

## **Bourton-on-the-Water Parish Council**

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### **To Village & Environment Committee Councillors**

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 8<sup>th</sup> November 2023 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

*V. Oliveri*

Mrs Vanessa Oliveri  
Locum Committee Clerk

31st October 2023

### **AGENDA**

- 1) **Apologies for absence:** To receive.
- 2) **Declarations of Interest:** To note.
- 3) **To receive and approve the minutes of the meeting held on** Wednesday 27<sup>th</sup> September 2023.
- 4) **Public Session:** Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).
- 5) **Matters Arising:**
  - a) Grass verge agreement with GCC Highways. – To receive an update from GCC Highways.
  - b) Purchase of sound system - full Council agreed that Cllr Jowitt should research costs and specification for further consideration by full Council.
  - c) Quote for Weed and tidy of Jubilee Garden beds.
  - d) Cut back Station Road hedge at traffic lights.
  - e) Damage to boundary fence bordering Greystones Lane: Cllr Roberts to update.
  - f) Cleaning of War Memorial and removal of wreaths prior to Remembrance Sunday. - Done
  - g) Memorial Testing at Cemetery and St Lawrences: Memorial testing notice has been displayed.
  - h) Rotted roof timbers at Lych Gate: Quote requested following investigative works.
  - i) Steve Cotton, CDC has been asked to speak to people to not make dams in the river or remove any of the riverside stonework.
  - j) Request to Pulhams Coaches to provide a double set of timetables at bus stops.
  - k) Pete Scarrott has been instructed to repair post and wire fence at Piece Hedge allotments.
  - l) Pete Scarrott has been instructed to clean out the drainage area alongside the Jubilee Orchard wall.
  - m) To receive an update on the water feature at Springvale allotments.
- 6) **Finance:**
  - a) To note the current Burials & Allotments and Village Maintenance Summary Report (Paper 1) and the Earmarked Reserves report (Paper 2).
  - b) To note arrangements for further review of the draft budget for 2024/25. (Paper 3).
- 7) **War Memorial:**
  - a) To confirm specification and frequency of clearing the war memorial ditch.
- 8) **Churchyard & Cemeteries:**
  - a) Baptist Cemetery Gate: Recess of hasp further into the stonework – to note arrangements.
  - b) Cutting of Jubilee Garden of Remembrance – to agree a response to email from resident (Paper 4).
- 9) **Village Maintenance:**
  - a) Bench cleaning: To receive an update on the cleaning material required to clean the village benches.

**10) Village Green:**

- a) Byelaws signs: To receive an update from Cllr A Roberts on an additional temporary sign to be installed at the Victoria Street green.
- b) Agree date to inspect the Village Green with the maintenance contractors to reseed and returf where necessary – Cllr Roberts to agree dates – update required.
- c) To agree proposal by Cllr Hadley to create a paper on regeneration of area in front of the willows.
- d) To receive an update from the Christmas Tree Working Group.

**11) Allotments:**

- a) To agree a date to inspect the allotments.
- b) To receive and approve a draft agreement for each allotment holder to sign in place of current rules (Paper 5).
- c) To approve a quotation for a notice at Cemetery Lane allotments on both sides of the gate onto Greystones Lane, 'Please Close and Bolt the Gate' (Paper 6).
- d) Tenant at Springvale – water feature: To note picture evidence provided and to respond to request (Paper 7).

**12) Accessibility Audit:**

- a) Funding application for Inclusion Gloucestershire – update on progress by Cllr Davis.
- b) Dropped kerb – update on progress by GCC Highways.
- c) Extra slab for seating near the river. Update on action to consult ROSPA.

**13) Bicycle racks:** To receive an update following a walkabout to assess possible bicycle racks.

**14) Events:**

- a) To agree any events to be arranged to commemorate D-Day 80 – 6<sup>th</sup> June 2024. (Paper 8).

**15) Trees:** To review works proposed by Cllr Roberts and quote from Treetech (Papers 9a & b).

**16) Environmental Action Working Group:** To reschedule the previous meeting.

**17) Correspondence:**

- a) To receive a letter from a resident regarding the piece hedge footpath. (Paper 10a).
- b) Email from resident and Police response on ducks (Papers 10b & c).

**18) Items to note.** To receive reports for information only.

**19) Date of Next Meeting:** Wednesday 22<sup>nd</sup> November 2023 at 6.30 pm in the Salmonsbury Room.