

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative f

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role):

Date: 08/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
Lloyds Treasurers Account	3,654.76	
Lloyds Business Bank Instant Account	<u>12,069.28</u>	
		15,724.04
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
	<u> </u>	0.00
Add: any un-banked cash as at 31/3/22		
		<u> </u>
		0.00
Net balances as at 31/3/22 (Box 8)		<u><u>15,724.04</u></u>