

BURTON LEONARD PARISH COUNCIL
MEETING: 20 May 2019 (7.30pm - St Leonard's Hall, Burton Leonard)
AGENDA

Present:

- 1. Apologies for Absence**
- 2. Declarations of Interest in Items on the Agenda**
- 3. Approval of Minutes from the previous Meeting held on 15 April 2019 as a correct record**
- 4. Matters Arising from the Minutes not covered by the Agenda**
- 5. Planning**

Notifications received since last meeting:

- i. **HBC Status: Registered** [19/01693/CLOPUD|Received 16.04.19|Validated 16.04.19]
Certificate of lawfulness for the erection of swimming pool. | Lime Kilns Farm Limekiln Lane Burton Leonard HG3 3TE
- ii. **HBC Status: Registered** [19/01906/CLOPUD|Received 03.05.19|Validated 03.05.19]
Certificate of lawfulness for the erection of single storey extension. | Rosings Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RU
- iii. **HBC Status: Registered** [19/01879/FUL|Received 01.05.19|Validated 07.05.19]
Erection of 2 no. single storey extensions, installation of a bay window and alterations to fenestration. Part conversion of outbuilding to form additional living accommodation including erection of a porch, installation of rooflights and alterations to fenestration. | Hambleton Grange Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RX

Notifications decided since last meeting:

- iv. **HBC Status: Withdrawn** [19/00011/DISCON|Received 03.01.19|Validated 07.01.19]
Approval of details required under conditions 3 (Material sample), 4 (Landscaping scheme), 6 (Tree planting), 8 (Fence details), 22 (Dirt prevention details), 23 (Parking and storage details), 25 (Electric vehicle strategy), 26 (Secured by Design principles), 28 (Himalayan Balsam) and 29 (Ecological survey) of planning permission 16/01869/FULMAJ, which was granted on appeal (PINS Ref. APP/E2734/W/17/3181652) - Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard. | Flats House Scarah Lane Burton Leonard Harrogate North Yorkshire HG3 3RS.
Following discussion, agreed unanimously that the Clerk should arrange for Land Registry search to ascertain the current ownership of this land
- v. **HBC Status: Approved** [19/00621/FUL|Received 13.02.19|Validated 18.02.19]
Demolition of outbuildings; erection of garage with formation of gravel drive. | Lime Kiln Cottage Limekiln Lane Burton Leonard Harrogate North Yorkshire HG3 3TE
- vi. **HBC Status: Approved** [19/00981/LB |Received 06.03.19|Validated 13.03.19]
Listed building consent to remove and repair mortar. | The Old Hall Straight Lane Burton Leonard Harrogate North Yorkshire HG3 3SD
- vii. **HBC Status: Approved** [19/01345/TCON|Received 27.3.19|Validated 01.04.19]
Crown reduction (from 10m to 8m) of 1 no Yew; crown reduction (from 9m to 8m) of 1no Fir; crown reduction of 1no Lilac and 1no Buddleia (both from 4m to 2m); felling of 1no Plum; crown reduction of Leylandii row (from 6m to 4m); and crown reduction (from 6m to 4m) of 1no Rowan within Burton Leonard Conservation Area. | South View Copgrove Road Burton Leonard HG3 3SJ

Major applications on-going:

- viii. **HBC Status: Awaiting decision** [17/00525/FULMAJ|Received Mon 6 Feb|Validated Fri 17 Feb 2017]
Erection of 23 no. dwellings: 1 Copgrove Road Burton Leonard HG3 3SJ (Hymas Haulage)
- ix. **HBC Status: Registered** [17/01006/OUTMAJ|Received 06.03.17|Validated 21.03.17]
Revised scheme: Outline planning permission with access considered for the construction of approximately 31 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire.
08.05.17: *BLPC unanimously agreed to Option B: The Parish Council objects reference the objections*

ACTION

Clerk

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submitted on 8th May 2017 documents: 8811146, 8811147, 8811149. 09.04.18 letter sent from BLPC re flooding on the area. 03.12.18 email to NYCC LLFA & HBC on flood risk on/off site. 11.12.18 email to HBC re broader objections

On-going applications:

- x. **HBC Status: Registered** [19/01294/DVCON|Received 25.03.19|Validated 25.03.19]
Deletion of condition 2 (Use) to allow the annexe to become a self contained unit of planning permission 08/01404/FUL - Conversion of detached outbuilding to form annexe with front porch and 1.8m high boundary wall. | Flats House Scarah Lane Burton Leonard HG3 3RS.
Following discussion, agreed unanimously that there was potential for the property to be used as a holiday let, rather than for the benefit of long-term rental for local residents. Clerk to draft a suitable submission to HBC for prior approval by the Parish Councillors.

All

On-going tree and enforcement notifications:

- xi. **HBC Status: Alleged Breach** [18/00545/BRPC15 |Received 04 Oct 18]
2 storey extension not built in accordance with the approved plans (17/00096/FUL): Manor House Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SG

6. Members of the Public are invited to Address the Council with Questions or Comments

7. Annual Governance and Accountability Return (AGAR) Part 2

- i. To certify Burton Leonard Parish Council as exempt from external audit for fiscal year 2018-19
- ii. To note the Annual Internal Audit Report for 2018-19 included at page 4 of the Annual Governance and Accountability Return 2018-19
- iii. To approve Section 1 - Annual Governance Statement 2018-19 for Burton Leonard Parish Council on page 5 of the Annual Governance and Accountability Return 2018-19
- iv. To approve Section 2 - Accounting Statements 2018-19 for Burton Leonard Parish Council on page 6 of the Annual Governance and Accountability Return 2018-19
- v. To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

8. Finance

- i. **Bank statement**
To receive the bank statement. Chairman to approve
- ii. **Income and expenditure:**
To receive and approve the I&E accounts (31/3 & 30/4 2019) circulated in advance of the meeting.
- iii. **Notification of receipts:**
HBC Precept 1st instalment: £3,164.00
- iv. **Invoices to approve for payment:**
- a) Clerk, P Thornhill for March 2019 £300.69 gross claim sheet for Chairman to sign, BACS.
- b) Clerk, P Thornhill for June 2019 £300.69 gross claim sheet for Chairman to sign, BACS.
- c) Clerk, P Thornhill expenses (Flatts House Land Registry search): £6.00
- d) Came & Co (Parish Insurance Policy 1 Jun 2019 - 31 May 2020): £405.53
- e) Farm & Land Services (grass cutting inv 5325): 306.00
- v. **Current banking signatories**
Update on progress with Cllr Townson's BACS authorisation
- vi. **Consider transfer to another bank for the PC account**

Cllr Townson

Cllr Townson

Cllr O'Kane

Cllr O'Kane

Cllr O'Kane

9. Correspondence

- i. **Summary list**
Circulated in advance of the meeting
- a) **Harrogate Borough Council** Statutory Parliamentary Polling Station Review
- b) **Mountgarret Estates:** Unsafe Public Footpath Styles
- c) **Roecliffe & Westwick PC:** Roecliffe & Westwick Neighbourhood Development Plan

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10. Councillors Reports		
vi. Parking in vicinity of upper and lower village greens and vehicle speeds through the village 95 Alive Speed Watch and discussion with Cllr Harrison concerning visibility splays are pending. Discussion/consideration given to the potential use of static or relocate-able speed detection signs. Update on 'evidence' of speeds of vehicles entering village presented in Loxley Homes Traffic Statement		Cllr O'Kane Cllr Trout
vii. School access road update Update		Clerk Cllr Harrison
viii. District Development Fund Update		Cllr Townson
ix. Potentially dangerous wall on Dolly Walk – unsafe wall To be carried forward pending identification of current NYCC PROW contact		Cllr Townson Cllr Harrison
x. Councillor areas of responsibility - website update		Clerk
xi. LED replacement street lighting Update		Cllr Bappoo Cllr Harrison
xii. Christmas lights permanent power feed Update on potential location of permanent lights and cost-benefits vs existing battery powered lights		Cllr Trout
11. Items for Discussion/Review/Action		
i. Standing orders Inclusion on website - on-going		Clerk
ii. Absence of road markings along Apron Lane Update		Clerk
iii. Dates for 2020 Parish Council meetings Draft circulated in advance of meeting - Cllrs to feedback comments by/at next meeting		All/Clerk
iv. Attendance at YLCA branch and other meetings Clerk and up to 2 Parish Councillors to be nominated		All/Clerk
v. Items for Parish Magazine a) HBC's Looking out for our neighbours Campaign		Cllr Townson/ Clerk
12. Dates of Next Meetings		
i. Monday 1 July 2019:	7.30pm St Leonard's Hall	
ii. Monday 2 September 2019:	7.30pm St Leonard's Hall	
13. Confidential Items		