

MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL
held at 8.00 pm Wednesday 2nd November 2016
EAST WORLDHAM VILLAGE HALL

Present: Cllrs Andrew Aldridge, Bill Fife, Tessa Gaffney, Mary Trigwell-Jones, District Cllr David Ashcroft; Robin Twining (Clerk), 3 Members of the public.

At the start of the meeting Cllr Gaffney proposed and seconded by Cllr Fife that Cllr Aldridge chairs the meeting. AIF and duly resolved

77/16 To receive and accept apologies for absence

Apologies were received from Cllr Blake and Brock.

78/16 Minutes from previous meeting

Minutes of the Worldham Parish Council meeting held on 5th October were approved and duly signed by the chairman.

Proposed by Cllr Fife and seconded by Cllr Gaffney All in favour and duly RESOLVED.

79/16 Declaration of Interest

None were declared.

Councillors agreed to take Agenda Item 89/16 with Agenda Item 80/16

80/16 The floor will be opened to the public to raise any matters of concern or interest

Cllr Aldridge invited Karin Clayton, a Kingsley Parish Councillor, to report on the Kingsley wifi/broadband project.

Karin Clayton has had several meetings with BT. 2/3rds of Kingsley have poor or little Broadband connection. In the summer of 2018, BT might rollout super fast broadband. BT had suggested installing 4 or 5 cabinets at a cost of £25,000 each to improve connectivity. Kingsley Parish Council had looked at possible solutions. Satellite broadband was very expensive and does not work all the time. They had explored the fixed wired broadband option with a company called Pine Media. They had undertaken a preliminary survey using drones. There is a greater need for East and West Worldham and Wyck for assistance as these communities are not included in the Wave 2 rollout of superfast broadband for 2018.

Pine Media claim that the typical cost of a mast and the fibre optic link to it would be £12,000.

Fixed wire option is a potential long-term solution. Currently if you get less than 2mb download speed you can get a government/HCC subsidy of £300. 70 people have so far registered interest which could cover the installation costs of a mast. The mast needs to be 12 metres high, with a clear line of site. The Kingsley Tennis Centre and Deane golf course have offered to have the mast erected on their land. A suggested suitable place for the mast would be at the top of Worldham Hill, by East Worldham Village Hall.

Kingsley parishioners are willing to contract with Pine Media; they just need to determine the site of the mast. There is interest from Wyck, Binsted, Frith End and Oakhanger.

Karin Clayton made it clear that her role had developed out of personal interest in pursuing options for Kingsley residents that may wish to sign up to a contract with the service provider, and that Kingsley Parish Council itself was only involved in a community coordination role.

Cllr Aldridge invited Simon Butler to tell the Councillors about what Will Brock and he are doing at Hartley Mauditt and West Worldham. Simon Butler said that they are disillusioned with BT and a month ago has set up their own scheme. They have leased a line for 3 years and cabled it to all the business units at Hartley Park Farm and will cabling it up via a trench to West Worldham. Simon Butler understood that their leased line had the capacity to supply a company like Pine Media with a cable link to a mast position

Councillors noted: Application still to be determined. A bat survey has been undertaken and 3 Tylings Cottages has been assessed as having “high” potential to host roosting bats.

WPC ref number: wpc 2016/16 SNDP Ref number: 50014/002
 Site address: Land South of Wilsom Farm, Wilsom Road, Alton
 Proposal: Landscape and Visual Impact Assessment (LVIA) received for Construction of Class B1(c) and B8 employment premises, together with a new vehicular and pedestrian access from the B3004 (Wilsom Road), modifications to the B3004 to allow for the new site access to be constructed (Amended description removing B2 use) (as per further information received 13/07/2016 and 12/09/2016)

Councillors Noted: Application still to be determined

- b) To consider and decide on the Parish Council’s response to planning applications received since the last Parish Council meeting

WPC ref number wpc 2016/17 SNDP Ref number: SDNP/16/04908/PA3R
 Site address: 4 Binswood View Business Centre Hartley Lane Oakhanger
 Proposal: Prior Approval for change of use from agricultural use to B8 flexible use

Councillors Resolved: Worldham Parish Council has no objections All in favour and duly resolved

- c) To consider and decide on the Parish Council’s response to planning applications received since the agenda was published *if any* - None received

84/16 To confirm the procedures for operating the Worldham Community Benefit Fund

The Clerk circulated a revised “Worldham Community Benefit Fund” Application Form; question 1 had been revised, for Councillors comments. It was agreed to use the revised form. Proposed by Cllr Trigwell-Jones and seconded by Cllr Fife. It was agreed that the form should be put on the website, and an article written in the King’s World about the Fund and where application forms can be obtained from. (Website and from the Clerk). It was agreed that applications should be submitted by the end of March with the allocation of grants determined at the June Parish Council meeting.

The Clerk confirmed that he had opened a separate bank account with TSB called “Worldham Community Benefit Fund”. The bank mandate is that 2 signatures are required for any transaction, and that the current signatories are the same as for the TSB Worldham Parish Council current account.

[New Action Point 01- 2016 November Clerk to upload the application form onto the website and to write an article for the King’s World about the Fund and where application forms can be obtained from.]

85/16 To agree the monthly finance report and schedule of expenditure

- a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Fife and seconded by Cllr Trigwell-Jones. All in favour and duly resolved.

The current accounts balance as at 2nd November 2016
 TSB current account: balance: £7,646.24
 TSB Business Instant account balance: £843.14
 HSBC current account balance: £11,771.35
 Total balance of all 3 accounts as at 05/10/16: £20,260.73 of which £4,005.80 relates to the Community Benefit Fund

Total balance less Community Benefit Fund £16,254.93

Total Payments

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
2/11/16	1145	R Twining	Clerk’s salary October – Month 7	551.87	

2/11/16	1146	Eric Neller	Repair to steps at East Worldham village hall	50.00	
2/11/16	1147	Mike Walker	Parish Council ¼ share of cost of cutting hedge by East Worldham village hall	52.50	
			Total Payments for Authorisation	654.37	

Total Receipts Received

Date paid in	Bacs/ Paying In book	From	Details	Total (£) Receipts
1/11/16	500102	SSE	Wayleave	4.00
Total Receipts Received				4.00

b) To review the bank mandates

The Clerk reported that the current bank mandates to operate the Worldham Parish Council TSB accounts was for any two signatures. These currently consist of Cllrs Aldridge, Blake and Trigwell-Jones and the Clerk, It was agreed to add Cllr Fife to the mandate. The bank mandate for the Worldham Community Benefit Fund TSB account asks for two of these signatories to sign.

86/16 To receive and approve a report from the Clerk regarding:

a) Correspondence received

The Clerk reported that he had received the following correspondence.

- i) Consultation document from HCC on revisions to the Hampshire draft of Community Involvement Consultation (planning) document. The draft includes improved procedures for getting Hampshire's communities involved and also reflects changes to national policies and guidance and changes to the Council's own corporate procedures and strategies. Councillors decided that they was no need to respond.
- ii) SDNPA consultation exercise on the review of the SDNPA Local List. Councillors decided that they was no need to respond.
- iii) An interim report from the Councillor Commission. One of its conclusions is "*It is clear from our research that councillors make considerable personal sacrifices and work above and beyond the call of duty in governing and serving their communities*".

b) Meetings to attend and attended

The Clerk reported that

- i) He attended, on 2nd November, an informal lunch meeting with 12 other local Parish Clerks at Frensham.
- ii) South Downs National Park Authority will be holding a Parish Workshop on 14th November at 6.30pm in Petersfield. The Clerk confirmed that he has booked Cllr's Aldridge and Gaffney to attend this workshop. It was noted that the SDNPA are proposing to accept the Parish Council's designation of the Playground as a Green Space, but from the wording that they have not agreed to keep the East Worldham Settlement Boundary. This will be raised at the Workshop.
- iii) EHDC have invited the Chairman and Clerk to attend a CILS/Section 106 Workshop on Monday 21st November. The aim of the workshop is to understand the rules that EHDC will have to work to and the ideas EHDC have for spending the portion of CIL money allocated to EHDC. Cllr Blake can attend, but the Clerk will not be available. It was agreed that Cllr Fife will attend in his place.
- iv) The next meeting of EHAP&TC is to be held in conjunction with EHDC on Tuesday, 29th November in the Council Chamber at Penns Place at 7.30 p.m.

c) Website

The Clerk reported that the Local MP Damian Hinds had requested a link from the Worldham website to his website. It was agreed to include information about the local District Councillor, the County Councillor and the local MP on the website with appropriate links.

[New Action Point 03- 2016 November Clerk to include information about the local District Councillor, the County Councillor and the local MP on the website with appropriate links.]

87/16 East Worldham Village hall report

Cllr Gaffney reported that Mike Walker had arranged for the hedge behind the hall to be cut to 7 feet. He recommends that it should be kept at this height with future responsibility for the hall side to be the Parish Council's and he will be responsible for his side. The cost for cutting the hedge was £210 and he has asked the Parish Council to pay a quarter ie £52.50. Councillors agreed to this payment.

The Hall sub-committee met last evening and reviewed the previous year's work on the hall, the financial situation and considered the maintenance. They recommended keeping a watching brief on the state of the floor and displaying a stronger notice about not using sellotape. Kate Denyer and Phil Harding agreed to make the annual inspection.

It was agreed that the Committee would be prepared to take responsibility for the physical state of the two notice boards in East Worldham as at present no one is responsible. The on going problem of notices becoming wet and unsightly was discussed and Andrew Aldridge agreed to seek some solution.

88/16 To receive a report from the Traffic Management Working Group.

Cllr Fife and the Clerk reported that the first meeting of the Traffic Management Working Group had met. The Group consisted of Cllr Fife, The Clerk, Tim Hayes, Tess Godbert and Gill Manning-Smith. James Goodwyn has also agreed to join.

The Working Group discussed the traffic problems within the parish and noted the findings of the WSP report on proposed traffic mitigation as a result of the Whitehill/Bordon Eco-town.

The Clerk reported that the total number of accidents within the Parish from 2011 to 2015 was 29. (2011- 12; 2012 -5; 2013 - 4; 2014 - 5; 2015 - 3). This did not include the fatality near Candovers during the week. The Clerk reported that the police had recorded from the Mobile Speed camera in East Worldham, 173 offences in 2014 and 196 in 2015.

The Clerk had received the Community Speedwatch newsletter. The Current Position is that there are currently 93 groups with 818 CSW volunteers completing activity around the two Counties. Since February 2016 the police have sent out 10,720 letters; 236 incidents have been escalated for further action; and 2451 have been rejected for reasons such as no trace or mis-match on PNC. The police have received approximately 239 complaints from members of the public who have received a letter.

The Working group agreed that Tess Godbert would look into the costs of organising a traffic data survey as the last one was undertaken in 2009 when the speed limit was 40 mph.

Tim Hayes had produced a draft letter to identified operators/commissioners of HGV movements through the parish. As the letter will be sent under the Parish Council's name, Councillors asked to have an opportunity to comment on the draft before it was sent. It was agreed that the Clerk would circulate a copy to Councillors for comment.

The Clerk is still trying to arrange a meeting with Ian James of Highways.

89/16 To discuss possible solutions to increase Broadband speeds and coverage within the Parish

This Agenda Item was discussed under Agenda Item 80/16

90/16 To note any issues regarding the state of the roads, pavements and footpaths in the Parish.

Councillors noted that there is a crack opening up on Green St (B3004) where repairs were done in the past. It was also noted that the fading white lines around the potholes in the Parish have been repainted.

91/16 To agree on the work to be undertaken under the Lengthsman's scheme.

The Clerk reported that the tasks asked to be carried out in September included:

- i) Cut back and clear any vegetation overhanging the pavement between Church Lane and Shelley's Lane
- ii) Clear out and cut back any vegetation and trees/branches overhanging the ditch along Shelley's Lane
- iii) Cutting back the ground elder on the footpath between the Playground and Old House Gardens

Cllr Trigwell-Jones reported that she had met the Lengthsmen and felt that they should revisit the tasks already undertaken.

92/16 To note any issues that has been brought to Councillors attention

Cllr Trigwell-Jones reported that she had a meeting with Valerio Pelizzi, Asset Manager of Canadian Solar on 7th October. Valerio Pelizzi confirmed that they are looking for a reputable subcontractor for carrying out the planting that should start in 2 weeks with the plan that was discussed with Cllr Trigwell-Jones.

Valerio Pelizzi has also contacted the EHDC regarding the gate to be installed in order to stop lorries parking in the entrance. They are planning to install a wooden gate but will leave open an entrance for walkers and provide access codes to those who needs access to the site

93/16 Dates of Parish Council Meetings

Normally the first Wednesday of each month. To note the next Parish Council meeting will be held on Wednesday, 7th December,

For 2017 11th January, 1st February, 1st March

The Chairman closed the meeting at 10.15 pm

New Action Points

Action ID	Action detail	Owner
November 01-16	Clerk to upload the application form onto the website and to write an article for the King's World about the Fund and where application forms can be obtained from.	Clerk
November 02-16	Clerk to respond to the Highways and Transport Public Survey and to the informal consultation letter relating to the proposal to prohibit Motor Vehicles on Selborne BOAT 67 & Worldham BOAT No 38.	Clerk
November 03-16	Clerk to include information about the local District Councillor, the County Councillor and the local MP on the website with appropriate links	Clerk

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner
03-May 2016	Clerk should investigate the cost of vehicle activated speed limit reminder signs	Clerk
September 01-16	Obtain a quote for pruning the tree in the western corner of the playground.	Clerk