

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
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9th January 2024

To Highways Committee Councillors

You are hereby summoned to attend a **Highways Committee Meeting at 6.30pm on Monday 15th January 2024 in The Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox - [Papers](#)

Vanessa Oliveri

Mrs Vanessa Oliveri
Committee Clerk

AGENDA

1. **Apologies for absence:** To receive.
2. **Declarations of Interest:** To note.
3. **To receive and approve the minutes of the Highways Committee held on 20th November 2023:**
4. **Opportunity for members of the public to speak:** (limited to 3 minutes per person).
5. **Matters Arising:**
 - a) Closure of coach park: Review of current situation and to receive the notes of the coach park discussion held on 6th December 2023 via Teams.
 - b) Traffic cones: To report that 12 cones have been purchased and received.
 - c) Parking Enforcement Hours: To note GCC have been contacted regarding the parking enforcement hours and terms of contract.
 - d) Vehicle parking on grass verge to the right of the Rissington Road arch – The committee clerk had received a response from the police stating that an offence was not being committed.
 - e) Hedges – The hedge at the bottom of Piece Hedge allotments and a hedge at Stanway Green was included in the grass cutting contract. Cllr Roberts had raised this with the contractors.
 - f) Pumps & Generators: To receive an update.
 - g) Crossing request by Willoughby Place – The committee clerk had emailed County Cllr P Hodgkinson with the committee's response, 'that there had to be a certain distance for crossings from junctions and this request was too close'.
6. **Police:** To receive a police report.
7. **To note the current Highways Cost Centre Summary Report and Reserves Report (Papers 1 a & b).**

8. Traffic & Highways:

- a. To receive an update on the management and delivery of the Strategic Plan:
- b. Delivery of VAS: To receive any updates from GCC of the delivery of VAS.
- c. Inoperative VAS on Rissington Road: To receive an update on the repairs to the ANPR camera at Rissington Road including replacement comms box.
- d. Installation of dropped kerbs: To receive an update from Cllr A Roberts.

9. Periwinkle Bank and Manor Fields Footpaths: To receive an update on the resurfacing of the Periwinkle Bank footpath and to receive an update on grant funding.

10. Correspondence:

11. Items to note: To receive reports for information only. – None received.

Date of Next Meeting: 6.30pm on Monday 19th February 2024 in the Salmonsbury Room.