



Dalwood Parish Council

Minutes of the Meeting held on Monday, 10 March 2025 at 19:00 hrs Dalwood Village Hall (Ref: 24/25.7)

Councillors: Kathy Laing (Chair), Tim Hodges, Tony Benger, Peter Lawrence, Graham Perry, Ben Trott, Christine Wyatt

In attendance: Ian Walker (Clerk & RFO), C/Clr Iain Chubb, Owain Morgan (P3)

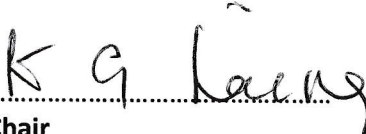
Members of the public: Two members of the public were present.

	Item	Action
1	<p>Public Forum Members of the public raised the following issues:</p> <ul style="list-style-type: none"> a. Various issues were raised concerning the state of some of the drains and culverts around the village. <i>See Highways below.</i> b. A report from C/Clr Chubb on Devon C C budgets was tabled and he also gave a brief comment on the current discussions concerning the proposed unity status for Devon and imminent elections (1 May 2025). It was also noted that the current waste contract was about to be taken back "in house" to EDDC and that new domestic recycling bins would now be black (a cheaper alternative). 	
2	<p>Apologies for absence None</p>	
3	<p>Declarations of interest in agenda items</p> <ul style="list-style-type: none"> a. Cllr Laing declared an interest in item 6e below. 	
4	<p>Minutes of last meeting The minutes of the Parish Council meeting held on 13 January 2025 were approved and signed by the Chair as a true record.</p>	
5	<p>Matters arising</p> <ul style="list-style-type: none"> a. It was noted that no further communication had been received from the Land Charges Manager at Devon County Council about the proposed Village Green. b. TRIP Community Transport had not yet confirmed that they would be available to make a brief presentation at the next Annual Village meeting. c. The letter from South West Ambulance Service reminding us to check the online record for the defibrillator situated at Seward's Bus Depot was still to be actioned. 	<p>Clerk Clerk KL</p>

6	<p>Finance and administration</p> <ul style="list-style-type: none"> a. The attached schedule of 6 payments totalling £730.32 and made since the last meeting (either being pre-authorised as regular payments or authorised by way of the WhatsApp group) was noted and approved (25.??) b. The attached summary of receipts and payments to 28 February 2025 showing a balance in hand at Lloyds Bank at that date of £1,733 was noted and approved (25.??) c. The attached Lloyds Bank statement and reconciliation as at 3 March 2025 was noted and approved (25.??) d. The attached statement for the Redwood Bank 35-day Notice Account as at 28 February 2025 showing a balance of £13,316.14 was noted and approved. It was noted that total interest of £316 had been received in the current financial year to date. (25.??) e. The request from Dalwood Village Hall for a grant of £500 as a contribution towards the cost of repairing and making good the village hall car park was unanimously approved. f. The setting up of a new <i>gov.uk</i> web site was still being reviewed and it was agreed that councillors should review alternative examples in due course. g. Correspondence received: <ul style="list-style-type: none"> i. None 	Clerk
7	<p>Maintenance</p> <ul style="list-style-type: none"> a. Register of Council Owned Trees – carried forward b. War Memorial – quotations for the refurbishment and repainting of the lettering were still outstanding. A quotation from Norton Memorials/Grassby Stone was expected imminently. c. Bus shelter project – it was noted that instructions had been issued to Kate Dalton-Aram to try to progress matters. 	TB Clerk Clerk
8	<p>Planning matters</p> <ul style="list-style-type: none"> a. It was noted that two planning matters had been put to, and approved by, councillors since the last meeting being: <ul style="list-style-type: none"> a. 25/0025/FUL Loughwood Farm, Dalwood b. 25/0005/FUL. Old Yew Cottage, Dalwood b. It was noted that a further planning application had recently been received (24/2724/VAR – Sunnylands, Dalwood – proposed change of access track) and was about to be put to councillors. 	Clerk
9	<p>Highway matters</p> <ul style="list-style-type: none"> a. It was agreed that the Clerk should again write to Highways about the very poor state of the following roads: <ul style="list-style-type: none"> i. Road from Daneshill Cross to Thorney Cleave ii. Road from Larkshayes Cross to Combeshead Farm b. Comments were made about the very poor state of some of the culverts and drains. C. Cllr Chubb informed the meeting that efforts were in hand to try have a temporary loan of a high-pressure hose to clear these but that clearance of roadside drains was the responsibility of the adjoining landowners. c. C. Cllr Chubb was also to be asked to follow up outstanding planning referrals relating to Stonehayes Farm and Makina. 	Clerk Clerk

10	<p>Parish Paths Partnership (P3)</p> <ul style="list-style-type: none"> a. It was noted that the full grant of £1,050 had recently been received from DCC. b. It was noted that Shaun Burns would no longer be able to provide grass cutting services and that alternative tenders were now being sought. c. It was noted that the restricted Parish Paths Fund currently stood at some £2,400 and was available to effect needed repairs. d. Owain Morgan reported that he was developing a good working relationship with Jon Boyd, the recently appointed Public Rights of Way Officer at Devon CC and he went on to confirm that he was now dealing with the annual footpath survey and repairs that are required to various footpaths around the village. 	OM
11	<p>Water quality monitoring survey</p> <ul style="list-style-type: none"> a. Cllr Wyatt reported that water quality measurements for phosphates around the village were good but that higher readings (around 200 ppm) had been recorded below the sewerage works: this reading was not at a level that gave cause for concern. 	
12	<p>Any other business</p> <ul style="list-style-type: none"> a. It was noted that the Village Hall was putting on a Big Breakfast on 5 May 2025 as part of the VE Day celebrations. Councillors had a general discussion about whether a contribution from the Parish Council would be appropriate. No decision was taken. b. It was agreed that the date of the forthcoming Annual Village Meeting should be moved to 9 June 2025 in the Village Hall and that contributions would be requested from the same village organisations as last year. In addition, it was agreed that "guest appearances" should be sought from Dalwood CLT on the subject of Net Zero, from TRIP and from a community police officer. 	
13	<p>Meetings for the year:</p> <ul style="list-style-type: none"> a. It was noted that Parish Council meetings for 2025/26 would be: <ul style="list-style-type: none"> i. 12 May 2025 – Annual Council Meeting ii. 9 June 2025 – Annual Parish Meeting (<i>please note revised date</i>) iii. 7 July 2025 iv. 8 September 2025 v. 3 November 2025 vi. 5 January 2026 vii. 2 March 2026 	
14	The meeting closed at 20.30 hrs.	

Approved


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Chair

Date: 12.5.25

<i>Ref</i>	<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>£</i>	<i>VAT (Memo)</i>
25/45	03-Jan-25	SLCC Enterprises	Subscription	110.00	
25/46	14-Jan-25	Dalwood Village Hall	Hall hire	14.00	
25/47	23-Jan-25	Ian Walker	Salary	242.56	
25/48	23-Jan-25	HMRC	Tax on above	60.60	
25/49	24-Feb-25	Ian Walker	Salary	242.56	
25/50	24-Feb-25	HMRC	Tax on above	60.60	
				730.32	

Dalwood Parish Council

As at 28 February 2025

for ended 31 March 2025

Actual 23/24 £		Budget 24/25 £	Actual to date 24/25 £	Forecast £	Anticipated out turn 24/25 £	Budget 25/26 £
RECEIPTS						
7,120	Precept	7,476	7,476.00		7,476.00	7,700
2,300	Parish Paths	805	1,050.00		1,050.00	
	Donation re defibrillator				0.00	
	Interest received		316.14	40.00	356.14	250
2,247	VAT refunds		456.94	31.74	488.68	
11,667		8,281	9,299.08	71.74	9,370.82	7,950
PAYMENTS						
1,716	Staff costs	3,638	3,334.76	303.16	3,637.92	3,747
200	WFH allowance	200	200.00		200.00	200
2,402	Locum fees				0.00	
109	Clerk SLCC membership	130	110.00		110.00	140
107	Subscriptions	149	228.00		228.00	230
60	Payroll service	120	120.00		120.00	125
173	Clerk training	300			0.00	
0	Training (delegates expenses)	100			0.00	100
183	Admin & stationery	200	176.87	25.00	201.87	200
0	Equipment		622.77		622.77	
112	Hall hire	70	91.00	14.00	105.00	98
262	Insurance	290	263.95		263.95	280
0	Audit & election fees	80		50.00	50.00	50
2,110	Parish Paths (agency services)	1,805	600.00	250.00	850.00	1,000
1,714	Routine maintenance	1,000	2,773.35	200.00	2,973.35	1,500
	Project - phone box	500			0.00	
1,250	Donations	250	150.00		150.00	150
15	Sundries	100	14.95	50.00	64.95	100
533	Replacement bus shelter				0.00	
220	Jubilee expenses				0.00	
816	VAT paid in year		415.97		415.97	
,982		8,932	9,101.62	892.16	9,993.78	7,920
(315)	NET RECEIPTS/(PAYMENTS) IN YEAR	(651)	197.46	(820.42)	(622.96)	30
	Transfers to deposit account		(15,316.14)	(40.00)	(15,356.14)	
	Transfers from deposit account		2,000.00		2,000.00	
15,166	Opening balance		14,851.32		14,851.32	872
14,851	CLOSING BALANCE AT LLOYDS BANK		1,732.64	(860.42)	872.22	902
	REDWOOD BANK DEPOSIT ACCOUNT		13,316.14	40.00	13,356.14	13,356
	TOTAL FUNDS HELD		15,048.78	(820.42)	14,228.36	14,258
Allocation of funds:						
12,142	General fund				11,269.51	
480	Election fund (designated)				530.00	
278	Defibrillator fund (designated)				277.85	
1,951	Parish Paths fund (restricted)				2,151.00	
,851					14,228.36	

I. Walker

Last logged on 03 March 25 at 07:41 AM

Log off

COMMUNITY ACCOUNT 30-90-37 00044857 View IBAN and BIC
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£ 1,732.64 Current balance

£1,732.64 Available funds

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DATE	DESCRIPTION	TYPE ?	IN (£)	OUT (£)	BALANCE (£)
24 Feb 25	HMRC - ACCOUNTS OF 100000001503857583 120PL03053136 083210 10 23FEB25 08:55	FPO		60.60	1,732.64
24 Feb 25	IAN WALKER 200000001509012827 DALWOOD PC 404780 10 23FEB25 08:53	FPO		242.56	1,793.24
11 Feb 25	DEVONCC 5347477 DEVONCC 5347477	BGC	1,050.00		2,035.80
23 Jan 25	HMRC - ACCOUNTS OF 500000001495692958 120PL03053136 083210 10 23JAN25 08:20	FPO		60.60	985.80

K Gaining

Account Details

Manage your account

35 Day Notice Account (Issue 11)-Monthly Interest

80176370 35 Day Notice Account (Issue 11)-Monthly Interest

Dalwood Parish Council, Mr Ian Walker, Mrs Katherine Laing, Dr Timothy Hodges, Mr Benjamin Trott

Tax status: Gross

Nominated account: 309037 00044857

[Edit account details](#)

Balance: £13,316.14

Available: £13,316.14

Accrued interest (not paid): £1.47

Interest rate: 4.02%

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K a laing

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Transactions

Period from

to