



MATCHING PARISH COUNCIL

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19 Half Acres
Bishops Stortford
Herts. CM23 2QP



MINUTES OF PARISH COUNCIL MEETING

HELD AT 7.30 PM ON TUESDAY 14th OCTOBER 2025

AT THE FOX PH MATCHING TYE

Present

Cllr Paul Moulds (PM), (Chairman) Cllrs. Richard Morgan (RM), Eugene Simpson (ES), In attendance: Clerk to the Council Ernie Fenwick, and 4 members of the public

3369. CHAIRMAN'S WELCOME & PUBLIC PARTICIPATION

Questions submitted in writing will be addressed by the Council during the first 15 minutes of the Meeting.

- Martin Figg explaining MGCC request to extend club licence for a full year.
- Canister of nitrous oxide found during rubbish collection. PM will collect
- Jim and Pheobe Langley gave their thanks for everything that the Parish Council did for them regarding the anti-social behaviour problem which has now been resolved.

2 members of the public left the meeting.

3370. APOLOGIES AND REASONS FOR ABSENCE

Cllrs John Binder (JEB), Roland Brockman (RSB), ECC and EFDC Cllr C Whitbread, EFDC Cllr Ray Balcombe (RB). Council meetings

3371. TO APPROVE MINUTES OF LAST MEETING

Minutes of the Parish Council Meetings held on 2nd September approved and signed.

3372. DECLARATIONS OF INTERESTS.

RM is a district councillor and vice president of MGCC

3373. REPORTS TO AND FROM COUNTY AND DISTRICT COUNCILLORS

RM reported that Council Elections will be held in May 2026

3374. CLERKS REPORT

- On matters from the last meeting.
- Any business requiring a decision is listed on the agenda.

Correspondence

i.	EALC Ebulletin
ii.	EALC Training bulletin
iii.	Epping Forest Weekly Crime Reports None received
iv.	MGCC Club Premises licence
v.	Notice of Conclusion of Audit
vi.	EALC Training Bulletin – October Courses
vii.	RCCE Warbler Newsletter - October 2025
viii.	EIA decision from EFDC
ix.	EX0174 2024/25 AGAR Final Report and Certificate
x.	Acknowledgement of instructions - Our Ref: MAPC/1 Essex Legal Services
xi.	EFDALC Meeting RESCHEDULED

Chairman _____ Date _____



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Minutes

xii.	Joan Bowerman's Dedication on website
xiii.	EFDC Council support 3 unitary LGR option
xiv.	URGENT Planned protest 18 September at Civic Offices re. Local Councils Liaison Committee
xv.	ROAD CLOSURE - Downhall Road, Matching Green
xvi.	CIL consultation extended
xvii.	Extraordinary Council Meeting on Local Government Reorganization
xviii.	Agenda for Local Councils' Liaison Committee, Thursday 18th September 2025, 7.00 pm
xix.	Matching Parish Council "Santa Fun Run Enquiry"
xx.	Sealed Order -The Essex County Council (A1025 Gilden Way and Mulberry Green, Harlow) (Prohibition of Right-Hand Turn) Order 2025 (TRAF/8589)
xxi.	Planning Application EPF 1973 25 response from resident
xxii.	Report on Clerks meeting with Chris Whitbread
xxiii.	Essex Legal Services - Village Green Pavilion time approval
xxiv.	EALC Announcement- Launch of 2025/26 Community Initiative Fund and Microgrants
xxv.	Request from Waltham Abbey Museum to support the purchase of an Anglo-Saxon ring found in Matching. Clerk recommended a donation and Councillors discussed the possibility, but regret that finances at present will not allow this expense.

3375. CHAIRMAN'S REPORT

No Report.

3376. CASUAL VACANCIES

I have received a notification that ten electors have asked for an election. There will be a period for nominations to be submitted. If there are more than two candidates then a poll will be required, at the polling station at the Matching Village Hall and will have a cost of approx. £2500. If there are two or less candidates there will not be a poll, and the cost will be approx. £500.

Electoral Services have asked if we require polling cards which will involve a cost of approximately £997. It is not a legal requirement for Parish Councils to have polling cards, but they can be provided if required. Decision taken not to have polling cards. Clerk to notify Electoral Services.

3377. MATCHING GREEN AND MATCHING TYE

To consider issues for Matching Green

- Extending club premises licence of MGCC for a full year
- Councillors expressed their concerns regarding noise, nuisance and access to the pavilion during the winter months causing damage to the green.
- Bonfire. Start to build bonfire on Saturday 25th October

To consider issues for Matching Tye

- Still a problem behind Shetlocks when the main sewer collapses. Tankers have been visiting Matching Tye and keeping the problem under control. The pipes are 4 metres underground, and it is only a 150 mm drain. Unfortunately if there is a problem elsewhere, tankers can be called away, leaving Matching Tye with a potential drainage problem.
- VAS signs in Harlow Road are not working. Clerk to notify Highways.
- Bench on the Matching Tye Green is not repairable. PM is looking into replacement costs

Chairman_____ Date_____



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Minutes

To consider issues to Housham Tye and other hamlets

- No problems

3378. JUBILEE FIELD

- Bridge ladder. Six anti-tamper screws had been removed by vandalism, and the ropes were dangling loose. PM has repaired the ladder, and it is now safe.

3379. HIGHWAYS

Nothing further to report

3380. FINANCIAL REPORT

Bank balance after the following payments £23851.95

Payments to be approved.

PKF Littlejohn	Audit Fees	252.00
Skilled Tech Ltd	Office 365	13.06
Clerk	Salary and expense (Sept)	458.89
HMRC	PAYE (Period 7)	199.31

Authorised by PM and RSB

3381. PLANNING MATTERS

Decisions by EFDC Planning Dept.

1. The Cherry Tree, Matching Green, Matching, Harlow, CM17 0PT; EPF/1561/25; Approval of Details Reserved by Condition 4 (Large Scale Details) of EPF/1727/24 (Grade II listed building application for a proposed two storey side extension, part retention, alteration and repairs of existing single storey rear extension and part replacement of existing single storey rear extension). **APPROVED**
2. Downswood, Matching Road, Matching, Harlow, Bishops Stortford, CM22 7AS; EPF/1427/25; Prior approval for change of use from commercial (Class E) to dwelling (Class C3). **APPROVED**
3. Tadgells Barn, Carters Green, Matching, Harlow, CM17 0NX; EPF/1371/25; Approval of Details Reserved by Condition 7 of EPF/1907/22 (Proposed outbuilding ancillary to the main dwelling to house Gym, Sauna, Solarium, Spa and Steam Room. The same proposal was previously approved under application EPF/2573/18). **APPROVED**

Applications

4. The Chequers Ph, Matching Green, Matching, Harlow, CM17 0PZ; EPF/1973/25; Demolition of existing buildings and replacement extensions. **PC response.** We have no objection to the internal works to the kitchen, but object to the conversion of the outdoor covered seating area being enclosed to provide more enclosed seating space which will result in an increase in traffic and noise. This has previously been refused under appeal.
5. Threshers Equestrian, Threshers Bush, Matching, Harlow, CM17 0NP; EPF/1911/25; Approval of Details Reserved by Conditions 4 Levels, 9 EVP's, 10 Foul and Surface Water Drainage, 11 Contaminated Land and 12 Hard and Soft Landscaping of EPF/2383/24 (Demolition of livery stables and associated structures, removal of menage, carpark and construction of a detached dwelling (self-build)).
6. Green Oaks, Threshers Bush, Matching, Harlow, CM17 0NS; EPF/1849/25; Variation of Condition 5 'Access arrangements' of EPF/0013/25 (Conversion and alterations to existing glasshouse to create 1no. self-contained, self-build dwelling, with associated residential curtilage, and new means of access to the public highway).

3382. REPORTS BY MEMBERS ON MEETINGS ATTENDED

Chairman _____ Date _____



MATCHING PARISH COUNCIL



Minutes

3383. MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT AGENDA

Bench for Matching Tye

3384. DATES OF NEXT MEETINGS

Tuesday 4th November

Tuesday 2nd December

Meeting closed at 8.35 pm

Chairman _____ Date _____