

Tutnall & Cobley Parish Council

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69 Cavendish Street
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Dear Councillor

2nd October 2025

You are duly required to attend the next Ordinary Meeting of Tutnall & Cobley Parish Council which will be held on **Thursday 9th October 2025 at 7.20pm at Tardebigge Community Hall.**

Yours sincerely

Lorraine Griffiths
Clerk & Proper Officer

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Public Comment:

From 7.20 p.m. residents are invited to give their views and questions to the Parish Council on issues in this Agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting at 7.30 p.m. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

A G E N D A

1 To receive apologies and to approve reasons for absence.

2 DECLARATIONS OF INTEREST:

- a) *Register of Interests: Councillors are reminded of the need to update their register of interests.*
 - b) *To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.*
 - c) *To declare any Other Disclosable Interests in items on the agenda and their nature.*
- Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest, which falls within the terms of paragraph 12(4)(b) of the Code of Conduct, must leave the room for the relevant items.*

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

To consider written requests from councillors for the council to grant a dispensation (section 33 of the Localism Act 2011) – written requests to be with the clerk at least four clear days prior to the meeting.

3 Minutes: To consider the approval of the minutes of the Ordinary meeting of the Council on 11th September 2025 (attached).

4 PROGRESS REPORTS FOR INFORMATION: Items raised for a decision will appear on the agenda for the next meeting:

- a) **Clerk:**
- b) **Chairman:**
- c) **District Councillor:**
- d) **County Councillor:**

- e) **Footpath Warden:**
- f) **Tree Warden:**
- g) **Conservation Officer:**
- h) **Community Hall Representative:**
- i) **Charities Representative:**

5 CORRESPONDENCE FOR INFORMATION – correspondence has been emailed.

- a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk/> for details on: Planning Committee Minutes and Agendas.
- b) Wellbeing in Partnership newsletter – emailed
- c) The Rural Bulletin – emailed
- d) CALC update – emailed
- e) RSN Rural Funding Digest - - emailed
- f)) PCC newsletter – emailed
- g) Rural Funding Digest – emailed
- k) CALC Health and Wellbeing Newsletter - September 2025 - emailed
- l) Neighbourhood Governance Survey – emailed
- m) Review of Worcestershire County Council's Rights of Way Improvement Plan – emailed
- n) Parish Contact Contract – emailed
- o) Attachments to Streetlights – emailed
- p) Bromsgrove District Local Plan - Draft Development Strategy Consultation 30th June – 20th October – emailed
- q) West Mercia Police - Economic Crime Unit - Monthly bulletin – emailed

6 PLANNING MATTERS:

Applications for consideration: **25/00884/FUL** - The Highlands , Hollowtree Lane, Tardebigge, Worcestershire, - Proposed installation of automatic in-ward opening gate, with two brick pillars on both sides of the gate connected by a 3-metre-long boundary wall, to replace the existing gate, pillars and wall – closing date for comments – 23rd October 2025

Approvals: none

Refusals: none

Appeals:.. none

Withdrawn: none

7 LENGTHSMAN SCHEME: Ian reported the following issues, which have been logged on the Portal:

There is a blocked drain / grid and what appears to be a collapsed drain/chamber
///grass.pulled.cared

There is a big hole, not quite sure what to call it, in the verge that is starting to undermine the road, looks like an accident waiting to happen /// overheat.graduated.cable

The 30/40 sign is missing on Tutnall Lane, Broadgreen /// swung.lung.windmill

8 HIGHWAY MATTERS:

9 FINANCE: To consider

-*	a) Bank Balances:	as at 30 th September 2025 Current Account	£ 4,058.89
		as at 30 th September 2025 Deposit Account	<u>£ 9,179.56</u>
		Total Balance 30 th September 2025	£ 13,238.45

b) Receipts:

87.50 Worcestershire CC
245.00 Worcestershire CC
108.90 HMRC

c) Payments for Approval:

L Griffiths: Clerk's salary for September 2025	£ 385.32
Clerk's expenses for September 2025	£ 73.65

Lengthsman duties @£20 per hour	
Tutnall –15 hours	£ 300 .00
Burcot – 0 hours	£ 0
Grass cutting	<u>£ 120.00</u>

Total £ 878,97

Unpresented Cheques: 0.00

d) Outstanding Invoices: None

e) Finance Items - Proposed and Seconded

10 PARISH NEWSLETTER

11 COMMENTS FROM MEMBERS: Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

12 DATE OF NEXT MEETING: 13th November 2025