

<p align="center"><b>EXBOURNE NEIGHBOURHOOD PLAN</b></p> <p align="center"><b>Minutes of monthly meeting held in the Village Hall on 23<sup>rd</sup> February 2017</b></p>
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Present:

Adam Hedley (AH) Michael Brady (MB) Sally Kenealy (SK) Dorothy Gennard (DG)  
 Sally Hordern (SH) Gaye Langham (GL)

**Action**

1	<p><b>Apologies:</b> Nick Kenealy, Shaugna Robertson</p>	
2	<p><b>Building the Evidence Base</b></p> <p><u>Affordable Housing</u></p> <p>AH explained that he, MB and Steve Blakeman were meeting with individuals from the Wessex CLT project at the beginning of March. This is a group that provides comprehensive support to Community Land Trusts throughout Devon. The purpose of the meeting is to explore whether a Community Land Trust will be the most effective way of meeting affordable housing need and managing other community assets such as a parking facility.</p> <p><u>Settlement Boundaries</u></p> <p>AH explained that he understood the emerging Joint Local Plan ('JLP') may continue to allow for the creation of settlement boundaries. The Group was generally in favour of retaining one for Exbourne, if possible, but recognised the current boundary may need to change to allow for the levels of development envisaged by the JLP. MB raised concerns over the enforcement of a settlement boundary given the National Planning Policy Framework and subsequent guidance seem to steer permission towards any application that can be regarded as "sustainable".</p> <p><u>Parking</u></p> <p>AH explained that he had discussed parking facilities further with the Group's planning consultant, Stuart Todd. Stuart had indicated that, if a parking facility was put forward in a site assessment presented to the public, then specific proposals would need to be agreed with the landowner, including the size of any land set aside and potential costs. Highways should also be consulted. The Group agreed that these aspects should be explored further once the updated site assessments are published with the latest version of the emerging JLP in mid-March.</p> <p><u>Local Green Spaces</u></p> <p>AH had circulated a proposed publicity poster and display board material for the "Local Green Space" community consultation the Group is holding throughout March. AH explained that he intended for the display boards, nomination forms and further information on Local Green Spaces to be available at the Burrow, Village Hall and on the Neighbourhood Plan website at <a href="http://np.exbournewithjacobstowe.org.uk">np.exbournewithjacobstowe.org.uk</a>. It was suggested that the map showing current Important Open Spaces could be clarified and a few examples given. MB agreed to provide some examples. GL kindly agreed to set up the displays. AH agreed to amend the display board material.</p> <p><u>Footpath Network</u></p> <p>MB agreed to develop the narrative in the evidence base report around the footpath network and public rights of way, given the extensive local knowledge</p>	<p><b>MB</b> <b>GL</b> <b>AH</b></p>

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	he has developed in this area over the years.	<b>MB</b>
3	<p><b>Community Consultation Day</b></p> <p>AH explained that he would review the site assessments published with the latest version of the emerging JLP in mid-March before carrying out any further work on the “enhanced” assessments the Group had prepared for the Community Consultation Day. GL explained that the site at Town Living would need to be included as she had spoken to the owners, who had indicated they would be exploring the possibility of developing the site beyond the renovation of existing buildings. GL also reported that there had been some activity on the Wood Close site recently. AH said he would try and find out the latest status of the site before the Consultation Day.</p> <p>Martin Parkes at Devon Communities Together had prepared a proposed outline format for the Consultation Day which AH had circulated. This followed ideas discussed at a meeting he had with the Group earlier in the month. The Group felt that some of the proposals needed “fine tuning” but they were generally sound. SK confirmed that the WI had agreed to help with teas and GL confirmed that Sue Rose had kindly agreed to undertake shortened versions of the guided walk she had previously carried out for the History Group. SK would follow up with the Village Hall concerning use of their notice boards.</p> <p>It was agreed that display board materials would follow a general format of “What you have told us”, “What we have found out”, “What we need to know”. It was agreed that draft display board material would be prepared by those responsible for the various subjects by the end of March so that there was plenty of time to edit and standardise it. GL kindly agreed to prepare the material for “Community, facilities, and wellbeing”.</p>	<p><b>AH</b></p> <p><b>SK</b></p> <p><b>ALL</b></p>
4	<p><b>Publicity</b></p> <p>SH reported that she had received some positive feedback in relation to the first two issues of the fortnightly newsletters that have been delivered in the lead up to the Community Consultation Day.</p> <p>GL had almost completed the third issue of the newsletter and would circulate it at the weekend.</p> <p>AH said that he had put articles in the March edition of the Parish Pump in relation to the newsletter and “Local Green Space” consultation.</p>	<b>GL</b>
5	<p><b>Finance</b></p> <p>AH had circulated the draft grant application and budget he had prepared for the second round of funding to cover the Community Consultation Day and follow up work. The Group agreed he should submit the application to secure the funding for 1 April.</p>	<b>AH</b>
6	<p><b>AOB</b></p> <p>None</p>	
7	<p><b>Next meeting</b></p> <p>Thursday 30<sup>th</sup> March 2017, 7:30pm in the Burrow.</p>	<b>ALL</b>

**IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP, OR MAKING A CONTRIBUTION TO THE GROUP’S WORK, THEN PLEASE CONTACT ADAM HEDLEY ON 851648**