

**TICHBORNE PARISH COUNCIL**  
**Minutes of the Annual Council Meeting of Tichborne Parish Council held at  
the Alresford Golf Club Tichborne at 7.40pm on Thursday 19<sup>th</sup> May 2026**

**27/01) To elect a Chairman of the Council for the municipal year 2026-27.**

The Clerk sought nominations for the position of Chairman of the Parish Council.

Cllr Kinder proposed Cllr McWhirter with Cllr Foot seconding this nomination. There were no other nominations received.

By a show of hands Cllr McWhirter was **elected** Chairman of the Parish Council for the municipal year 2026-27

Having been duly elected Chairman of the Parish Council, Cllr McWhirter signed the acceptance of office declaration.

**27/02) Apologies.**

Mr D Ablitt                      District Councillor

**Present.**

Mr A McWhirter              Chairman  
Mr N Kinder                    Councillor  
Mr R Foot                        Councillor

Mr J Pett                         District Councillor  
Mr J Williams                 County Councillor

Mr B Gibbs                      Clerk

One member of the public.

**27/03) Declarations of Interest.**

a) None recorded.

**27/04) Public Session.**

The member of the public present did not wish to speak during the public session.

**25/05) Reports by the County and District Councillors.**

District Cllr Pett provided a brief report.

**Local Government Elections 7th May 2026**

The result of the recent County and Ward elections is that Anne Small (Liberal Democrat) is now the Hampshire County Council member for the Meon Valley Division, whilst Jonathan Williams (Liberal Democrat) and Jackie Porter (Liberal Democrat) were both re-elected in their respective Divisions of Bishops Waltham and Itchen Valley. David Ablitt (Liberal Democrat) was elected to be a Winchester City Council Ward member for Upper Meon Valley.

Elections are often ruthless and instant ‘re-setting’ events. I am acutely conscious of the tremendous amount of hard work and dedication given by both Neil Bolton and Malcolm Wallace over the past years to our village communities. They both personify the highest standards of public service to which we all aspire and I count myself privileged to have had the pleasure of working with them. As we’ve often said, we always aim to leave our

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party colours outside the door of parish meetings but we equally recognise the inevitability of having to choose party allegiance to serve at District, County and, in future, ‘unitary’ authority level. Equally inevitably, we recognise that many voters in elections at all levels will cast their ballot to reflect their opinion of party performance at a national level. I’m certain that you will join me in wishing both Neil and Malcolm well for their futures.

Meanwhile, I know that both Anne and David will also give of their best to continue supporting our communities in the coming years, and live up to the confidence placed in them by the electorate, alongside Jonathan, Jackie and me.

### **Planning.**

At the SDNPA Planning Committee meeting on 9th April 2026 there were two cases of local interest were considered and the draft minutes of that meeting, which are worth reading.

Boomtown was granted planning permission for a further five years, and continuation of the increase in its permitted number on site to 75,999 people. A considerably more detailed Biodiversity Net Gain, Landscape and Ecology Mitigation and Management Plan (BLEMMP) was agreed and its outcome will now be monitored and reported annually. In addition, a further condition was secured, “requiring an Independent Economic Assessment be added, the final form of words to be agreed by the Director of Placemaking in consultation with the Chairman of the Planning Committee”.

Corhampton Golf Course had its application to develop four new holes, using imported spoil from other development sites in Hampshire, refused.

District Cllr Williams also provided a brief report.

Hampshire County Council has approved a £3.3 billion gross budget for 2026/27 to manage an initial £143 million shortfall. In order to protect essential services such as adult social care, children’s services, and highways, the County Council has raised its portion of council tax by 4.99%. This is about £1.54 extra per week for a Band D property.

The County Council is now without a majority party with no overall control as a result. The Annual Council Meeting will be held on the 21<sup>st</sup> May where a new cabinet will be elected.

### **27/06) Finance and Orders for Payment.**

a) To pay all approved grant applications for the year 2026-27 as follows.

i) Tichborne Park Cricket Club. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government (Miscellaneous Provisions) Act 1976 Section 19.

Tichborne Parish Council having previously considered the grant application for the year 2026-27 from the Tichborne Park Cricket Club **approved** the payment of a grant of £300.00.

ii) St Andrew’s Parochial Church Council. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 137.

Tichborne Parish Council having previously considered the grant application for the year 2026-27 from the St Andrew’s Parochial Church Council **approved** the payment of a grant of £400.00.

iii) The Olive Branch Christian Counselling Service. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 142.

Tichborne Parish Council having previously considered the grant application for the year 2026-27 from the Olive Branch Christian Counselling Service **approved** a grant of £300.00.

iv) Citizens Advice Winchester District. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 142.

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Tichborne Parish Council having previously considered the grant application for the year 2026-27 from the Citizens Advice Winchester District **approved** the payment of a grant of £300.00.

v) Hampshire & Isle of Wight Victim Support. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 142.

Tichborne Parish Council having previously considered the grant application for the year 2026-27 from the Hampshire & Isle of Wight Victim Support **approved** the payment of a grant of £100.00.

vi) Alresford & District Agricultural Society (A&DAS). The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government Act 1972, Section 144.

Tichborne Parish Council having previously considered the grant application for the year 2026-27 from the Alresford & District Agricultural Society **approved** the payment of a grant of £300.00.

vii) Perins School. The Parish Council of Tichborne noted that the statutory basis for this item is the Local Government (Miscellaneous Provisions) Act 1976 Section 19.

Tichborne Parish Council having previously considered the grant application for the year 2026-27 from the Perins School **approved** the payment of a grant of £300.00.

b) Orders for payment

Date	Transaction Description	Out	In
11/05/2026	HUGO FOX INV-26571	23.99	
07/05/2026	LLOYDS BANK TSFR 070526	7,000.00	
05/05/2026	HCC 2026-27 Lengthsman Scheme		11,000.00
30/04/2026	B.V.Gibbs Salary April 2026	122.50	
29/04/2026	HMRC April 20206 PAYE/NIC	30.66	
28/04/2026	SERVICE CHARGES REF : 484028842	4.25	
27/04/2026	SERVICE CHARGES REF : 481503768	4.25	
17/04/2026	LLOYDS BANK TSFR 170426		1,000.00
17/04/2026	HALC INV-8291	196.00	
17/04/2026	DM PAYROLL SERVICE INV-5216	144.00	
17/04/2026	HUGO FOX INV-25431 601721	23.99	

c) To review the Financial Risk Assessment for 2026-27.

The Clerk said he would be uploading the Financial Risk Assessment on to the Parish Council’s website once the Parish Council had accepted the amendments made to this year’s document.

The Parish Council **resolved** to approve the amendments and publish the document on the website.

**27/07) Internal Audit - Financial and non-financial risk assessment. To complete the annual review of existing systems and controls.**

a) **Standing Orders**

The Clerk reported that the Parish Council manages its affairs according to the National Association of Local Councils Model Standing Orders. These were first adopted in July 2014 (minute reference 15/08) and were later amended in March 2015 (minute reference 15/71).

It was proposed by Cllr Foot, seconded by Cllr Kinder and **resolved** by the Parish Council to adopt the revised Standing Orders for 2026-27.

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The Parish Council **resolved** to approve and publish the document on the website.

### b) Financial Regulations

The Standing Orders mentioned above contain Financial Regulations but the adoption of the list below would clarify important items for the Council:

- cheques – 2 signatures from any of the Parish Councillor designated signatories.
- A statement shall be prepared for the late autumn meeting and presented to the Parish Council to allow for consideration of the financial situation before setting the 2026-27 precept in January 2026.
- Chairman’s Fund – The Chairman may use a fund, not exceeding 5% of the precept or an agreed amount to pay for expenses and entertainment relating to his duties and special expenditure of the Parish Council not covered under another heading.
- Currently, the value of the Chairman’s fund is £250.00
- Members’ Travelling Expenses – Members shall have the right to claim petrol/mileage allowance when undertaking Tichborne Parish Council approved business at a rate of 45 pence per mile.
- Expenditure under the Section 137 power is limited to £11.60 per registered elector (2026-27). The set limit for 2026-27 if applied, is the number of parishioners at 31st March 2026 (187) x Section 137 rate for 2026-27 (£11.60 per elector) = Total limit £2,169.20
- Insurance – The policy was last reviewed in 2016-17 [minute reference 17/69(d) 28<sup>th</sup> March 2017] to ensure that adequate cover was provided.
- Cllr McWhirter agreed to undertake a fresh review of the policy and to report back to a future meeting of the Parish Council.
- A minute should be recorded that the 2026-27 insurance schedule has been revalued by Zurich Municipal following the updated fixed asset register being passed to them.
- Review – these regulations are to be reviewed annually, usually at the Annual Council Meeting.

It was proposed by Cllr Foot, seconded by Cllr Kinder and **resolved** by the Parish Council to approve the financial regulations for 2026-27.

### c) Clerk’s contract & salary

At present, the Clerk is employed to work ten hours per month at a rate of £15.31 per hour. The pay scale used is as follows.

NJC Pay Scales 2025-26 LC1 SCP 14 £15.31 per hour applicable. Ten hours per month.

### d) Treasurers Account

The Parish Council opened a Lloyds Bank 30 commercial savings account in November 2024. This currently pays interest at a rate of 0.6%. As of the 19<sup>th</sup> May 2026, this account held the sum of £25,416.90.

### e) Insurance

To note that a policy schedule was included from 2008 to include cover for Libel & Slander, Fidelity indemnity and for personal accident for Councillors from ages 75-85.

A further change to the schedule now includes cover for personal accidents to all Councillors and Employees aged 16 to 90 whilst on approved duties.

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Cllr Kinder proposed and Cllr Foot seconded the proposal that **all** councillors be on an approved duty if they are engaged in litter picking, verge and hedge trimming and all other **non-highway** maintenance within the civil parish of Tichborne.

Cllr Kinder also proposed and Cllr Foot also seconded the proposal that **all** councillors be on an approved duty if they were to attend meetings of any authority or outside body where they were representing the Parish Council in an official capacity.

The Parish Council **resolved** to approve these proposals together.

These approved duties will be reviewed at the Annual Council Meeting in May 2027.

#### **27/08) Tichborne Parish Council vacancies.**

Following on from the May 7th 2026 election the Parish Council has received a co-option application from Ms Marcia Phillibert. Cllr Kinder proposed and Cllr Foot seconded a motion to co-opt Ms Phillibert on to the Parish Council.

This motion was **resolved** unanimously.

#### **27/09) Councillors' responsibilities.**

The following councillor responsibilities were agreed.

Lengthsman scheme: Cllr Kinder  
Legal: Cllr McWhirter  
Highways: Cllr Kinder & the Clerk  
Tichborne Park Cricket Club: Cllr Foot  
Planning: Cllrs Kinder and McWhirter  
Website and Broadband: Cllr Kinder & the Clerk

#### **27/10) Employee Responsibilities.**

With the Council only meeting every other month there have been occasions when planning applications are received and are not discussed in time to provide a response to the Local Planning Authority (Winchester City Council or the South Downs National Park Authority) before their deadlines are reached.

It was proposed by Cllr Kinder and seconded by Cllr McWhirter that the Clerk be given delegated powers under Section 101 of the Local Government Act 1972 to respond to planning applications that are received between meetings for the duration of the municipal year 2026-27.

The Parish Council **resolved** to approve this. This power will be reviewed at the Annual Council Meeting in May 2027.

#### **27/11) Planning & Licensing.**

a) Planning applications and decisions received from the South Downs National Park Authority.

SDNP/25/04953/CND: Variation of Condition 1 and 2 of SDNP/24/05303/FUL to extend the 1-year permission by 5 years to 2030.

Matterley Farm, Alresford Road, Ovington, Hampshire, SO24 0HU

The SDNPA has approved this application.

SDNP/25/04967/HOUS: Proposed two storey extension to the south of the existing cottage and single storey extension to the west elevation.

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Sevington Cottage Riverside Farm Lane Tichborne Hampshire SO24 0NF

The SDNPA has approved this application.

b) Planning applications and decisions received from Winchester City Council.

There were no applications to receive.

**27/12) Environment, Highways & Transport.**

a) The 2026-27 Lengthsman scheme is in place and a visit is now due. For the moment, Cllr Kinder will be managing the contract on behalf of the Parish Council.

**27/13) Reports that the Chairman deems urgent – NO DECISIONS to be made.**

There being no further business the Annual Council Meeting closed at 8.32pm.

Members of the Tichborne Parish Council are summoned to the next meeting of the Parish Council to be held on Tuesday 23rd June 2026 at Alresford Golf Club.

**Brendan Gibbs**  
**Clerk to the Parish Council of Tichborne.**

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