

Dalton Parish Council

Minutes of the Ordinary Parish Council Meeting of 6.30pm 16th January 2020 held at Dalton Parish Council

Members: Cllrs D Pickering (Chair), B Boyle, M Bray, R Fox, C Malia, N McHale,
P Botham, S Pickering

In Attendance: R Chico (Clerk), J Holsey (Clerk)

5680 To receive and accept apologies for absence

Apologies accepted for : C.Barron, M.Gleadhall, R Gleadhall, M Wilcox

J.Carrington was not in attendance

5681 To note any declarations of interest on items to be discussed at this meeting

Football teams - P Botham

5682 To approve the minutes of the Council meeting held on 21st November 2019

Resolved: The minutes were accepted as a true record

5683 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

No items.

5684 To note any issues from members of the public in attendance

No public in attendance

5685 To consider any community matters from Councillors

Issues with changes to the bus services were raised. In particular number 115 and 4 routes. Contact to be made with SYPTE / Powells / First to express concerns to the changes to the services and lack of service for areas of Dalton.

5686 To note matters arising from the minutes of the Council Meeting of 21st Nov 2019

It was confirmed the closing of the charity for the Brecks Community Centre was complete.

An update was given that the football team had been asked to look at the pitch at Sunnyside to see if this was suitable.

5668 – Trees, site visit had been carried out, not mature trees, pictures were shown to council of the trees concerned.

Resolved : To request RMBC / Tree specialists to carry out an independent review of the trees to give their expert opinion of any required works. A financial value of £250 approved for a report.

5687 To consider financial matters including:-

Dalton Parish Council

5687.1 The authorisation of payment of accounts since the last meeting

Resolved : The payments distributed at the meeting were approved.

5687.2 To review and agree proposed budget for 2020/21

Resolved : The below budget was approved: -

Dalton Parish Council Budget 20-21	Budget 2020-21
INCOME	
Precept	£177,438.00
Bank Interest	£2,932.00
Total Bank Interest	£2,932.00
Dalton Parish Hall Hire	£7,000.00
Dalton Parish Hall Other Income	£0.00
Total Dalton Parish Hall Income	£7,000.00
Football Pitch Hire	£0.00
Total Football Pitch Hire Income	£0.00
Allotment Rents - Brecks Lane	£360.00
Allotment Rents - Norwood Street	£649.00
Allotment Rents - Sunnyside	£385.00
Total Allotment Income	£1,394.00
Other income	£0.00
TOTAL INCOME	£188,764.00

Dalton Parish Council Budget 2020-21	Budget 2020-21
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EXPENDITURE

Advertising	£100.00
Phones and broadband	£2,100.00
Postage	£500.00
Stationery	£500.00
IT Equipment and Software	£2,250.00

Dalton Parish Council

Mileage & Travel Expenses	£250.00
Newsletter	£0.00
General Expenses	£0.00
Membership / Subscriptions	£1,500.00
Insurance	£4,000.00
Audit Fees	£1,750.00
Legal and Professional Fees, inc payroll services	£5,000.00
Conferences & Training	£1,250.00
Website	£0.00
Miscellaneous Costs	£7,600.00
Total Administration	£26,800.00

Salaries - Administration	£41,200.00
Salaries - Caretaking	£11,860.00
Salaries - Litterpickers	£18,400.00
Tax & NI	£3,800.00
Pension	£7,000.00
Total Staffing	£82,260.00

Environment Costs

Cleaning materials	£0.00
Grounds maintenance	£14,000.00
Hanging baskets	£5,619.00
Litter picking equipment	£750.00
Miscellaneous	£50.00
Total Environment Costs	£20,419.00

Dalton Parish Hall

Gas	£3,450.00
Electric	£2,700.00
Water	£1,625.00
Repairs and maintenance	£11,900.00
Fire	£800.00
Waste Disposal	£1,000.00
Cleaning materials	£550.00
Miscellaneous	£4,950.00
Total Dalton Parish Hall	£26,975.00

Play Areas

Repairs and maintenance	£1,300.00
Flanderwell Lane	£500.00
Magna Lane	£1,500.00
Ruby Cook	£1,000.00
Total Play Areas	£4,300.00

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Allotments

Brecks Lane lease	£760.00
Miscellaneous	£5,500.00
Total Allotments	£6,260.00

Other

Events	£3,600.00
Christmas Lights	£10,000.00
Miscellaneous	£5,150.00
Total Other Expenditure	£18,750.00

Grants & Donations

Grants & Donations	£2,000.00
Section 137 Donations	£1,000.00
Total Grants and donations	£3,000.00

TOTAL EXPENDITURE	£188,764.00
SURPLUS / -DEFECIT	£0.00

5687.3 To review and agree proposed precept for 2020/21

Resolved : A precept agreed of £177,438 giving a Band D parish Council tax of £69.67

5687.4 To review and agree proposed reserves policy

Resolved : The below Reserves Policy was approved:-

Reserves Policy 2019/20

This policy outlines Dalton Parish Councils allocation and requirement for reserves. Reserves are required for Dalton Parish Council to have sound financial management in place.

Dalton Parish Council as a standard hold reserves of between 6 and 12 months of the annual precept.

In addition funds are built up for larger projects within the Parish.

Current Reserves

Reserves as at 31/3/19	£224757
Forecast Reserves 31/3/20	£5000
Total Reserves Forecast	£229757

Proposed Allocation

Financial Management Reserves	£ 77989 (6 months precept 19/20 £80653.50)
Ring Fenced Reserves	£151768 (following sale of land)

5687.5 To note the increase in employee dishonesty on insurance as per audit advice

Noted

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5687.6 To review Clerk hours

Resolved : To continue to the end of March 2020 with the current hours. Report to go to Finance and Staffing committee for requirements for the new financial year.

5688 To consider any general correspondence and publications, including: -

5688.1 Far right extremism workshops Thursday 30th January 10am 12 Gordon Bennett Memorial Hall, Green Arbour Rd, Thurcroft, Rotherham, S66 9AA 2nd March 6:30 – 830pm to be held at Catcliffe memorial hall, old school lane, catcliffe Rotherham, S60 5SP

Noted

5688.2 Consultation with regard to school holiday dates

Noted

5688.3 Estimated costs for elections from RMBC

Noted

5688.4 To consider a grant request from Rotherham Holiday Aid

Resolved : To grant a donation of £200

5689 To discuss and agree options for lease agreement for Ruby Cook recreation ground following advice from solicitors

5689.1 To agree expenditure of £250.00 for land register approved drawings

Resolved : The lease options were agreed along with the £250 expenditure for land register approved drawings.

5690 To consider planning and licensing matters including new planning applications in Dalton

The below planning items were noted: -

RB2019/1704 – Hythedale Far Dalton Lane Dalton – Single storey front extension to detached annexe

RB2019/1704 – Former Paws Shop Magna Lane Dalton – Change of use to café / restaurant (use class A3) erection of single storey extension & external extraction flue

RB2019/1891 – Land East of Brecks Lane, rear of Belcourt Road Brecks – Outline application for the erection of up to 70 No. dwellinghouses including details of access

5691 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

To see if it can be established which groups use the Youth Centre on Tuesdays as parking issues caused.

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5692 To note the dates of the next meeting: -

Finance and staffing

6th February 2020

5th March 2020

Parish Council

27th February 2020 – Date change

19th March 2020

The meeting was closed at 8:00pm

D Pickering

Chairperson..... Date 27th February 2020