

DRAFT MINUTES

2018/016

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 19th November 2018 at 8.00pm

PRESENT: **Councillors:** Kevin Nash (**KN**), Les Curtis (**LC**), Sian Miller (**SM**), Chris Rand (**CR**), Peter Smettem (**PS**), Venetia Davies (**Clerk and RFO**).

Parishioners: There was one Parishioner present. Cllr Paul Irwin (**PI**) was present.

Parishioners Question Time

There were no questions.

NB: Action points highlighted

1. Apologies for Absence

There were none.

2. Approval of Minutes – Monday 1st October 2018

Draft Minutes were accepted as a true record and signed by Chairman, KN.

3. Matters Arising

- **Ashendon Emergency Co-ordinator.** Pete Jolley has confirmed he will take on the role of Deputy Emergency Co-ordinator. On his return from holiday in December, Geoffrey Pimm will arrange a meeting with Pete Jolley and David Crwys-Williams. **ACTION: CLERK to monitor.**
- **Play Around the Parishes.** Booked for 10am to 12pm on Wednesday 14th August 2019. This will be at the 2018 cost of £350. **ACTION: CLERK to book Pavilion.**
- **Kerbing.** The kerbing quotation included removing the salt bin and extending the path to the seat. Clerk has requested that these works are completed with Dave Smith, TfB. There is still a pile of spoil in Wotton Road (partly on the verge and partly on the land owned by farmer). Clerk has requested this is spread out, which will meet the approval of the farmer. **ACTION: CLERK to monitor works.**
- **Road Closures/Directional Signs.** **ACTION: CLERK to request TfB install a directional sign at Upper Pollicott when there are road closures here.**

4. Declarations of Interest

There were no interests declared.

5. Contributions from BCC Cllr and AVDC Cllrs

PI updated the meeting. Following the recent unitary announcement of a single unitary council for Buckinghamshire, a 1-year **devolved contract** (from 1st April 2019) will be offered instead of a 4-year contract. **Oxford/Cambridge Expressway.** The Oxford to Cambridge Expressway Project Team are taking Corridors B1 & B3 through to the next stage of the project. Local intelligence events are being held to give stakeholders a chance to contribute further which will enable the team to gather local

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knowledge critical to shortlisting potential routes leading up to a Autumn 2019 non-statutory public consultation. Ashendon is considered to be safe. The new **Single Unitary Council** will be implemented on 1st April 2020. It is likely that the **PC Elections** (May 2019) will be differed until 2020. **Santa Visit**. It was agreed that the mobile Santa grotto would visit the Village on 15th December. There will be a collection for local food banks.

6. Reports from Councillors attending meetings and outside organisations

- **Waddesdon Local Area Forum** (04/10/18). The meeting covered the East West Railway, Live Well, Stay Well campaign and Bin Collections. Full minutes here: <https://democracy.buckscc.gov.uk/ieListDocuments.aspx?CId=625&MIId=9667&Ver=4>
- **Oxford/Cambridge Expressway Buckinghamshire Parish Engagement** (14.11.18). KN circulated maps of the corridors. It was felt the effect on Ashendon and other local villages may be some noise.

7. Correspondence

There was none.

8. Connecting Ashendon - Broadband

A route for the underground ducting has been agreed between the farmer and BT Openreach. A report by SM for the LAF funding has been submitted. Amy Jenner, Community Officer, BCC and Simon Garwood, Area Manager for LAF have expressed any interest in attending any future event to celebrate installation of Broadband.

9. Devolved Services

Two of four quotations have been received for the Devolved Services contract for 2019/2020. It was agreed to defer a decision to the December meeting. **ACTION: CLERK to agenda for December meeting.**

10. Dog Fouling Signs

KN presented a proposed Dog Fouling sign. It was agreed to laminate and attached a sign to the fence near the Village Hall footpath. **ACTION: KN to display dog fouling sign.**

11. Street Lighting

TfB has requested the completion of a Lighting survey which confirms that there are seven street lights in Ashendon and the Parish Council is authorised as the Lighting Authority for Ashendon. **ACTION: KN to complete Survey. CLERK to request Aylesbury Mains be the contractor for ongoing maintenance.**

12. Finance:

- a. **Balance from Minutes of previous meeting (1st October 2018): £17,877.25**
 - **Receipts:** £7,125.00 – Precept Payment (20.09.18)
 - **Debits:** £59.73 (E-on)
 - **Plus unrepresented cheques:** £0.00
 - **Less cheques issued since date of last meeting:** £0.00
 - **Less standing orders:** £476.68 (Clerk Salary – September, October)

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- **Balance of Bank Account: £24,465.84** (23rd October 2018)
 - **Available Funds: £24,465.84** (balance of bank account less unrepresented cheques)
- b. Orders for Payment: £447.39**
- **Venetia Davies - £18.90** - Clerk travel
 - **Venetia Davies - £17.00** - Remembrance Wreath
 - **Kevin Nash - £39.99** - Refreshments for Beacon of Light Centenary
 - **New Meaning Centre Bucks Ltd - £371.50** (£309.58 + £61.92 VAT) October verge grass cutting
- BALANCE: £24,018.46 (Available Funds less Orders for Payment)**
- c. 2019/20 BUDGET.** Councillors **agreed** that the Parish Council should consider further kerbing to the Causeway and, depending on costs, consider raising the Precept accordingly. **ACTION: KN to obtain quote from a Tfb recommended contractor for kerbing of the causeway in 1) countryside kerbs and 2) concrete setts. A quote for a concrete pathway to also be obtained. PI to also enquire with Joe Houston, AVDC whether funding from the S106 agreement (Lower Pollicott 15/03575/APP - £12,924) could be allocated for this project. 2019/20 PRECEPT.** To note that the Precept requirement is due Friday 18th January 2019. **ACTION: KN/CLERK to prepare an outline budget for the December meeting calculating what a £5,000 and £10,000 increase would mean in terms of monthly payments to a Band D house.**

13. Planning

There were no applications received since the October meeting.

14. Items for Information including Diary Dates

- Calvert Landfill LCCM - 7th February 2019
- Elder in Churchyard and surrounds. **ACTION: LS/CR to remove.**

15. Date and Time of Next Meeting:

Monday 17th December 2018 at 8pm – Ashendon Village Hall