

## Explanation of variances – pro forma

Name of smaller authority: **Allendale Parish Council, Northumberland**

County area (local councils and parish meetings only): \_\_\_\_\_

**Please provide full explanations, including numerical values, for the following:**

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Detailed explanation of variance (with amounts £)					
Section 2	2016/17	2017/18	Variance	Variance	
	£	£	£	%	
<b>Box 2</b> <i>Precept or Rates and Levies</i>	36000	36000	0	0	No change
<b>Box 3</b> <i>Total other receipts</i>	18079	9446	8633	-47.75%	The decrease is due to to a one off grant of £9776 to install speed activation signs being paid in FY 2016/2017 but not in FY 2017/2018.
<b>Box 4</b> <i>Staff costs</i>	5800	6591	791	13.64%	The variation is below 15%
<b>Box 5</b> <i>Loan interest/ capital repayments</i>	2913	2914	1	0.04%	The variation is below 15%

<b>Box 6</b> All other payments	26565	41851	15286	57.54%	<p>The increase is due to:</p> <ul style="list-style-type: none"> <li>a) the costs of installing speed activation signs at a cost of £6944 ex VAT and the annual maintenance contract of £589 ex VAT</li> <li>b) the annual costs of taking out a lease on a new grass mower at a cost of £5313 ex VAT</li> <li>c) paying for twice the usual annual cemetery grass cutting costs in as £3000 of work was carried out in FY 2016/2017 but paid for in FY 2017/2018.</li> </ul> <p>Total: £15846</p>
<b>Box 7 &amp; 8</b> Balances carried forward/total value of cash and short term investments	5604	56129	55		<p>The increase, by £55, in the balance carried forward from 2016/17 to 2017/18 is due to a cheque for £55 that was written out in 2016/17 and never presented (and is older than 6 months).</p>
<b>Box 9</b> Total fixed assets & long term investments & assets	3873	11267	7394	190.91%	<p>The increase is due to purchasing the following fixed assets:</p> <ul style="list-style-type: none"> <li>a) the installation costs of the speed activation signs at £6944</li> <li>b) the cost of a new laptop at £749</li> </ul> <p>Total: £7693</p>
<b>Box 10</b> Total borrowings	3873	7575	2132	-21.96%	<p>The decrease is due to reducing our Cemetery loan according to the terms of the agreement.</p>
<b>Explanation for 'high' reserves</b>	<p>Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:</p>				