

Date:	Wednesday 7th January 2026 8.00pm
Venue:	Filmer Hall
Present:	Cllrs: Tim Turnill, Nigel Edmed, Elizabeth May, Melanie Russell, Rob Williams, Clerk Emma Hull

The Chairman to ask if anyone was recording – no recording took place

Submissions from members of the public, Borough and Kent County Council Councillors, and Police

Borough Cllr Ziggy Trzebinski gave an update on devolution

1. Apologies - none received
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests - None
 - II. Declaration of Interest in items on the agenda – None
 - III. Requests for Dispensation - None
3. Minutes of the meeting held 5th November and 3rd December 2025 were signed and dated by the Chairman
4. The Parish Council resolved to adopt the Data Protection Policy
5. Consultation
 - i) MBC - Maidstone Gypsy, Traveller and Traveling Show people Development Plan Document – Preferred policies and Potential sites (Regulation 18c) Consultation – Closes 11th January

The Parish Council resolved to submit a response to the consultation by the deadline
6. Highways Various pot holes to be reported to KCC via the fault reporting app on Workhouse Lane and Church Lane
7. Public Transport – nothing to report
8. Planning

Recommendation to be made on

 - i) 25/504919/FULL Section 73 - application for minor material amendment to approved plans condition 2 (to allow alterations to fenestration and door positions of the black barn dwelling, insertion of a separate WC to the ground floor, change of the snug/cinema room to a multifunctional bedroom/snug/cinema room, and changes to the approved shower room to make it an ensuite) pursuant to 24/502355/FULL for - Section 73 - Application for minor material amendment to approved plans condition 2 (to allow changes to the design of the stable/cart lodge dwelling, including alterations to fenestration) pursuant to 21/502380/FULL for - Conversion of 2no. barns to residential dwellings, conversion and extension of animal shelter and cart lodge to 1no. residential dwelling, and the construction of a double garage; all with associated parking, access and landscaping works. Parsonage Farmhouse East Sutton Hill East Sutton Kent ME17 3DG

The Parish Council resolved no comment on this application
 - ii) 25/504921/LBC Listed Building Consent for the works associated with the conversion of the black barn to a residential dwelling (revised scheme to 21/502381/LBC). Parsonage Farmhouse East Sutton Hill East Sutton Kent ME17 3DG

The Parish Council resolved no comment on this application
9. Police – Update given Cllr Trzebinski to pass on dates for the Headcorn Community Safety Surgeries
10. Finance
 - I. Bank balances
 Unity £6,274.10
 Nationwide £8,561.79

Date:	Wednesday 7th January 2026 8.00pm
Venue:	Filmer Hall
Present:	Cllrs: Tim Turnill, Nigel Edmed, Elizabeth May, Melanie Russell, Rob Williams, Clerk Emma Hull

II. The following income was noted

Nationwide	Interest	10.89
------------	----------	-------

III. Expenditure

I) The following expenditure was ratified

Tailored Auto	Pension Admin	15.84
SVPC	Office Rent	39.00
E Hull	Salary	163.80
	HMRC	54.60
BT	Broadband	41.83
Unity	Bank charges	6.00

II) The following expenditure was agreed

E Hull	Salary	218.40
E Hull	Working from home allowance £26.00 per month as per HMRC Guidelines April, May, June, July, Aug, Sept, Oct, Nov, Dec	234.00

IV. Reconciliation of bank was approved

V. Budget 25/26

The Parish Council resolved to approve the budget

VI. Precept

The Parish Council resolved to set the precept at 8,237.00
--

11. Play area – *update was given*

12. Filmer Hall

I) Lease update

II) To consider/agree quotes for Energy Performance Certificate for The Filmer Hall to be carried forward

13. Correspondence – none received

Meeting closed 21.25