

# MINUTES FOR WINTETON ON SEA PARISH COUNCIL

held at 7.30pm on Wednesday 27 January 2021

**Public Participation** – Opportunity for member of the public to ask questions and to hear reports from Great Yarmouth Borough and County Councillors, and Councillors with any pecuniary interests.

Norfolk County Councillor Ron Hanton – has sent regular updates with nothing further to add at this time (previously circulated).

Great Yarmouth Borough Council Noel Galer - gave an update on the situation in relation to COVID – 19 testing within the local area.

Great Yarmouth Borough Council James Bensly - gave an update which included funding opportunities available to the Parish Council

## Members of the public

- A member of the public gave an update on agenda item of Public Rights of Way and agreed to send further information to the Clerk for circulation.

- A member of the public raised concerns over planning applications stated on the agenda. Comments were noted by the Clerk.

## **1.Election of Chairman for the meeting**

Cllr Coe PROPOSED Mark Bobby as Chair for the meeting, seconded Cllr Marie Harley

## **2.Attendance**

Present: Councillors Bobby (Chair), Hartley, Coe, Carr, Mark McMahon, Punchard, Clegg, Parcell and Smithson. 33 Members of the public were also in attendance. (Clerk was also in attendance). Apologies for Absence: None

**3.Declarations of interest** for items on the agenda and applications for dispensations were noted as Cllr Smithson – Allotments and Cllr Hartley – Cricket Club.

**4.Minutes of the meeting** - held on 25 November 2020 previously circulated were approved as a correct record. It was agreed that they would be signed by the Chairman at a later date.

## **5.Matters arising from the minutes, for information only**

Please note that decisions are not made under this item.

**6.Clerk's Report** - previously circulated was noted.

## **7.Correspondence/Consultations:**

**Police budget consultation:** [Police budget 2021/22 consultation | Norfolk PCC \(norfolk-pcc.gov.uk\)](https://www.norfolk-pcc.gov.uk) Noted.

## **5. Planning:**

**Applications received** from Great Yarmouth Borough Council (GYBC):

**06/20/0571/F** - Former Virgin Media Building

Council comments: The Parish Council request this application is reviewed by planners as concerns have been raised as a known area for wildlife. In addition, the access is via a restricted by-way not a Highway.

**(b) 06/20/0664/F:** Removal of condition 4 of pp. 06/19/0027/F - To retain mobile catering units overnight - Cafe and Car Park Beach Road Winterton Great Yarmouth NR29 4DD

Council comments: request for clarification on the following points:

Clarification on the technical details with strike throughs on the original application with the 24-hour requirement.

**(c) 06/20/0608/F:** Two sets of wooden driveway gates, pillars and surrounding walls and a set of gates on Edward Road and gates on Bush Road - Fallowfield Edward Road Winterton.  
Council comments: No objections

**(d) 06/20/0699/F:** 21 Winmer Avenue Winterton on Sea, Detached trailer shelter/cover  
Council comments: No objections

**(e) 06/20/0692/F:** Happy Valley 36 Long Beach Estate Winterton-On-Sea NR29 4JD.  
Demolish existing timber frame holiday dwelling and replace with new chalet bungalow.  
Council comments: No objections

**(f) 06/20/0630/F:** Seacrest Black Street Winterton NR29 4AP, Front porch/utility extension  
Council comments: No objections

#### **Decisions received from GYBC:**

**06/20/0497/F:** 19 The Holway Winterton NR29 4BD, Replacement single storey rear extension and formation of porch. GRANTED

**Broads Authority:** applications and decisions: None

**Neighbourhood Plan:** Cllr Bobby gave an update with the latest documents being made available on the Parish Council website. He added that Community Collective Planning are waiting on an updated map from GYBC (the key was incorrect on the map they previously provided), once received they will formally submit the plan and supporting documents to GYBC & the Broads Authority. All being well the plan will be considered at the Broads Authority Planning Committee on 7 February and will move to Regulation 16, which is the next stage of consultation on 8 February. This will take place for 6 weeks after which an examiner will be appointed.

**9.Roles and Responsibilities 2021-** were finalised and will be made available on the website for public viewing.

**Clerk**

(A) **Residents Communications and Steering group.** Councillor Carr shared a proposal to establish a small steering group of residents and Councillors to propose remit & scope, agree delegation, reporting and approval processes (where required), prepare templates, formats, and styles, and apportion council-led / resident-led activity.

It was **Resolved** Proposed Councillor Bobby, seconded Councillor Coe to set up the group with Councillor Carr as the lead for the group.

**Cllr Carr**

(B) **Coastal Erosion Engagement.**

Cllr Punchard shared a proposal in relation to a Strategic Engagement Group led by the Parish Council to support coastal erosion within the village. It was: **Resolved** Proposed Councillor Carr, seconded Councillor McMahon to progress with the engagement with multiple agencies – Councillor Punchard to lead, Councillor James Bensly agreed to part of the working group. A further discussion took place regarding a survey for local residents to complete.

It was **Resolved** to allocate a maximum £200 budget to support the production of a flyer Proposed Councillor Clegg, seconded Councillor Carr.

**Cllr Punchard**

## 10. Footpaths:

1. Duffles Pond - Cllr Hartley/Smithson gave an update and Councillors considered the following:

(a) NCC clearing vegetation on footpath between Low Barn and 'Duffle's Pond' and it was:

**Resolved** Proposed Councillor Smithson, seconded Councillor Punchard, all in favour to progress with this work.

(b) Repair the fence which runs alongside the allotment site which is in very poor condition. It was: **Resolved** Proposed Councillor Hartley, seconded Councillor Punchard to repair the fence working with local residents in order to benefit local wildlife. **Cllr Hartley/Smithson**

2. Public Rights of Way: Notice of decision - Application to add public rights of way in the parishes of Winterton and Hemsby. Noted

## 11. Updates from Cllrs

(a) Allotments (Water installation). Cllr Smithson gave an update on the installation of water project which included the benefit to the local community which highlighted well-being and future projects which may also benefit the School, Church and Socially Isolated residents. It was noted that the project costs had been reduced considerably as allotment plot holders and local residents had volunteered their time to work alongside Councillors to support the project over the next few months.

(b) Traffic Management. Cllr Smithson gave further update on progress made with the traffic management challenges within the village. The capital councillors added that the recently purchase traffic cones had been met with some positive responses in line with the addition of signs erected.

Councillor Smithson elected to leave the meeting for the next agenda item (A Dispensation is in place in relation to Allotments).

## 12. Financial Matters:

Bank reconciliation was received with a bank balance of £81,767.51 as at 21 January 2021 which includes a ring-fenced Village Hall balance and earmarked reserves.

Expenditure payments for January It was **Resolved** to agree expenditure payments Proposed Councillor Clegg, seconded Councillor Coe.

Staffing	HR Salaries/HMRC/Pension	£1,604.17
Mike De'ath	Open spaces Grass cutting/Strimming	£69.00
NALC	Administration Training	£120.00
Clerk Expenses	Administration Zoom meeting	£14.39
Clerk Expenses	Council Administration Mobile Phone	£29.99
Bulb	Village Hall Electricity	£68.00
Vortex	Open spaces Grass cutting/Strimming	£306.00
		<u>Total £2,211.55</u>

### Budget allocations for 2021/22.

Finance Advisory Group recommendations were considered and it was: **Resolved** to agree the following recommendations:

(a) Playing field Grass cutting - awarded to Vortex for a period of three years

(b) Village grass cutting – awarded to Vortex who have agreed to complete work specification in line with current visits, include village and provide prices for ad-hoc jobs

(c) Other Village Maintenance - Daryl Carpentry Services on a price per job basis.

- (d) Playground (interim cuts) – GYB Services
- (e) Beach Litter Picking – award to Pat Carver
- (f) Churchyard Cutting - Church to continue to manage and provide cutting specification.
- (g) Allotments - allocation of a £2500 budget for contribution towards water project.
- (h) Cricket Club charges – to remain the same at £350 for 2021/22
- (i) Precept increase: of £1308 for 2021/22 which equates to an increase of £2.25 per year/4p per week, per house with an equivalent Band D tax base.

Councillor Smithson re-joined the meeting.

**13.Community Groups** - Councillors wanted to recognise the hard work and contribution many groups and people had made towards village life. There were a number of suggestions to give thanks from the Parish Council and included the following groups. Cllrs to share names with the Clerk.

- (a) 901 Troop are raising funds for a minibus and are half way to target please help this unit hit its target [https://www.justgiving.com/crowdfunding/rachel-tooke?utm\\_term=awdew25JX](https://www.justgiving.com/crowdfunding/rachel-tooke?utm_term=awdew25JX)

Further suggestions for fundraising were shared by Councillors.

- (b) Winterton In Bloom - congratulations were given to the group who have reached their just giving target of £2000.

**14.Items for the next agenda**

Parish Council Car Park Review - Cllr Hartley

**15.Next meeting**

Playing field Management Committee Meeting - Wednesday 10 February 7 p.m.

Full Council Meeting –Wednesday 24 February 2021 at 7.30pm

The meeting finished at 21.21pm

Chairman .....Date .....