

Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey
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To all members of Donington with Boscobel Parish Council - Councillors:

**I HEREBY GIVE YOU NOTICE that the Meeting of
Donington with Boscobel Parish Council
Will be held on Tuesday 19th September 2023
at the Methodist Church Hall, Albrighton at 7pm**

Signed: Clerk to the Council v.n.voysey Date 10th September 2023

AGENDA

1. Welcome by the Chair

2. Apologies for absence and reasons:

The Council is to receive, consider and note as appropriate, any apologies for absence.

3. Casual Vacancy

The Council will receive an updates on the Casual Vacancy, and consider any applications for co-option onto the Parish Council.

4. Declarations of Interest: a) Pecuniary b) Personal

Members are reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

5. Public Session:

An opportunity for the public to speak to the Council on matters that concern the Parish

6. Minutes:

To confirm the minutes of the Council meeting held on Tuesday 18th July 2023

7. Matters Arising

- a) Melville Club – Bus Service:** to consider awarding a grant to the Melville Club bus service
- b) St Cuthbert's Meadow Working Party:** to receive an update on from the St Cuthbert's Meadow Working Party including any recommendations for Parish Council expenditure

- c) **St Cuthbert's Bridge:** to receive any updates regarding replacement of the bridge and to receive any proposals to accept quotes received by the Parish Council

8. New Business

- a) **Website** - from 4th October the website provider will no longer be providing its services for free. Members are asked to consider a way forwards.

- b) **Grant Request – Shaw Lane**

To consider a grant request regarding facilitating parking on Shaw Lane

- c) **Grant Request – CCTV**

To consider a grant request from Albrighton Parish Council about replacing and funding CCTV

9. Correspondence: For Action

To consider any correspondence sent after the publication of the Agenda

10. Correspondence: For Information

- I) Neach Hill Estate: TDR Heritage has written to advise the Parish Council about a project to convert Neach Hill House into a Hotel and Spa Complex with a proposed 'model village'
- II) Shropshire Council: Polling station review

11. Planning

- a) **Applications:** to consider any applications sent since the publication of the agenda and the meeting of 19th September
- b) **Permission Granted:** 22/05741/FUL (validated: 23/12/2022)
Wyevale Garden Centres Plc, Nursery Garden Centre, Newport Road, Albrighton, New vehicular access off the A41 to the garden centre and formalisation of existing overflow car park (resubmission).
- c) **Application Withdrawn:** none at this time
- d) **Permission Refusals:** none at this time
- e) **Any other planning matters:** 23/03564/VAR: Variation of Condition No. 2 attached to planning permission 22/03409/FUL dated 06 October 2023. Proposed Barn Conversion SE Of Cosford Grange Farm, Cosford.
<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RZCCQ6TDJB100>

12. Finance

1) To approve the following payments –

Clerk	Clerk's salary(August)	£650.90	LGA 1972 s 112 (2) LGA 1972 s111
Clerk	Clerk's salary (September)	£611.90	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£36	LGA 1972 s.111
Clerk	Travel Expenses (September)	£13.50	LGA 1972 s.112
PKF Littlejohn	External Auditor's Fee	£252	LGA 1972 s.111
Timpsons (Cllr Jones reimburse)	Set of noticeboard keys	£19.00	LGA 1972 s.111
Balfours	Car Park Rent	£125	RTRA 1984 s.57

2) **To note grant payments made following a decision made at the meeting of June 20th 2023:** Nature Reserve Management Committee - £3,000

3) **To note any income received:** Dividend – £364.57 to the Public Sector Deposit Fund

4) **Bank Reconciliation** – to receive and approve the bank reconciliation until the end of July 2023

5) **Spend to Date** – to receive and approve the spend to date to the end of July 2023

6) **External Audit 2023** – to note the External Auditor's report and the completion of the Audit for the financial year ending 2023

13.Reports:

(a) **SALC** (Cllr D. Beechey).

(b) **RAF Cosford** (Sq. Ldr. C. Wilson).

(c) **Nature Reserve Report** (E.Byrne)

(d) **Clerk's Report**

(e) **Royal British Legion** (Cllr D. Williams)

(f) **Footpaths** (Cllr V Sankey)

(g) **RAF Cosford Cadets** (Cllr R.Parry)

(i) **War Memorial Working Party** (L Chatburn)

(j) **Any other reports:**

14. Training

Training information is available on: www.alcshropshire.co.uk/training

15. Date of the Next Meeting 17.10.23

Items for the agenda to be notified to the clerk by **10.10.23**