



Chairman: Councillor Sheila Harden

Clerk: Wendy Reynolds

Tel: 07436786896, **Email:** clerk@dummerparishcouncil.gov.uk

MINUTES OF THE ORDINARY MEETING

Monday 13th October 2025 at 7:00pm at Dummer Village Hall, Up Street,
Dummer, RG25 2AK

Councillors Present:

Cllr Sheila Harden – Chair, Cllr Manuela Gazzard – Vice Chair, Cllr Julian Jones, Cllr Sascha Mullen and Cllr Liz Nelson

Also in attendance:

Wendy Reynolds – Clerk, and 3 members of the public

251001 The Chair opened the meeting at 7:00pm.

251002 Apologies
RECEIVED no apologies.

251003 Declarations of interest
RECEIVED no declarations of interest.

251004 Minutes
To approve as a correct record the minutes of the Dummer Parish Council Ordinary meeting held on Monday 8th September 2025
Approved minutes can be found on the Dummer Parish Council website (www.dummerparishcouncil.gov.uk)
APPROVED as a correct record the minutes of the Dummer Parish Council Ordinary meeting held on Monday 8th September 2025

251005 To open the meeting to members of the public.
There was 1 resident who raised the following item:

Signed: _____ (Sheila Harden, Chair)

- The resident requested that it be noted a meeting has been proposed with the Head of Planning regarding the travel plans for the Oakdown Farm Warehouse development. The resident also asked that this meeting be arranged as a matter of urgency to ensure all aspects are thoroughly discussed before any commitments are made.

251006

Reports

RECEIVED monthly report from Cllr Harden, this can be found at **Appendix A**

RECEIVED monthly report from Cllr Julian Jones:

- The Local Plan revision has been submitted.
- A meeting was held with the Popham Airfield Group, during which it became clear that the site is used for a wide variety of activities beyond just aviation and the café. As a result, any impacts on airfield users are likely to be wide-ranging.
- There has been much discussion about the number of signatures on the petition to reject the pitch and putt proposed for Down Grange. BDBC are checking the validity of the signatures.
- Cllr Jones asked that Cllr Henderson consider raising the proposed school crossing at Hounsme Fields his ongoing concerns with regard to its safety and in particular the unadopted status of the road and the need for this to have parking lines painted on it. Cllr Henderson agreed to raise this with HCC and will get the residents opinions.

RECEIVED monthly report from the Clerk, this can be found at **Appendix B**

RECEIVED monthly report from Cllr Juliet Henderson which can be found on the Dummer Parish Council website. Cllr Henderson also attended the meeting and gave the following update:

- Rural environments are massively misunderstood and the Government are proposing to downgrade the value of AONB. Cllr Henderson has raised a motion to Council to discuss in the near future.
- Devolution – Cllr Henderson feels that Local Government Reform is not the answer, but that better use of funding needs to be addressed.
- Social Care for children and young people in Hampshire is a huge issue. The waiting list for children's social care is now at 77 weeks.
- Hounsme Fields – Cllr Henderson expressed disappointment that the toucan crossing has not yet been installed, now that the school is open. Cllr Henderson has suggested implementing a minibus service to ensure safe transport for children. Additional signage is needed, and while the speed limit is expected to be reduced to 40 mph, this will not apply along the entire road. Cllr Mullen will liaise with Cllr Henderson to maintain ongoing communication.
- Devolved budgets have been reinstated. Cllr Henderson has been appointed £5,000 per year and has requested any community groups or projects which don't have access to funding can approach her and apply for a grant.

Signed: _____ (Sheila Harden, Chair)

- Cllr Henderson has advised she will organise another Police and Crime Commissioner event.

251007 Finance

251007.01 Current Financial Situation

NOTED the current financial situation and the reconciliation of the bank balance. This can be found at **Appendix C**.

251007.02 Payment Requests

To approve requests for payments for October 2025.

APPROVED payments requests for October 2025 can be found at **Appendix D**.

251007.03 Budget

NOTED Year to date spend and forecast position for the rest of the financial year 2025/2026 can be found at **Appendix E**.

The Clerk requested that any items for consideration in the next budget be made known.

251007.04 Policy

To agree and adopt the new Investment and Reserves Policy

The policy was **REVIEWED** and **ADOPTED**.

251008 CIL Project Work – Dummer Recreation Ground

It was agreed in principle that the parish council will fund a long-term project for the Recreation Ground from CIL funding. A detailed project plan was requested from the Recreation Ground Committee.

251009 Action Hampshire Housing Survey

UPDATE Cllr Harden has had a meeting with Action Hampshire and they are able to produce a housing needs survey for the village. Cllr Harden is awaiting a formal quote.

251010 North Waltham Village Trust Play Area Project

Mike Robinson from the North Waltham Village Trust Play Area Project attended the meeting to request a financial contribution from Dummer Parish Council. The contribution would support the project, as children from Dummer attend school in North Waltham and use the play facilities. In particular, the project aims to provide a disabled-access roundabout, which requires a path to ensure accessibility.

ACTION Clerk to send grant application form. All Councillors in agreement.

251011 Permitted Development in Hounsme Fields

NOTED BDBC are working with lawyers to reinstate permitted development on Hounsme Fields. The Parish Council wish it to be noted that they acknowledge the hard work of the Hounsme Fields Residents Association in getting such positive results.

251012 Popham Logistics Park

NOTED the parish council is not currently responding to the consultation but are waiting for a formal planning application to be submitted.

Signed: _____ (Sheila Harden, Chair)

- 251013
251013.01 **To discuss any items of Parish maintenance**
Playground Inspection
NOTED the playground inspection report for September 2025 with no recommendations for maintenance.
- 251013.02 **Fencing around pond, Up Street**
ONGOING
- 251013.03 **Cemetery Trees**
RECEIVED quotes from two arborists and another is pending. Will be added to the November agenda.
- 251014
251014.01 **Planning Applications**
Ref: 25/O1996/FUL
Location: Dummer Down Farm Duxford Lane Dummer Basingstoke Hampshire
Proposal: Extension of existing WC block to refurbish and expand facilities, including an accessible shower and WC.
NO OBJECTION
- 251014.02 **Ref: 25/O1997/LBC**
Location: Dummer Down Farm Duxford Lane Dummer Basingstoke Hampshire
Proposal: Extension of existing WC block to refurbish and expand facilities, including an accessible shower and WC.
NO OBJECTION
- 251014.03 **Ref: 25/O2317/HSE**
Location: Eastcombe Farleigh Lane Dummer Hampshire RG25 2AF
Proposal: Demolition of existing side extension and covered link walkway and erection of side extension, walkway link, single storey rear extension and entrance canopy to the front.
NO OBJECTION
- 251014.04 **TO NOTE:**
Planning Ref: 25/O1431/FUL
BDBC Appeal Ref: 25/O0059/REF
Inspectorate Appeal Ref: 6000737
Location: Kennel Farm Beggarwood Lane Dummer Hampshire RG23 7LW
Proposal: The construction of a single self/custom build detached dwellinghouse together with parking and associated landscaping.
Appeal start date: 30 September 2025
- 251015 **Date of next meeting**
AGREED that the date of the Ordinary Meeting shall be held on Monday 10th November 2025.

There being no further business the meeting closed at 20:12pm

Signed: _____ (Sheila Harden, Chair)

Appendix A

Chair's Report – October 2025

I attended an Action Hampshire meeting at Brockenhurst in September. I took the opportunity to talk to them about their Housing Need Surveys. I have now followed this up with a more detailed request and specification. They have responded positively so I will report back at the next meeting.

Pursuing the enforcement of HGV movements re the warehouse development, we have requested PC representation on the panels determining the OMP and the CEMP and the setting up of a liaison committee to monitor and enforce the outcomes. We have requested a meeting with Planning Officials to discuss the issues in more detail. We are grateful for the support of Paul Harvey and our Borough Councillor in this.

The PC has responded to the Govt. green paper on the Future of the Post Office supporting the continued provision of mobile and outreach services in rural areas which appear to be under threat. The consultation closed on 6th October.

The resurfacing of the Church paths is complete It is a Grade 1 listed building and a marker point for the St James' Way. It is open every day for visitors and worshippers.

Andrew Farquhar's revised concept for the development on the Glebe site has been put on the website and paper copies lodged in the pub and given to a resident of the Glebe for distribution. We have no date for consideration of the original application.

A revised CIL bid on behalf of the Village Hall will be on the agenda in November following further discussion with the Trustees.

The Community Development Team (Sarah Elkins) is beginning to set up the Community Association to run the community centres on HF and the Golf Course development. We have accepted an invitation to be part of this process. We are also arranging a meeting with the Residents Association as they will be regrouping as part of the Community Association.

We had a twelve hour power cut on Saturday 4th October in half of the village. This highlighted the need for an emergency response plan of some sort. The PC will investigate this in due course in conjunction with the Trustees of the Village Hall.

The Bible Fields sewage alarm emergency has been resolved by BDBC's contractors. Thanks to Wendy Gay for some excellent detective work when everybody (including BDBC) initially denied responsibility.

Signed: _____ (Sheila Harden, Chair)

Appendix B

Clerks Report – October 2025

- The Investment and Reserves Policy has been written and introduces the inclusion of investments to the reserves policy. It will be discussed during this meeting to be adopted and replace the existing Reserves Policy.
- Work is continuing on the website.
- I have been working on next years budget and have brought an update detailing year-to-date spend and where I envisage us being at year end.
- Lengthsmen – dates have been delayed for works twice and we are waiting for a new date.

Signed: _____ (Sheila Harden, Chair)

Appendix C

7 October 2025 (2025-202)

Dummer Parish Council

Prepared by: _____

Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____

Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 30/09/2025		
	Cash in Hand 01/04/2025		231,940.64
	ADD Receipts 01/04/2025 - 30/09/2025		147,533.21
	SUBTRACT Payments 01/04/2025 - 30/09/2025		379,473.85
	Cash in Hand 30/09/2025 (per Cash Book)		19,049.84
B			360,424.01
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2025	0.00	
	Current Account 30/09/2025	7,743.81	
	Deposit Account 30/09/2025	39,342.58	
B	Development Control Account 30/09/2025	1,494.25	
	CIL Account 30/09/2025	301,843.37	
			350,424.01
	Less unrepresented payments		
			350,424.01
B	Plus unrepresented receipts		10,000.00
	Adjusted Bank Balance		360,424.01
	A = B Checks out OK		

Signed: _____ (Sheila Harden, Chair)

Dummer Parish Council
PAYMENTS LIST

7 October 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
55	Administration	01/09/2025		Current Account	Accounting Softwa	Accounting Software	Starboard Systems Ltd (Sci	S	31.00	6.20	37.20
59	Salaries and Allowances	03/09/2025		Current Account	PAYE - Month Endi	PAYE	HMRC	X	182.05		182.05
58	Audit Commission (Audit Fees)	03/09/2025		Current Account	External Audit - 20	External Audit	BDO LLP	S	315.00	63.00	378.00
56	Communications	03/09/2025		Current Account	Vodafone SIM	Clerk's Phone Charges	Vodafone	S	9.95	1.99	11.94
57	Communications	03/09/2025		Current Account	Broadband	Broadband	Sky Business	S	25.87	5.17	31.04
60	Salaries and Allowances	03/09/2025		Current Account	Salary - September	Salary	Wendy Reynolds	X	558.90		558.90
62	Administration	08/09/2025		Current Account		Bank Charges	Lloyds Bank	X	4.25		4.25
61	Repairs and Maintenance	08/09/2025		Current Account	Village Maintenan	Maintenance	James Dodd (trading as Vic	X	255.00		255.00
64	Playground Inspection	30/09/2025		Current Account	Playground Inspec	Playground Inspection	MJR Services	X	187.50		187.50
Total									1,569.52	76.36	1,645.88

Dummer Parish Council
RECEIPTS LIST

7 October 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
24	Bank Interest	09/09/2025		Deposit Account		Interest	Lloyds Bank	X	16.23		16.23
25	Bank Interest	09/09/2025		Development Contro		Interest	Lloyds Bank	X	0.83		0.83
26	Bank Interest	09/09/2025		CIL Account		Interest	Lloyds Bank	X	190.91		190.91
22	Precept	30/09/2025		Deposit Account	Precept (second pi	Precept	Basingstoke & Deane Boroi	X	10,000.00		10,000.00
23	Precept	30/09/2025		Deposit Account	Account Ref: 1003	Precept	Basingstoke & Deane Boroi	X	10,000.00		10,000.00
Total									20,207.97		20,207.97

Signed: _____ (Sheila Harden, Chair)

Appendix D

Dummer Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

7 October 2025 (2025-2026)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
64	Playground Inspection	30/09/2025		Current Account	Playground Inspec	Playground Inspection	MJR Services	X	187.50		187.50
65	Salaries and Allowances	06/10/2025		Current Account	Salary - October 21	Salary	Wendy Reynolds	X	558.90		558.90
66	Salaries and Allowances	06/10/2025		Current Account	PAYE - Month Endi	PAYE	HMRC	X	182.05		182.05
67	Administration	06/10/2025		Current Account	Hosted email accoi	Hosted Email Accounts	Vision ICT	S	120.00	24.00	144.00
68	Administration	06/10/2025		Current Account	Accounting softwai	Accounting Software	Starboard Systems Ltd (Sci	S	31.00	6.20	37.20
69	Repairs and Maintenance	06/10/2025		Current Account	Village Maintenanc	Maintenance	James Dodd (trading as Vik	X	575.00		575.00
70	Communications	06/10/2025		Current Account		Clerk's Phone Charges	Vodafone	S	9.95	1.99	11.94
71	Communications	06/10/2025		Current Account		Broadband	Sky Business	S	31.04	6.21	37.25
72	Administration	07/10/2025		Current Account	Bank Account Char	Bank Charges	Lloyds Bank	X	4.25		4.25
Total									1,699.69	38.40	1,738.09

Signed: _____ (Sheila Harden, Chair)

Appendix E

Dummer Parish Council

13 October 2025 (2025-2026)

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/10/2025 and 31/03/2026)

Expenditure		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
2	Salaries and Allowance						8,000.00	4,821.99	3,999.96	8,821.95	-821.95	-821.95
3	Clerks Expenses						30.00	6.35	15.00	21.35	8.65	8.65
4	Chairpersons Allowanc						50.00		25.02	25.02	24.98	24.98
5	Hall Hire											
6	Administration						850.00	828.53	424.98	1,253.51	-403.51	-403.51
7	Audit Commission (Auc						800.00	665.00		665.00	135.00	135.00
8	Insurance						550.00	398.64		398.64	151.36	151.36
9	Subscriptions						850.00	942.20		942.20	-92.20	-92.20
10	Playground Inspection						750.00	375.00		375.00	375.00	375.00
11	Grants and Donations						525.00		525.00	525.00		
12	Repairs and Maintenar						6,500.00	5,200.60	3,249.96	8,450.56	-1,950.56	-1,950.56
13	Communications						615.00	209.62	307.50	517.12	97.88	97.88
14	Section 137 Payment											
15	Training						700.00	350.00		350.00	350.00	350.00
16	Miscellaneous											
17	Projects											
18	Tree Work						50.00		25.02	25.02	24.98	24.98
21	Community Infrastruct.						3,728.51	3,728.51		3,728.51		
SUB TOTAL							23,998.51	17,526.44	8,572.44	26,098.88	-2,100.37	-2,100.37

Income		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1	Precept	20,000.00	30,000.00		30,000.00	10,000.00						10,000.00
19	Bank Interest	2,000.00	1,351.29	999.96	2,351.25	351.25						351.25
20	Other	1,525.00	111,684.19		111,684.19	110,159.19						110,159.19
SUB TOTAL		23,525.00	143,035.48	999.96	144,035.44	120,510.44						120,510.44

Summary												
NET TOTAL		23,525.00	143,035.48	999.96	144,035.44	120,510.44	23,998.51	17,526.44	8,572.44	26,098.88	-2,100.37	118,410.07
V.A.T.					4,497.73					1,523.40		
GROSS TOTAL					148,533.17					27,622.28		

Signed: _____ (Sheila Harden, Chair)

Date: _____