

COUND PARISH COUNCIL

Chairman:	Cllr S D Scott Harnage Grange Cressage Shrewsbury SY5 6EB	Clerk:	Kathy Symonds 6, The Barns Upper Cound Farm Shrewsbury SY5 6BL
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MINUTES OF THE EXTRA-ORDINARY PARISH COUNCIL MEETING HELD AT 7.30pm ON 6th June 2017 AT THE GUILDHALL, COUND

Present: T Roberts (Vice Chairman), S Green, J Nicholls, J Hall, M Smith

20.17 Apologies for Absence

Apologies were received from Councillors Clutterbuck, James, Sartain and Scott and from Shropshire Councillor Wild. The reasons given were accepted by the Council.

In the absence of Councillor Scott, Councillor Roberts chaired the meeting.

21.17 Declarations of Interest

There were no declarations of interest.

22.17 Public Session and Matters of Concern/Parish Matters

There were no members of the public present.

23.17 Reports from Shropshire Councillor and/or local Police Officer

This being an Extra-ordinary meeting this item should not have been included on the Agenda.

24.17 Minutes of the Parish Council Meeting held on 18 May 2017

The minutes of the previous meeting were presented.

It was **proposed** by Councillor Green and seconded by Councillor Nicholls

and

Resolved (without opposition)

That the minutes of the Parish Council Meeting held on 18 May 2017 be accepted as a true record.

25.17 Matters arising from those minutes

Defibrillator project - Cllr Roberts Ref 12.17, 64.16 and 48.16

There had been some negative feedback on the plans to raise funds and install two defibrillators in the Parish from two different electors. Despite this the Parish Council were unanimously agreed to go ahead with fund raising plans for the defibrillators. A 'flyer' had gone out with the Village Life magazine giving information on the defibrillator project and advising that donations were being sought.

Cound Moor Village Hall committee plan to hold a fund raising event with the proceeds going to the defibrillator fund.

Councillor Roberts presented a written proposal entitled 'Arrangement for a managing defibrillators in Cound' dated 5th June 2017, regarding the future managing of the defibrillators.

It was **proposed** by Councillor Roberts and seconded by Councillor Hall

and

Resolved (without opposition)

That the proposals in the document prepared by Councillor Roberts, and appended to these minutes as Appendix 1/ 5th June 2017, regarding the utilisation and management of the defibrillators will form the basis of the arrangements for managing the defibrillators once they are purchased and commissioned.

26.17 Financial Matters (1)
Review of the 2016/17 final accounts

The Clerk reported the summary receipts and payments for the year ended 31 March 2017:

	<u>2015/16</u>	<u>2016/17</u>
<u>Receipts</u>	£	£
Precept	2,710.00	3,162.95
Bank interest	0.32	0.95
Vat refund	485.32	0.00
Highways Grant	900.00	1,114.00
Transparency Code Funding	0.00	2,294.64
Defibrillator contributions	0.00	250.00
Totals	<u>4,095.64</u>	<u>6,822.54</u>
<u>Payments</u>		
Salaries	1,399.82	984.58
PAYE	350.00	148.71
Travel	139.50	117.90
Office Expenses	201.37	108.55
Training	20.00	552.40
Audit	80.00	100.00
Insurance	159.00	164.25
Subscriptions	191.72	198.74
Room Hire	120.00	120.00
ICT Support	0.00	0.00
Election Expenses	0.00	0.00
Royal British Legion	25.00	30.00
Highways Maintenance	951.00	1,173.00
War Memorial		
Refurbishment/maintenance	144.00	1,306.00
Bench	36.00	0.00
Section 137 Grants	0.00	260.60
Transparency Code purchases	0.00	695.80
Totals	<u>3,817.41</u>	<u>5,960.53</u>

Receipts and Payments summary

	£
Balance brought forward 01.04.16	3,587.52
Add Total receipts (as above)	6,822.54
Less Total payments (as above)	5,960.53
Balance carried forward 31.03.17	<u>4,449.53</u>
Balances as per bank statements	<u><u>4,449.53</u></u>

Internal Audit Report

The internal audit had been carried out and the Auditor completed the Annual Audit Report in the Annual Return positively stating 'The audit work undertaken supports that the Council's financial affairs are properly conducted and free from mis-statement'.

27.17 Financial Matters (2)

Annual Return

Annual Governance Statement 2016/17

Resolved (without opposition)

That the annual governance statement be approved by the Parish Council.

Councillor Hall signed the annual governance statement declaration on behalf of the Parish Council.

28.17 Financial Matters (3)

Annual Return

Accounting Statements 2016/17

Resolved (without opposition)

That the accounting statements for 2016/17 be approved by the Parish Council.

Councillor Hall signed the accounting statements declaration on behalf of the Parish Council.

29.17 Financial Matters (4)

Authorised Payments

The payment of the invoice from SDH Accounting to the value of £100 for the internal audit of the 2016/17 accounts was proposed by Councillor Roberts, seconded by Councillor Hall and unanimously approved by the Parish Council. Cheque number 000540.

30.17 Date and times of 2017/18 meetings

The next meeting will be held on Thursday 20th July at 7.30pm at The Guildhall, Cound.

The Chairman thanked everybody for attending and the meeting closed at 7.53pm.

Signed by Chairman: _____

Date: _____