

# WARK ANNUAL COUNCIL MEETING

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**Chairman:** Mr Edward Jeffrey    **Contact:** [clerk@warkparishcouncil.gov.uk](mailto:clerk@warkparishcouncil.gov.uk)

Meeting to be held 14<sup>th</sup> May 2026 at 7pm in Wark Town Hall

## AGENDA

- 1. Welcome, declare the meeting is being recorded for the purpose of the minutes**
- 2. Apologies for Absence**
- 3. Report from Chair**
- 4. Election of Chair and Declaration of Acceptance of Office**
- 5. Election of Vice Chair**
- 6. Declarations of Conflicts of Interest**
- 7. Approval of Minutes from 10/03/2026**
- 8. Report from County Councillor Antonia Azocar-Neven.**
- 9. Adoption of standing orders and policies**
  - Standing Orders England
  - Equality and Diversity policy
  - Expenses policy
  - Financial Regulations England 2025
  - GDPR policy
  - IT policy
  - Lone working policy
  - Safeguarding policy
  - Volunteer policy
  - Task risk assessment

**10. Insurance 2 quotes – councillors have been sent relevant information on both**

One from current insurance company £1371.56

One from Zurich £570

**11. Closed meeting 14<sup>th</sup> April, finance and contracts** needs proposed and second in full meeting

Move to BACS payments for monthly wages and other payments where possible – reducing costs

Contracts for Wark toilet, Stonehaugh toilet, new contracts monthly pay

Contract for Stonehaugh grass cutting – 2 councillors meet with contractor and map out exactly what they agree to cut, use map to record areas.

Wark grass cutting, look at paying expenses to Monday Club volunteers

**12. Financial Matters**

12.1 Accounts have been taken to accountants

12.2 Financial forecast – circulated during meeting

12.3 Payment schedule – circulated during meeting

**13. Matters Arising**

13.1 Letter received from the children in the Parish asking about a play area, is there is anything the Parish Council can do.

**14. Items for Discussion at Future Meetings**

**15. Dates for Next Meeting**

Chris Reid

Clerk to Wark Parish Council