

Sutton Maddock Parish Council

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Chairman:
Mr Mark Taylor
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To all members of the Council

7th January 2018

Dear Sir/Madam

A meeting of the Sutton Maddock Parish Council will be held on **THURSDAY 11th JANUARY 2018** commencing at **7.30 P.M.** at **NORTON VILLAGE HALL**. All members are summoned to attend for the transaction of the following business.

Yours faithfully

Sara Brumwell

Clerk to the Council

AGENDA

1. GENERAL PUBLIC

To take matters raised by the General Public attending the meeting.

2. APOLOGIES FOR ABSENCE

To receive for approval and acceptance any apologies for absence.

3. DISCLOSABLE PECUNIARY INTERESTS

(a) Dispensations - to receive and consider any requests to grant dispensations in respect of the restrictions which apply at a meeting which is considering a matter in which a member holds a disclosable pecuniary interest.

(b) Declaration of any disclosable pecuniary interests in items included in the agenda for discussion at the meeting.

4. CHAIRMAN'S ANNOUNCEMENTS

5. MINUTES OF LAST MEETING

To **confirm** the minutes of the meeting of the Council held on the 9th November 2017 – see **Appendix A**.

6. MATTERS ARISING FROM THE MINUTES

6.1 Brick Kiln Lane – Councillor Taylor to update

6.2 Brockton Crossroads & Road Safety Brockton – Clerk to report

6.3 Planning Enforcement – Clerk to report

6.4 Employment Policies – Clerk to report

7. PLANNING APPLICATIONS

(a) Applications for consideration

None received.

(b) Decided applications (for information only):

None decided since the last meeting.

8. VACANT SEAT

To **note** that there still remains one vacant seat on the Council and to **consider** further action to fill the vacancy.

9. COUNCILLOR / CLERK PROTOCOL

To **consider** a template Councillor / Clerk Protocol for amendment, adoption, and incorporation into the Council's Standing Orders as recommended by the County Monitoring Officer in order to implement recommendations made by the Committee on Standards in Public Life (suggested template document circulated by email).

10. POLICE BUDGET & COUNCIL TAX CONSULTATION

To **consider** the Parish Council's response to the Police and Crime Commissioner's budget proposals (consultation documents circulated by email). Closing date: 19 January 2018.

11. PROVISIONAL LOCAL GOVERNMENT FINANCE SETTLEMENT 2018/19

To **note** that the Department for Communities and Local Government has published a consultation paper on the provisional Local Government Finance Settlement 2018/19 (documents circulated by email), and in particular that currently there are no plans to introduce referendum principles to precepting authorities, subject to the sector exercising restraint to minimise precept rises.

12. CORRESPONDENCE

All correspondence received by email has been forwarded. There is no written correspondence to consider.

13. FINANCE

Receipts and payments balance at 07 January 2018 £ 4,946.66 – **see Appendix B**

To approve payments to be made at this meeting:

a) Sara Brumwell:	
(i) Salary	£184.50
(£1384.19 gross salary divided into 6 payments)	
(ii) Expenses:	
Mileage to meeting	£9.00
(20 miles at 0.45p per mile)	
b) HMRC – PAYE on Clerk's Salary	£46.20
c) SALC	
Good Employers Course	£67.20
d) Village Hall Hire (Jan and March 2018)	£40.00

14. BUDGET 2018/19

To receive a report and recommendations relating to the budget for the current financial year and a draft budget for 2018/19 for comments – **see Appendix C.**

15. REPORT FROM SHROPSHIRE COUNTY COUNCIL

No report received

16. MEETINGS, CONFERENCES, EVENTS, TRAINING ETC.

(a) Meetings

- SALC Annual General Meeting, 23rd February 2018, 5.30 p.m. – 7.00 p.m. (venue to be confirmed).

(b) Training

- *'The Annual Parish/Town Meeting verses The Annual Meeting of the Council'* (SALC / Kim Bedford, FiLCM) 5th February 2018, 5.30 p.m. – 7.30 p.m. at Shirehall, Shrewsbury.

- *'Year End, Preparing for Audit'* (SALC / Derek Kemp and Melodie Beever, DCK Accounting Solutions Ltd), 8th February 2018, 5.30 p.m. – 7.30 p.m. at Shirehall, Shrewsbury.
- *'General Data Protection Regulation'* (SALC / Robert Montgomery, Telford & Wrekin Council), 15th March 2018, 5.30 p.m. – 7.30 p.m. at Shirehall, Shrewsbury.

Please contact the Clerk if you are interested in attending any of the above training sessions.

17. DATES OF FUTURE MEETINGS

To confirm the dates of the following Parish Council meetings:

Thursday 8th March 2018

Thursday 10th May 2018 (Annual Meeting of the Council)