



DALTON PARISH COUNCIL

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30th September 2022

Dear Councillors,

You are hereby summoned to attend the **Finance & Employment Committee Meeting** of the Parish Council, to be held on **Thursday 6th October 2022** at Dalton Parish Hall at **6.30 pm** for the purpose of transacting the following business:

Joanne Holsey

Joanne Holsey
Clerk to the Council

AGENDA

Encl

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Finance and Employment Committee Meeting held on 7th July 2022 **(A)**
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To note matters arising from the minutes of the Finance & Employment Committee Meeting of 7th July 2022
7. To consider financial matters and agree further action where necessary including: -
 - 7.1 Confirmation of payments schedules from 1st June 2022 to 31st August 2022 **(B)**
 - 7.2 Confirmation of receipts schedule for 01st June 2022 to 31st August 2022 **(C)**
 - 7.3 To receive update regarding renewal of gas contract



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- 7.4 To confirm hall hire prices for Dalton Parish Hall and Sunnyside Community Centre noting the recommendation to increase prices from Sunnyside Community Centre Committee
8. To consider, discuss and agree further action where necessary regarding staffing matters - including: -
 - 8.1 Sickness
 - 8.2 To receive update regarding position of handyman
 - 8.3 Resignation of Friday/Saturday Caretaker
 - 8.4 Discuss options regarding cover for existing bookings
 - 8.5 Dependant on outcome of 8.4 above, discuss where to advertise the position, agree job spec, person spec, interview panel and timings of interviews
9. To notify Parish Clerk of any matters for inclusion on a future agenda
10. To note the date of the next committee meeting

Finance and Employment – 5th January 2023