

# **Minutes of the Annual Parish Meeting and Allendale Parish Council Meeting held in Allendale Village Hall on Thursday 7<sup>th</sup> June 2018 (including minutes of the Planning Sub-Committee)**

**Present:** Councillors Crellin (Chair), Baxter, Dunn, Galley, Henderson, Howard, Lee, Quinn, Sandison, Simmonds & White

H Newsome (Clerk)

## **Annual Parish Meeting**

Clerk to upload the Annual reports to the Northumberland Parishes Portal website

<https://northumberlandparishes.uk/allendale>, share the link on social media and email it to Councillors and James Robinson, reporter from Hexham Courant.

## **Planning applications**

**18/01150/FUL- Broadwood Bridge Farm, Allendale** (Cllr Dunn declared an interest in this application).

The Parish Council has **no objections** to the application that is in keeping with Allendale Neighbourhood Development Plan **Policy ANDP1: General Development Principles** paragraph five, bullet points one and three.

**18/01430/LBC- The Hagg, Allendale**

The Parish Council unanimously agreed to **object** to the application as it is not in keeping with Allendale Neighbourhood Development Plan **Policy ANDP 9: Extensions to Dwellings** bullet points one and two.

**18/01675/FUL - 1 Oakey Dene, Allendale**

The Parish Council unanimously agreed to **object** to the application as it is not in keeping with Allendale Neighbourhood Development Plan **Policy ANDP 9: Extensions to Dwellings** bullet points one, two and four.

**18/01783/LBC- The Tea Rooms, Market Place, Allendale**

The Parish Council has **no objections** to the application.

## **Decision notices**

**17/00017/FUL – Land North of L’eglise, Catton – VARIATION GRANTED**

**18/01173/FUL – Parlour House, Sinderhope – WITHDRAWN**

**18/01046/FUL – Land At North East Of Burn Tongues, Allendale - GRANTED**

### **1) Welcome**

Chair, Cllr Crellin welcomed the Reporter from the Hexham Courant to the meeting.

### **2) Apologies for absence**

Cllrs Philipson and Walter

County Councillor Horncastle

### **3) Declarations of Interest**

Cllr Baxter declared an interest in the Allendale Agricultural Society

Cllr Crellin declared an interest in the Dale Singers, Allendale Folk Festival & Allen Valleys Promotions Ltd and St Cuthbert’s Church

Cllr Dunn declared an interest in Allendale Primary School, Allendale Sports Club & Allendale Golf Club

Cllr Henderson declared an interest in the Allendale Agricultural Society, Allendale Horticultural Society and Allendale Baby & Toddler Group  
Cllr Lee declared an interest in Allendale Primary School, Arnison Jubilee Almshouses & Health Walks  
Cllr Quinn declared an interest in Natural Ability  
Cllr Sandison declared an interest in Allendale Film Club  
Cllr Simmonds declared an interest in St Cuthbert's Church, North Pennines AONB Partnership Board & Allen Valleys Landscape Partnership Board

#### **4) Public Participation**

There were no members of the public in attendance. James Robinson, reporter from the Hexham Courant was present for the meeting.

#### **5) Minutes of the previous meeting held on 3<sup>rd</sup> May 2018**

Cllr Quin proposed, and Cllr Baxter seconded that the minutes of the meeting held on 3<sup>rd</sup> May 2018 be agreed and signed as a correct record.

#### **6) Matters Arising**

##### **Footpaths update**

- a) The work to repair the footpath between The Peth and Mill Cottages is being planned.
- b) Work to the footpath near Steelwood Cottage, near Wooley will be shortly carried out.
- c) Parish Council to help the Footpaths Officer prioritise footpaths work and consider how best to use the limited resources available (only two posts to cover all North and South Tyne).

#### **7) County Councillor update**

Whilst County Cllr Horncastle was unable to be present for the meeting he did send an update message that included:

**Play Equipment at Allenfields** – Co Cllr Horncastle would be meeting the Chief Executive of Karbon Homes on 11<sup>th</sup> June to discuss the Play Area at Allenfields. He confirmed that there are no plans to build houses on the site and that Karbon Homes would be carrying out a full consultation with the residents, Co Cllr Horncastle and Allendale Parish Council. The play equipment had been condemned and was removed on health and safety grounds he said.

**Road crossing at Isaac's Well** – Whilst work to install the crossing has been held up by the Streetlighting Department Co Cllr Horncastle said that work is being planned and going ahead shortly.

**Road near school** – Co Cllr Horncastle confirmed that signage, road markings and work to install the granite setts to slow down the traffic near the school would take place during the school holidays.

#### **8) Allendale Market Place**

See Villages Sub-Committee report at 14) below.

#### **9) Accounts 2017/2018 – see 11.3 below**

#### **10) Internal Audit 2017/2018 – see 11.2 below**

#### **11) Annual Governance and Accountability Return (AGAR) 2017/2018**

##### **11.1 To consider and agree any actions arising from the report of the Internal Auditor (page 3)**

The Clerk and Cllr Crellin had met with the Internal Auditor Alan Blair to complete the audit procedure and agreed that the objectives of internal control were being achieved.

##### **11.2 To approve the Annual Governance Statement (page 4)**

Councillors had received a copy of the governance statement for 2017/2018. Cllr Quinn proposed, seconded by Cllr Galley, and agreed unanimously that the governance statement be accepted.

### **11.3 To approve the draft annual accounts for 2017/2018**

Councillors had received a copy of the draft accounts for 2017/2018. Cllr Howard proposed, seconded by Cllr Simmonds, and agreed unanimously that the accounts be accepted.

### **11.4 To approve the Accounting Statement and Explanation of Variances (page 5)**

Councillors had received a copy of the accounting statement and explanation of variances for 2017/2018. Cllr Simmonds proposed, seconded by Cllr Henderson, and agreed unanimously that the statement and explanation of variances be accepted.

## **12) Data Protection and Freedom of Information (FOI)**

The Council agreed to the Clerk's request to postpone this item until the following meeting.

## **13) Correspondence (see Appendix A)**

### **Alex Bell, Definitive Map Officer Infrastructure Records, Northumberland County Council**

The Council acknowledged the modification order and the amended Public Rights of Way statement for Footpath 23.

### **Catherine Stirling Hill, Chair Allendale Village Hall**

Chair Cllr Crellin to arrange for a local tree surgeon to check out two trees in the recreation ground and take necessary action.

### **Andy Bosworth, local resident**

Chair Cllr Crellin to coordinate a working party (Cllrs Dunn and Sandison) to assess all the benches on popular circular walks and keep these free from overgrowth in response to Andy Bosworth's suggestion to do this for the benefit of local people and tourists.

### **Cllr Philipson**

Cllr Galley to include an item in Village Notes that clarifies the enforcement action that can be taken to protect wildlife in public spaces in light of local concern of the disturbance by dogs to ground nesting birds in Allenheads. Council use social media to help get the message out.

### **Cllr Galley**

Cllr Galley said he had received a complaint about damage caused to the footpath by the river involving a dumper truck and that he had informed the Footpaths Officer.

### **North Pennines Area of Outstanding Natural Beauty (AONB) Partnership's Pendlebury Award**

Cllr Simmonds was delighted to inform the Council that Cllr Philipson is the winner of North Pennines AONB Pendlebury Award for his outstanding contribution in looking after the landscape and environment. Cllr Simmonds presented Cllr Philipson's award on behalf of the AONB at the Partnership's annual forum and a very well-deserved winner he was said Cllr Simmonds.

## **14) Villages Sub-Committee report**

The Villages Sub-Committee had met on 29 May and Cllr Dunn raised a few issues arising from the meeting:

### **Allendale Market Square regeneration**

The Council had previously endorsed a proposal for a parking scheme for the 'Bull Ring'. A request to close the diagonal road next to the Bull Ring has been made to Northumberland County Council was still outstanding, and funds would need to be found to fund a carefully worked out parking plan.

### **Re-laying of cobbles in Market Place**

The Council agreed that Coulson Construction should work with Broadband for Allen Valleys (B4AV) and the Electricity Board when relaying the cobbles.

### **Mapping of waste bins**

The Council agreed to map the location of litter bins and identify duplication now that waste bins can be used for both general and dog waste. Clerk to obtain from NCC information showing the location of the bins prior to responsibility being devolved to the Parish Council.

### **General maintenance**

The Council agreed for the Village Sub-Committee to continue its work in 'tidying up' the Village with assistance from Malcolm Aitchison provided the work was within budget.

Clerk to check with NCC and Practical Landscapes their schedule for weedkilling in the Village.

### **15) Social Media**

The Clerk and Cllrs Baxter and Henderson to work out how they can best work together to get Parish Council messages out.

### **16) Accounts for Payment (see Appendix B)**

Cllr Howard proposed the accounts for payment, seconded by Cllr Lee.

Bank balance as at **30 May 2018**

Treasurer's Account - **£ 59,275.78**

Bank balance as at **9 May 2018**

Business 30 Day Notice Account - **£ 5,229.42**

### **17) Matters for next month's agenda**

Data Protection and Freedom of Information (FOI)

### **18) Date of next Parish Council meeting**

The next Parish Council meeting will take place on **5<sup>th</sup> July 2018** at Sinderhope Community Centre at 7pm.

The meeting ended at 9:15 pm