	£ 4,404.60	
	£ 5,438.55	
Subtract A/cs Outstanding - Shed "1"	£ -	

<b>Current State</b>	£ 4,783.95
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<b>Shed 1</b>	£ -
Total	

**Shed 2**

DN Taylor	Clerk Salary - July 2022	04.08.2022	£ 473.43
DN Taylor	StOfEx - July 2022	04.08.2022	£ 31.70
DN Taylor	Clerk Salary - Aug 2022	02.09.2022	£ 473.43
DN Taylor	Clerk Salary - (backpay)	02.09.2022	£ 120.58
DN Taylor	StOfEx - Aug 2022	02.09.2022	£ 31.70
Yorkshire Lighting Ltd	Defibrillator Installation	20.09.2022	£ 565.20
Trade & DIY Products	Shaw Mills Bench	20.09.2022	£ 530.99
Azerley Parish Council	IT Equipment agreement	26.09.2022	£ 276.74
Wel Medical	Defibrillator	05.10.2022	£ 1,390.80
DN Taylor	Clerk Salary - Sept 2022	05.10.2022	£ 476.93
DN Taylor	StOfEx - Sept 2022	05.10.2022	£ 33.10
Total			£ 4,404.60

**Shed 3**

HBC Precept	30.09.2022	£ 3,700.00
Barclays Bank	08.08.2022	£ 50.00
		£ 3,750.00

**Appendix "C" – Schedule of Forthcoming Meetings of Bishop Thornton, Shaw Mills & Warsill Parish Council:**

17<sup>th</sup> November 2022 – Ordinary Meeting. St Johns Church, Bishop Thornton.

All meetings start at 7.30pm unless otherwise advised There will be a public participation session lasting 15 minutes prior to the start of each meeting.

Ordinary Meetings will be held every other month. Extra Planning Meetings will be held where necessary.

Annual Village Meetings will be held in succession before the Annual Meeting of the Parish Council on