

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 6 March 2017

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. P Callaghan, Cllr. P Ridgwell, Cllr. T Simmons, Cllr. N Vant,
Cllr. V Lukaniuk, Cllr. G Hughes, Cllr. P Etherington, Cllr. R Silvester, Cllr. R Burrows,
Cllr. I Homer, Cllr. D Palmer.

Also present: Mrs C Mason (Town Clerk), and ten members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.

Cllr. P MacLoughlin.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None declared.

3. CLERK'S REPORT

Questions raised included the issue of the ongoing situation with the town clock and whether it would be possible to bring the electrics in house (police to advise date for the electrician to gain access to the secured area); tree planting and the requisite cages on the London Road (AC Trees to carry out the work); maintenance to the cemetery trees; the redundant mower has been sold at Methwold Auctions for £9 less auction costs making £7.02); three of the Nine Stiles to be refurbished and perhaps housed in the Heritage Centre (consent needed from the Trustees of the Heritage Centre), or one could be located in the front area of the council offices; replacement tree (No. 57) to be planted (BRPF to be contacted).

4. PUBLIC FORUM

Matters raised included the tidying up of a property in London Road (sofa bed, plasterboard removed); criticism of the District Council when the problem was reported; compliments to the contractors carrying out the maintenance to the cemetery trees; the cemetery compound not being fit for purpose and realistically, consideration should be given to purchase an industrial unit to securely store the equipment; the works mower being driven over a grave whilst being manoeuvred from the yard into the cemetery; the excellent work of the grounds staff improving the frontage of The Orchard with a new picket fence.

Agenda item 7 was now heard.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

With little to report questions were invited. With regard to the MOD's series of objections to the planning application from Talervia Estates, the significant of the report (the Squadron Leader was unable to comment on the question); increased noise levels from the new generation of aircraft.

Signed... Peter Callaghan

5. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Precept Meeting of the 30 January 2017, the Minutes of the additional Precept Meeting of Tuesday 7 February 2017 and the Minutes of the Full Council Meeting of Monday 13 February 2017.

Resolution Record No. **BTC/97/06/Mar/17**

CARRIED:

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL PRECEPT MEETING OF THE 30 JANUARY 2017, THE MINUTES OF THE ADDITIONAL PRECEPT MEETING OF TUESDAY 7 FEBRUARY 2017 AND THE MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 13 FEBRUARY 2017 BE APPROVED.

6. MATTERS ARISING

Of the Brandon Town Council Precept Meeting of the 30 January 2017, the Minutes of the additional Precept Meeting of Tuesday 7 February 2017 and the Minutes of the Full Council Meeting of Monday 13 February 2017.

Matters raised from the Full Council meeting included the blocked drains in Wellington Close and other places; the grubby appearance of the town; litter bin at Manor Road (VL to collect litter pickers and bags from FHDC).

8. TO RECEIVE REPORTS from County and District Councillors, Community Group Representatives.

A report received from Cllr. G Hughes (Town & Parish Forum) was noted. Suggestions for sharing with other Parish/Town Councils, included the work to the cemetery trees, improvement of the toddler's play area, the saving of the Brandon Day Care Centre. A concern was raised by Cllr. I Horner that only one written report had been received. Cllr. R Silvester verbally reported on the Fire & Rescue meeting held at Suffolk County Council. Sadly, a person has died as a consequence of a house fire in Brandon. A report from Cllr. P Etherington regarding the 2018 event will be included in the agenda pack. Cllr. P Ridgwell asked whether SCC will be making available the results of the traffic survey presently being carried out at St Peters Approach/ St Peters Church. Traffic count figures from the four major roads in Brandon have yet to be made available. It was further reported that contrary to planning permission, the footpath at the rear of the old library has still not been re-instated.

9. CORRESPONDENCE

Circulated at the meeting. In future, a spreadsheet will be provided listing correspondence received.

10. URGENT BUSINESS

Road closure: Cars travelling into Brandon are ignoring the road closure signage causing several near misses. Caution is needed.

Stannah Lift Services: The main PCB control has failed and the following works are required to return the lift to safety. Option 1 supply and fit a new PCB; Option 2 remove main PCB, send away for testing, repair, overnight test and return and fit. For economic reasons, option 1 was chosen. Emergency Light LED unit: Required on health & safety reasons.

Signed... Robert Callaghan

11. ACCOUNTS

Resolution Record No. **BTC/98/06/Mar/17**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR FEBRUARY 2017.

Date	Amount	Supplier	Chq No	Net	Vat
Feb-17	16.50	J & D Green	200785	16.50	
Feb-17	48.00	Graham Smith	200786	48.00	
Feb-17	19810.97	SCC	200787	19460.32	350.65
Feb-17	143.38	Chase Timber	200788	119.48	23.90
Feb-17	47.83	Arco	200789	39.86	7.97
Feb-17	20.26	Travis Perkins	200790	16.88	3.38
Feb-17	273.91	Fengate Fasteners	200791	228.26	45.65
Feb-17	212.40	Aztec	BACS	177.00	35.40

Resolution Record No. **BTC/99/06/Mar/17**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES A \$137 DONATION OF TWO HUNDRED POUNDS TO THE CHURCH INSTITUTE.

12. RESOLUTION from Cllr. N Vant No.192.

Resolution Record No. **BTC/100/06/Mar/17**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO AMEND STANDING ORDER 24, A, I. TO READ 'INSPECT ANY LAND AND /OR PREMISES, LET TO A THIRD PARTY, WHICH THE COUNCIL HAS A RIGHT OR DUTY TO INSPECT'.

13. RESOLUTION from Cllr. P Callaghan No. 193.

Resolution Record No. **BTC/101/06/Mar/17**

CARRIED:

THAT BRANDON TOWN COUNCIL RESOLVES TO CREATE A STAFFING COMMITTEE.

Cllr. P Etherington, Cllr. P Ridgwell, Cllr. N Vant , Cllr. D Palmer with Chairman, Cllr. P Callaghan as ex-officio, volunteered for the role and were duly appointed. Clarification whether the Clerk needs to be present to be sought.

14. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/102/06/Mar/17**

CARRIED:

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Signed... Peter Callaghan

15. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN COUNCIL
ADDITIONAL PRECEPT MEETING OF TUESDAY 7 FEBRUARY 2017 AND THE
AMENDED MINUTES OF THE FULL COUNCIL MEETING OF MONDAY 13
FEBRUARY 2017 BE APPROVED.

16. MATTERS ARISING

17. NEW CEMETERY

18. GRAVEL PIT

19. HEALTH & SAFETY

20. STAFFING MATTERS

Signed.....Rebekah Callaghan.....