

**Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm
on Monday 14 October 2019 in the Village Hall**

4545 Present: Cllrs Souter, Carpenter, James, Cotterell, Addison, Whitaker and Sangster

4546 In Attendance: Mrs G Foster, Parish Clerk
Mr I James, Footpaths Officer.

4547 Also present: There were 2 members of the public.

4548 Welcome and introduction: Cllr Souter warmly welcomed Councillor Sangster to the Council and noted that it had been a while since all seven seats had been occupied.

4549 Apologies: None received.

4550 Declaration of councillors' pecuniary interests: No changes were noted, Cllr Sangster handed the Clerk his pecuniary interest form which would be sent to TVBC. **Action: Clerk.**

4551 To receive declaration of office from Cllr Sangster. The Declaration was signed in the presence of the Clerk.

4552 Planning applications: The following applications were considered by Council:

- a. 19/002262/FULLN - Demolition of existing conservatory and erection of a single storey front extension to form enlarged kitchen/dining room; new entrance porch and pitched roof over existing flat roof to side New Entrance Porch to front. New pitched roof over existing flat roof to side. - Hillhead Farley Street – NO OBJECTION.
- b. 19/02364/FULLN - Erection of replacement conservatory – Rosedale, Church Hill – NO OBJECTION.

Comments would be forwarded to TVBC. **Action: Clerk.**

4553 Points from the floor: A resident had previously communicated with the Chairman and the Clerk that she would be happy to continue planting the pots outside the Village Hall. Although she was unable to mow the grass, she felt it ought to be done twice a week in the summer. There were some tree stumps that needed removing, shrubs needed to be planted and the buddleia bush from a neighbouring property would need to be managed. On behalf of the Council and the Village, the Chairman thanked the Parishioner for the work she and other volunteers had done and her offers of continued help were gratefully received.

4554 To approve the Minutes of the previous meeting: The minutes of 9 September 2019 had been sent to Councillors prior to the meeting. **Proposed:** Cllr Addison **Seconded:** Cllr Whitaker. **Resolved:** to approve the minutes and the Chairman signed as a true and accurate record.

4555 To review the action list from the prior Month. The following action remained outstanding:

- 4556** The NDP Grant was still pending, due to needing responses from the NDP Questionnaire in order to complete it.
- 4557** It was noted that the pot-hole at the top of Duck's Lane had been filled in. Cllr Cotterell was thanked for his continued efforts raising this issue with HCC.
- 4558** The Footpaths Officer and Councillor James had strimmed the grass at the back of the Village Hall and Councillors were grateful that funds had not had to be spent against the Lengthsman budget to carry out this work.
- 4559 To receive Financial reports.** Prior to the meeting the Clerk had circulated the Bank reconciliation, the Budget reports and a schedule of payments for approval and lists of payments and receipts. There was an issue identified with the Bank Reconciliation and Councillors **Resolved:** Councillor James and the Clerk would identify the difference and report back to all Councillors. **Action: Cllr James & Clerk.**
- 4560** The Clerk reported that there was still a problem with HRMC and PAYE online. The Clerk had been spending a lot of time trying to resolve this and would continue. The following resolutions were made:

- 4561 Proposed:** Cllr Souter **Seconded:** Cllr James **RESOVLED:** Unanimously that payments be approved as below:

BT	August bill	£ 84.59
Unity Trust	Bank Charges	£ 18.00
Business Stream	Water Pavillion	£ 83.35
Business Stream	Water Village Green	£ 27.99
Mr A Whitaker	Bookings Manager	£ 210.00
Moviola Ltd	Film night October	£ 114.25
Mark Lovell	Village Green mower repairs	£ 672.78
CPRE	Annual subs	£ 36.00
Screwfix	Fire Extinguisher	£ 26.99
Sparkles	Cleaning for Aug and Sept	£ 230.70
SSE	Refund of estimated bill	£ -2.25
Test Valley School	Prizegiving	£ 25.00
Gail Foster	Salary Aug, Sep & Oct	£1,620.00
Total		£3,147.40

- 4562** The receipts paid into the bank since the last meeting were noted as:

Hall Hires	£ 352.00
Football	£ 201.60
Tennis	£ 306.20
Donations	£ 20.00
Marquee hire	£ 150.00
Precept	£10,100.00
Movie night takings	£ 257.50
Total	£11,387.30

- 4563** A one page budget report had been provided to Councillors. It was agreed that a detailed budget would be explained at the next meeting and a provisional budget for the next financial year would be prepared for Councillors' comments.

- 4564 Highways:** Cllr Cotterell asked if other pot holes needed reporting on the HCC website. Sadly this had taken a long time to be actioned and had needed chasing on multiple occasions.
- 4565** Heavy rain had flooded several roads, but most of the water had receded quite quickly which was a tribute to the HCC highways work clearing the drains. It had been noted that after substantial downpours, the A30 by Tilshead Caravans had been under 20-40m of surface water across the full width of the road. The drainage was working but there was a concern that it was not quite adequate. This would be reported to HCC as their suction lorry may be able to clear the drain. **Action: Cllr Cotterell.**
- 4566** Trees had been coming down and blocking roads and tracks and extra care is needed as they do not reflect in car-headlights. In case of emergency residents are encouraged to ensure they have hi-vis jackets and mobiles in their cars. A new app is available for mobiles called what3words. This allows emergency services to pinpoint your location to a 3m x 3m square provided you have a GPS signal. It is a free download.
- 4567 Playing Fields:** Nothing to report.
- 4568 Village Green:** The grass on the Village Green needed to be cut but it had been too wet recently to carry out the work. The Working Group were awaiting a report regarding the mower repairs. £134 had been donated from the Rounders event to the Village Green funds. The accounts would be updated. **Action: Clerk.**
- 4569 Village Hall:** The Movie night had been well attended on the Wednesday previously.
- 4570 Wallops Parish Hall:** There had been a meeting on 8th October and the minutes had been sent to the sub-committee. Cllr Souter reported that the Minutes from August 2018 had now been agreed. The Constitution from 2009 and The WPH Licence had been agreed by both Parish Councils and signed at the last meeting of the WPH Committee. The additional storeroom had been built and completed on budget. The Access Agreement with a neighbour had been signed by all parties. Finances were sound and Hall bookings on target for the year. Discussion was turning to running the hall without the daily involvement of the Vice-Chairman of OWPC. The OWPC Clerk would take over as Treasurer. A volunteer from NW was required to liaise with hirers on a daily basis. Councillors were investigating sustainable methods for the heating and electricity supplies.
- 4571 Footpaths:** The Footpaths officer had distributed a report prior to the meeting and it was available on the website.
- 4572 Neighbourhood Development Plan:** Two consultants that could help writing the NDP had been interviewed and another was scheduled to be spoken to on the 15th October. It was intended to distribute the Questionnaire with the November issue of the Parish Magazine. A copy of the generic letter to Major Stakeholders had been drafted and would be sent to councillors for their approval. **Action: Cllr Addison.**
- 4573 To approve the wording of the NDP Questionnaire.** Councillors had been sent a copy of the final draft of the Questionnaire prior to the meeting. Councillors suggested some minor amendments and

these would be arranged. **Proposed:** Cllr Souter, **Seconded**, Cllr James, **Resolved:** Unanimously to accept the questionnaire after the small amendments had been made. **Action: Clerk.**

4574 To note correspondence received and determine action required.

4575 The Clerk had noted residents complaining about Speeding on the community website www.nextdoor.com . It had been suggested to set up a Speedwatch team for the area. If a group of volunteers could be identified a Speedwatch co-ordinator from another Parish would be willing to give advice on how to start up. People wanting to help should email nwpc.clerk@gmail.com and the Clerk would forward details to the organisers. **Action: Clerk.**

4576 A reply from HCC regarding the painting of yellow lines on the Fifehead manor slip road had been forwarded to the resident.

4577 To consider request to remove a Village Hall fence panel for access for a short period. Cllr Souter had spoken to the resident and felt absolutely confident that they would make good the fence after the works had been completed. In the interests of good neighbourliness it was **Proposed:** Cllr Whitaker, **Seconded:** Cllr James, **Resolved:** Unanimously to allow the fence panel to be removed to give access to the rear garden of the property. A letter had been drafted to the residents which was accepted by all councillors and it would therefore be sent. **Action: Cllr Souter.**

4578 To consider a request to hold a Fireworks event at the recreation ground on 4th November. After lengthy discussion it was **Resolved:** Unanimously, not to allow another fireworks event to take place.

4579 To consider applications received for contract work on the Village Hall garden. It was **Resolved:** Unanimously that G.F.C Gardening Ltd be contracted upon receipt of satisfactory references. Reference would be sought from a resident who had used the service in the past. **Action: Cllr Carpenter.**

4580 The Contractor would need to be given weekly direction on work to be undertaken. **Action: Cllr Whitaker.**

4581 To consider the proposal to join the TVBC garden waste scheme. It was **Resolved:** By majority vote to purchase a Green 240l Wheelie bin (£25) and join the TVBC Garden waste scheme (£34.25pa.) The Hall Bookings Manager would put the bin out for collection each week. **Action: Clerk.**

4582 To consider if the Parish Council should set up a Facebook page. Different types of Social Media Applications were discussed and it was **Resolved:** That Cllr Sangster would investigate and report at the next meeting. **Action: Cllr Sangster.**

4583 To consider quotations received for an oak sign for the Village Hall. It was **Proposed:** Cllr Addison **Seconded:** Cllr Whitaker **RESOVLED:** Unanimously to accept the quotation from www.thesefairhands.co.uk **Action: Clerk.**

4584 To consider residents' request to buy defibrillators for the Village Hall and Pavillion. It was **Proposed:** Cllr Cotterell, **Seconded:** Cllr Souter, **Resolved:** By majority that a defibrillator be sited on

the outside wall of the Village Hall. Cllr Cotterell would take the responsibility to arrange yearly checks. The Clerk would investigate which unit to buy. Next year consideration would be given to the siting of one at the Pavillion. **Action: Clerk.**

4585 It was further suggested that a First Aid evening or a Sunday afternoon session be scheduled to educate residents on how to use the defibrillator. Trainers would be sought and costings tabled. **Action: Clerk.**

4586 Matters raised by Councillors: The Ash at the junction between the High Street and Five Bells Lane had been inspected by SSE and HCC who were not concerned regarding its condition. In order for work to take place SSE had advised that the electricity lines and BT lines would need to be dropped but this was not planned by them in the near future.

4587 Clerk's report: The Clerk reported that she had attended the Annual Conference of the Test Valley Association of Parish and Town Councils on Sat 21st Sept. More relevant items were now being discussed and therefore it may be beneficial if Councillors from Nether Wallop attend the next meeting.

4588 Points from the floor: Jules Maintenance kindly offered to make a contribution towards the defibrillator. **Action: Clerk.**

4589 The next meeting will be held on Monday 11th November 2019 in the village hall at 7.30pm.

4590 The Chairman thanked all for attending and closed the meeting at 9.35 pm.

Signed as a true and accurate record of the meeting

by Chairman

Date