

Worldham Parish Council
Minutes of Meeting held on 2nd December 2020, 8pm
Via Zoom Conference Call

Present Cllr W Brock (Chair), Cllr R Bagnell, Cllr R Twining, Cllr T Blake, Cllr C Sole, Cllr
Also present K Malin
Pamela Hibbins, Clerk to Parish Council, Cllr D Ashcroft and Cllr K Carter
2 members of the public

21.34 **Apologies for absence** – none

21.35 **Declarations of Interests** – Cllr K Malin declared an interest in planning application 21832/003 Green Croft Cottage, Hartley Lane, Hartley Mauditt, Alton, GU34 3BH

21.36 To amend typo that there were no public questions.

To note that the contractor for the new window for the village hall has been contacted and reported a 6 week lead in time.

Also noted that The Three Horseshoes has been awarded an Asset of Community value by East Hampshire District Council in recognitions of its continuous support and role in the village. The award as an asset of community values will be for 5 years. (to end 2025).

To note that payment schedule was amended as the one circulated for the meeting had the reflective paint bought by Kish as a separate item but was included in the total already given by Kish.

To note that application for retrospective funding for Village Gateways (Transport funding) of £2919.00 was successful.

It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 4th November 2020.

Proposed: Cllr R Twining, Seconded: Cllr T Blake

Action: Clerk

21.37 **District Councillor's Report**

District Councillors David Ashcroft and Ken Carter were in attendance and reported that of the two Covid hot spots areas in Hampshire, one of these is Four Marks. Noted that Basingstoke, Bordon and Petersfield are likely to be the vaccination points.

21.38 **Public questions** – the Chairman adjourned the meeting to hear public questions

Two members of the public raised concerns over current planning and enforcement issues and were assured that the appropriate officers at EHDC, SDNPA and HCC were aware and visiting regularly.

Meeting reconvened

21.39 **Financial Report:** The Clerk advised that the bank balances are as follows:

Bank Balance as below

Current Account as 19/11/2020: £17,184.03

Instant Access Account (quarterly statements as 29/09/2020) : £12,573.12

Worldham Community Benefit Fund (quarterly statements as 01/06/2020): £10,374.43
 Less cheques o/s £33.60
 TOTAL £40,097.98
 Receipts ledger balance £40,097.98

It was noted that the funding for Village Hall window improvement (from Environmental Improvements money) and the money from retrospective funding playground bench & picnic table (Open Spaces Funding) have both been received into the bank account.

It was AGREED to transfer the £10,000 (Covid-19 Small business grant) from the online current account to the TSB deposit account in order to benefit from the higher interest rate.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

21.40 Payment Schedule:

It was **RESOLVED** to approve the following for payments.

Proposed: Cllr K Malin Seconded: Cllr W Brock

Action: Clerk

PAYMENTS TO BE MADE

	Payee	Description	Net	VAT	Total
30/11/20	P Hibbins - Clerk	Salary November 20	£451.46	£0.00	£451.46
30/11/20	HMRC	TAX November 20	£108.20	£0.00	£108.20
30/11/20	P Hibbins - Clerk	November expenses - A4 printer paper	£5.00	£0.00	£5.00
30/11/20	P J Grace	Grass cutting for Playgd/stripping at the village hall for 2020 & bench removal and turf - Playgd,	£862.00	£172.40	£1,034.40
30/11/20	Royal British Legion	Remembrance day donation (wreath reused every year)	£20.00	£0.00	£20.00
30/11/20	WPC - Current account	Annual support contract for defibrillator (money to be transferred from WCBF account as shouldn't have come out of current account)	£165.00	£33.00	£198.00
			£1,611.66	£205.40	£1,817.06

PAYMENTS RECEIVED

	Payor	Description	Net	VAT	Total
22/10/20	SDNPA	S106 - V.Hall Window (Improvements Funding)	£540.00	£0.00	£540.00
19/11/20	SDNPA	S106 - Retrospective funding playground bench & picnic table (Open Spaces Funding)	£1,307.00	£0.00	£1,307.00
30/11/2020	SDNPA	V.Hall booking - Surrey Artists	£120.00	£0.00	£120.00
			£1,967.00	£0.00	£1,967.00

21.41**Draft Budget 2021/2022:**

It was **RESOLVED** to approve the budget for 2020/21 (Appendix 1).

Proposed: Cllr R Twining, Seconded: Cllr C Sole

Action: Clerk

it was **RESOLVED** to agree the precept of £12,268 for 2021/2022. The cost per band D household using provisional EHDC tax base figures of 199.95 is a decrease per household to £61.36. In setting this precept the Council recognised the financial circumstances that residents may find themselves in due to Covid-19 and have therefore not increased the precept this year. General reserves will be identified for the small predicted overspend of £1,200.

Proposed: Cllr R Twining, Seconded: Cllr C Sole

Action: Clerk

21.42**Planning Applications**

The following applications were discussed;-

21832/003 Green Croft Cottage, Hartley Lane, Hartley Mauditt, Alton, GU34 3BH

Prior notification for single storey development extending 8 metres beyond the rear wall of the original dwelling, incorporating an eaves height of 3 metres and a maximum height of 3.1 metres

Deadline 9th December 2020

NO OBJECTION due to small scale of extension in relation to the existing building and the proposed area not being overlooked.

Proposed: Cllr R Twining, Seconded: Cllr W Brock

Action: Clerk

(EH1159)2020 East Hampshire (Wooded Land Opposite Oakland Farm, Green Street, East Worldham) Temporary Tree Preservation Order

Deadline 9th December 2020

It was **AGREED** to support that the temporary TPO be made a permanent order.

Proposed: Cllr T Blake ,Seconded Cllr B Bagnell

Action: Clerk

21.43**Common Land CI73 East Worldham – Update and discuss**

The Parish Council noted activities on green street and potential breach of common land law. The Parish Council noted that the SDNPA, HCC and EDHC officers were all actively involved and the Parish Council to remain updated.

Proposed: Cllr W Brock, Seconded: Cllr T Blake

Action: Cllr T Blake/Clerk

21.44**Village Hall Deeds**

Deferred to next meeting as currently awaiting approximate costs.

Proposed Cllr K Malin Seconded: Cllr B Bagnell

Action: Clerk

21.45**To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised**

None raised.

21.46**Date of next meeting**

Meetings are normally held on the first Wednesday of each month, 8pm, at East Worldham Village. The next meeting to take place 3rd February 2021.

21.47**Items for next agenda**

St Mary's car parking

Village Hall Deeds

21.48

The Chair closed the meeting at 9.25pm.

Signed:.....

Date:

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Appendix 1: Budget 2021/2022

<u>Opening balance current account 01/04/20</u>	4,507.90
<u>Opening balance savings (Treasurer's) account 01/04/20</u>	12,522.40
<u>Opening balance WCBF 01/04/2020</u>	6,175.61
	<u>23,205.91</u>

2018/2019	2019/2020		2020/2021 (up to 31/09/2020)				2021/2022
Actual	Actual	-	Budget	Actual (up to 23/11/2020)	Under/Over Spent	Forecast	DRAFT Budget (no change to precept, suggested cuts) = break even
		-					
		-					
		<u>INCOME</u>					
10,586	12,170	Precept	12,268	12,268	-	12,268	12,268
		Bank Interest					
49	124	VAT repayment	65	51	(14)	65	50
-	-	Village Hall	-	1,382	1,382	1,382	1,000
818	1,270	Wayleave	900	-	(900)	120	500
4	-	Grants	-	-	-	4	4
1,315	-	S106	-	-	-	-	-
3,745	5,969	Other income	-	-	-	4,766	-
1,499	150		-	10,000	10,000	10,000	1,000
	19,683	<u>TOTAL INCOME</u>	13,233	23,701	10,468	28,605	14,822

EXPENDITURE

		ADMINISTRATION						
6,080	6,800	Net salaries & allowances	7,100	4,477	(2,623)	7,100	7,313	
-	-	Penion Contributions (employer's & employee's)	-	-	-	-	-	
-	18	Travel costs	120	-	(120)	120	120	
-	-	Chair's Allowance	30	-	(30)	-	-	
111	156	Stamps & Stationery	350	53	(297)	100	100	
-	-	Banking charges	-	-	-	30	100	
-	2,732	Equipment purchase	-	1,371	-	150	-	
5,901	-	Project costs	-	-	-	-	-	
100	-	Section 137 payments	50	-	(50)	-	-	
		VILLAGE HALL						
2,732	48	Repairs & maintenance	1,000	474	(526)	1,000	800	
		Village Hall electricity						
559	1,202	Village Hall water rates	1,200	1,389	189	1,600	1,200	
62	24	Business rates	50	49	(1)	50	50	
		Grass cutting (village hall)	-	-	-	-	-	
		Renumeration (cleaners £372, £150 bookings)	150	-	-	150	155	
			-	-	-	-	-	
66	101	Inspections/septic tank	120	51	(69)	120	70	
		Subscriptions & fees						
187	330	Internal & External Audit fees	330	530	200	-	254	
200	240	Professional fees	240	440	200	440	440	
-	-	Grant allocation (churchyard maintenance)	-	-	-	-	1,000	
900	700		700	600	(100)	600	-	
		PLAYGROUND						
833	1,126	Playground maintenace & inspection (Inspection £67.50)	1,000	1,164	164	1,164	800	
-	-	Training	500	137	-	500	200	
-	120	Election costs	500	-	(363)	-	-	
1,062	1,104	Insurance & ICO	1,200	1,377	(500)	1,377	1,420	
		S106			177			

		Other (grant)					1,000
-	922	VAT on payments	-	742	742	1,000	1,000
18,793	15,623	Total Expenditure	14,640	14,161	(1,700)	20,267	16,022

(18,793)	4,060	<u>Excess/Shortfall of Income over Expenditure</u>	(1,407)	9,540	10,947	8,338	(1,200)
<i>Overspent</i>	<i>Surplus</i>		<i>Overspent</i>	<i>Surplus</i>		<i>Surplus</i>	<i>Overspent</i>

**WORLDHAM COMMUNITY
BENEFIT FUND**

Opening Balance 1st April 2020 6,176

2018/2019		2019/2020		2020/2021 (up to 31/09/2020)			
Actual		Actual		Budget	Actual (up to 31/09/2020)	Under/Over Spent	Forecast
INCOME							
4,285		4390.97			4498.82		4498.82
		5719					
		10,110		-	4,499	-	4,499

EXPENDITURE

		<u>GRANTS</u>					
		-		-	300	300	300

	Tax Base	Cost per band D household	Increase to precept
2020/21precept			
	£12,268	198.58	£61.78
2021/22 precept			
	£12,268	199.95	-0.69%