

Minutes of the Parish Council meeting held on Monday 17th November at 19:00 at King George's Hall, West Dean.

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri	√		
Councillor Seabrooke		✓	
Councillor M Camilleri		✓	
Councillor M Lee	✓		
Councillor B Livesey	✓		
Vacancy	-	-	-

Also, in attendance:

Wiltshire Councillor Gregory Cooper & one member of the public.

139/25	To receive Chair's opening remarks.				
	Councillor Higgins welcomed everyone to the meeting and reminded those present that Carols on the				
	Green are taking place on Monday 22 nd December at 18:00.				
140/25	To receive and accept apologies for absence.				
	Apologies were received and accepted from Councillor M Camilleri and Councillor Seabrooke.				
141/25	To receive declarations of interest relating to items on this agenda.				
	No declarations of pecuniary interest were received.				
142/25	To approve the minutes of the full council meeting held on Monday 20 th October.				
	The minutes of the meeting held on Monday 20 th October were signed as a correct record of the				
	meeting.				
	This motion was passed on a vote of 3 FOR and 1 ABSTENTION .				
143/25	Public Forum.				
	A resident addressed the meeting with regards to Council Tax, Wiltshire Councillor Cooper assisted.				
144/25	To receive reports from Wiltshire Council & Wiltshire Police.				
	Wiltshire Councillor Cooper addressed the meeting with regards to the following:				
	- Wiltshire Council expected deficit is at £6.7 million by the end of the financial year, a large over spend				
	in adult care and child provision.				
	- There have been no plans executed by the administration to minimise expenditure.				
	- Up lift in car parking charges in towns				
	- PCs could be charged for the services of the parish steward				
	- Meetings upcoming on budget and over spend.				
	Wiltshire Police report can be found at APPENDIX A .				
145/25	To receive updates with regards to:				
	Glebe Farm River Group Footpaths				
	Glebe Farm				
	Councillor J Camilleri addressed the meeting with regards to the following;				
	- Councillor MacDonald has been assisting with following up Glebe Farm. Councillor MacDonald has				
	written to Paul Goodman who is unfortunately out of the office and escalated the matter to the Head				
	of Planning who advised it will be a priority when Paul Goodman returns to the office.				

- The developer is exasperated, noting that they are not sure why there are delays, nothing challenging has been presented to the Planning committee.
- They also advised that a lot of builders are also facing these problems.

River Group

No update.

Footpaths

Councillor Lee updated the meeting with regards to the following:

- Attended a training course of asset collection in Wilton.
- Collected footpath data, a few remaining items to collect.
- A lot of footpath assets (barriers, bollards, signs etc) are in poor condition which have been reported via MyWilts along with other findings.
- Highest priority is the blocked path along the bottom of Dean Hill.

Councillor Higgins thanked Councillor Lee for his work so far.

Councillor J Camilleri advised he would attend the SWAB meeting on Thursday 20th November.

146/25 To discuss pathway specifications in respect to:

Surface preparation | Gates | Stump removal | Hedge cutting | Fencing to livestock field | Signage

Following discussion, it was noted that Councillor Livesey and Councillor Lee will put together a rudimentary scope of works containing specifications that can be put to the land owners and then the developer to express requirements.

To consider how the Parish Council can identify and support those in need within the community, and review ways to support local youth initiatives.

Following discussion, it was noted that The Brooke Eveleyn Thistlewaite Trust is established to help those who may require assistance. The Brooke Eveleyn and Thistlewaite Trust meet bi monthly to review who may require assistance.

It was agreed that the Clerk will invite the trustees to the Parish Assembly in May 2026.

Wiltshire Councillor Cooper advised of the SMASH project. A youth worker engages with younger members of the community. In other areas of the county charities have been set up to self-perpetuate and bring initiatives and to engage with younger people to see what younger children need. More will be mentioned at the SWAB meeting on Thursday 20th November.

148/25 To receive an update with regards to the Recreation Ground and to note the RoSPA report.

Councillor Livesey addressed the meeting and advised that RoSPA had completed the annual survey. Councillor Livesey has analysed the report and put together a summary, noting that one new item has a risen from last year.

Vitaplay was working at the Recreation Ground last week and are due to finish this week. The climbing wall is back up and safe and in a useable condition. The two children's swings and the cradle swing will be replaced.

During discussion, it was highlighted that the biggest problem is the bark surface which requires refilling and maintenance. Ongoing actions will see the quote for the repair of the swing basket.

149/25 To note the financial situation.

The current financial situation and the reconciliation of the bank balance were **NOTED** with the bank balance at 31st October 2025 being £35,050.40. The bank reconciliation can be found at **APPENDIX B**.

150/25 To approve the requests for payments for November.

The payments as listed in the table below were **APPROVED** for payment.

Proposed by Councillor Livesey, seconded by Councillor J Camilleri.

All members voted unanimously to accept this resolution.

	November Payment Requests					
	From	Item	Invoice Number	Amount		
	Staff	Salary	November	£920.78		
	Lloyds	Bank Charges		£4.25		
	Clive Francis	Grass Cutting	Inv 011025	£564.00		
	Hugo Fox	gov.uk emails	Inv 19444	£251.88		
	RoSPA Play Safety	Annual Inspection 2025	Inv 93716	£115.20		
	Wiltshire Council	Election Invoice	92054730	£340.00		
	•		Total	£2,196.11		
51/25	To agree the date of the next meeting as Monday 15 th December.					
	The date of the next meeting was agreed as Monday 15 th December.					

There being no other business, the meeting closed at 20:23.



WILTSHIRE POLICE PARISH COUNCIL REPORT

West Dean

November 2025

On the team

PC Kelvin RAMSEY 70855

PCSO John TAYLOR 9465

Sgt Susan MALKINSON 2775

Crimes and incidents

Wiltshire Police record crimes and incidents by the National Crime and incident recording standards. Not all incidents that one would consider a crime are necessarily classified as a crime for recording purposes.

NB- The statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

Report for past 30 days:

Nothing to report

In the wider area, there have been a small number of incidents involving vehicles being stolen and vans being targeted for tool thefts. We urge residents to take necessary precautions by securing vehicles when not in use, removing any items of value visible or otherwise and utilising a faraday pouch for keyless operated vehicles.

APPENDIX B

£963.60	Opening Balance Instant Access Account at 01/04/2025	£25,394.00
12,331.50	Receipts 2024/25	21,048.61
12,687.41	Payments 2024/25	12,000.00
£276.19	Closing Balance Business Bank Instant 31/10/2025	£34,774.21
£25 050 40		
	12,331.50 12,687.41	12,331.50 12,687.41 Receipts 2024/25 Payments 2024/25 £276.19 Closing Balance Business Bank Instant 31/10/2025