



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 27th June 2023 at 6.30pm

Place: Chadwick End Village Hall

Present: Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair) & Jayne Warmington

In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 0

45/23 WELCOME and APOLOGIES

Councillors received and accepted apologies from Cllr Mathison who was away.

46/23 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda.

47/23 CONFIRMATION OF MINUTES

The minutes of the Annual Parish Council meeting held on 9th May 2023 were **confirmed** and **signed**.

Proposed Cllr Taylor

Seconded Cllr Warmington

All in favour

It was noted that:

- a. The Clothes Bank had gone
- b. Chair would follow up with fixings etc. for the benches

48/23 OPEN FORUM

Nothing reported.

49/23 ASSET REGISTER

This was approved.

Proposed Cllr Davies

Seconded Cllr Warmington

All in favour

50/23 FINANCIAL MATTERS

i. RFO Report

This had not been completed as this was an interim meeting.

ii. Internal Audit

Cllrs received and noted the report

- o S137 add to cost centre
- o All other items had been dealt with

iii. Annual Governance & Accountability Return 2022/23

Kerry Finlayson, the RFO, certified that for the year ended 31 March 2023 the accounting statement in the annual governance & accountability return had been prepared on a receipts and payments basis and presented fairly the financial position of the authority.

a) Agree annual governance statement

Cllr Davies read out the Annual Governance Statement and Cllrs agreed with each statement and that this could be signed off.

b) Agree accounting statements 2021/22

Cllr Davies read out the details of the Accounting Statements from the AGAR and these were all agreed by all Cllrs.

Proposed Cllr Davies

Seconded Cllr Taylor

All in favour

51/23 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

Nothing reported

52/23 DATE OF THE NEXT MEETING

- 11 July 2023 at 6.30pm

53/23 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 18.55

Proposed Cllr Davies

Seconded Cllr Warmington

All in favour

Dated: 11 July 2023

Signed: