



**ABBOTTS ANN PARISH COUNCIL**  
**Minutes from the Extraordinary Meeting**  
**held on Wednesday 20<sup>th</sup> November 2019 at 19:00**  
**at the Pavilion, Bulbery, Abbots Ann**

Present: Parish Cllrs: A Jordan (Chairman), G Howard (Vice Chairman),  
A Jones, C Wallis, D Perkin.

Members of the Public: 0

Minutes: Mrs C Cotterell – Parish Clerk

Meeting started at 19.00

<b>AGENDA ITEM</b>		<b>ACTION</b>
<b>1</b>	<b>Apologies for Absence</b> Apologies were received from Cllrs Coffey and Roberts.	<b>NOTED</b>
<b>2</b>	<b>Declarations of Interest</b> - None	<b>NOTED</b>
<b>3</b>	<b>Churchyard Fence</b> Cllrs to review firm costs after contractor visit. Cllrs reviewed the firm costs after the contractor visit and agreed the following: <ol style="list-style-type: none"><li>1) Cllrs resolved to obtain clarification from TVBC Planners and the Conservation Officer of what would be deemed an acceptable replacement specification for the fence – Proposed Cllr Jordan, seconded Cllr Jones, all agreed. <u>Action</u> – Cllr Howard to ask Mr Lucas, PCC Fabric Committee member, to approach TVBC on behalf of the PC.</li><li>2) Once the clarification is confirmed by TVBC, Cllrs resolved to produce a detailed statement of requirement to be issued to prospective contractors, this is to include the length of fence, size of gates, style of fence, materials to be used and the finish, as a minimum – Proposed Cllr Jordan, seconded Cllr Jones, all agreed – Action – Cllr Howard to ask Mr Lucas whether he would be prepared to draft a specification for PC approval.</li></ol> Cllrs also agreed to try and complete the above by February, apply for suitable grants by March and complete the work during the spring.	<b>Cllr Howard</b>  <b>Cllr Howard</b>
<b>4</b>	<b>Next Meeting</b> - Thursday 5 <sup>th</sup> December 2019 - 7pm – War Memorial Hall, Abbots Ann	

**Meeting closed at 19.38**

**These minutes were approved and signed by the Chairman at the meeting held on 5<sup>th</sup> December 2019**