

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

AGENDA

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 7th November 2023 at 7.00pm in the Memorial Hall
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) Police Officer;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 3rd October are a correct record.
6. To Discuss **Planning Applications received**:
 - a) 23/504427/TPOA TPO application to crown reduce T1, Holm Oak tree, currently 16m tall with 9m crown spread. Reduce in height by 2.5m and 2m radially. Reduce stem adjacent to bungalow to just above the Woodpecker hole, leaving this in situ. The Steam Shed Vicarage Lane Lower Halstow Kent ME9 7EW
 - b) 23/504672/LDCEX Lawful Development Certificate Existing use for the continued use of Callum Park House as a single dwelling house occupied by persons not solely or mainly employed or last employed locally in agriculture or forestry or any dependent or widow/widower of such (non-compliance with condition (ii) approved application with reference SW/91/456) and uninterrupted breach of agricultural occupancy condition for a period in excess of the last ten years. Callum Park House Callum Park Basser Hill Lower Halstow Kent ME9 7TY.
7. **To discuss planning applications received between producing the agenda and this meeting**.
8. **Matters Arising**
 - a) To discuss and agree Provision of litter bin for outside the shop
 - b) To discuss benches for Recreation Ground
9. **Policies**
 - a) To review the Emergency Plan
 - b) To review the Village Planning Policy
10. **Finance**:
 - a) To discuss and agree quotes received for repair at Church Path Steps
 - b) To discuss and agree quote to cut Burial Ground bank
 - c) To discuss and consider budget for the financial year 2024/25
11. **Correspondence**:
 - a) Email received regarding progress for Anti-slip for steps near reed bed
 - b) Email requesting to place a poster on the Notice Board for Pilates class
 - c) Email requesting to advertise the new development at Callum Park

12. To receive reports on the following:

- a) Parks & Leisure & Planning (MS)
- b) Footpaths and Hedgerow maintenance, Burial Ground (TP)
- c) Allotments (AG)
- d) Parish Highways Plan (AS and K H-C)
- e) Brickfields and Seawall (TP)

13. To receive Clerk's report, to include:

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

14. Items for information only:

- a) Items for Website and Village News.
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 1st November 2023