

CHELFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

DATE: WEDNESDAY 22ND APRIL 2020
TIME: 7:30 P.M.
VENUE: Remote meeting via Skype



Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 16th April, 2020

AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to remotely attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **WELCOME & HOUSEKEEPING -**
2. **APOLOGIES FOR ABSENCE -**
3. **DECLARATIONS OF INTEREST -** To receive Declarations of Interest in any items on the agenda.
4. **TEMPORARY STANDING ORDERS -** To consider and approve the draft Temporary Standing Orders and determine a system of voting for remote meetings. (Appendix A)
5. **COUNCILLOR RESIGNATION -**
 - i) To receive the resignation of Councillor D. Kent.
 - ii) To receive an update on the process for administering casual vacancies from Cheshire East Council.
6. **PUBLIC FORUM FOR QUESTIONS -**
7. **REPORTS FROM EXTERNAL ORGANISATIONS -**
 - i) Cheshire East Ward Member Cllr. M. Asquith - Report on items of interest to the Parish Council.
8. **TO CONSIDER THE FOLLOWING PLANNING APPLICATION -**
 - i) 20/1451M - 22 Wheat Moss, Chelford, Cheshire. SK11 9SP
Single storey side and rear extensions.
 - ii) 20/1530M - 16 Millbank Close, Chelford, Cheshire. SK11 9SJ
Single storey rear extension, garage conversion, bow window additions and velux roof light to front roof elevation.
9. **TO RECEIVE UPDATES RELATING TO LOCAL SUPPORT AVAILABLE AMID THE CORONAVIRUS OUTBREAK.**
10. **MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -**
11. **DATE OF NEXT MEETING -** To be determined.



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For further information and copy agenda please contact:

Tel: 01477 571444 Email: clerk@chelfordparishcouncil.org.uk

Chelford Parish Council

Temporary Standing Orders consequent upon the outbreak of Coronavirus

1. These Temporary Standing Orders should be read in conjunction with the existing, approved Standing Orders of the Council.
2. These Standing Orders apply to meetings of the Council until 7th May, 2021 or an earlier date, subject to Government guidance, as resolved by the Council.
3. That Standing Order 2d be suspended to allow meetings of the Council to be held on such days and at such times as deemed appropriate to allow the transaction of **urgent** business.
4. That Standing Order 2b be suspended and that no Annual Meeting of the Council be held in May, 2020.
5. That any appointment made at the May, 2019 Annual Meeting of the Council continues until the next Annual Meeting of the Council or until such time as the Council may determine.
6. That Standing Order 1a be suspended and that for the duration of these Temporary Standing Orders any meetings required to be held shall be by remote means.
7. Members may be considered 'a member in remote attendance' if **all** the conditions set out below are satisfied.
The member in remote attendance is able at that time -
 - a) to hear, and where practicable see, and be so heard and, where practicable, be seen by, the other members in attendance;
 - b) to hear, and where practicable see, and be so heard and, where practicable, be seen by, any members of the public entitled to attend the meeting in order to exercise a right to speak at the meeting, and
 - c) to be so heard and, where practicable, be seen by any other members of the public attending the meeting.
8. A system of voting shall be determined by the Council to ensure clarity of decision making to all attending the meeting.
9. That public notices of meetings shall be published on the Parish Council website only.
10. That Standing Order 3 (all clauses) be suspended and that no Annual Parish Meeting will be called during the statutory period in 2020.
11. That Standing Order 10c be suspended and that signing of the Minutes will take place at the first non-remote meeting of the Council.
12. That Financial Regulation 5 be suspended and that payments, relating to items included within the approved budget, shall be issued, as required, following authorisation of the cheque and invoice by authorised signatories. Documents will be made available to authorised signatories by post.