



## Minutes of the Meeting held on the 12<sup>th</sup> January 2026 at Burton Court Bilsthorpe

Present: Cllrs; Steve Kemp (Chairman), C Cooper, K McAdam, D Brickles, D Mincher, R Stoneman  
Notts CC – Bruce Laughton  
6 members of the public  
Clerk & RFO- Susan Stack

25.176 Apologies for absence  
**B Costello, B Jackson, A Ward, B Stanley, R Holloway (NSDC)**

25.177 Declarations of pecuniary and/or personal interest  
**C Cooper (Heritage trustee)**

25.178 To approve the minutes of the meeting held on the 8<sup>th</sup> December 2025 **It was resolved to receive and approve the minutes (SK/KM)**

25.179 To receive updates on outstanding items (if available):  
**None**

25.180 To note resignation of Cllr D Spence and confirm process commenced 15<sup>th</sup> December 2025  
**Noted – Advertisement will be issued 13<sup>th</sup> January in accordance with our policy**

25.181 Reports from District and County Councillors  
**Paper to cabinet on A614 on which Cllr Laughton spoke and the scheme was agreed. VIA group meeting took place and feedback was that it went well with the intention of monthly meetings initially to keep on top of works. Cllr Mincher reported on actions agreed so far. Cllr Laughton asked to be kept informed of future meeting dates. Council tax setting process is under way. Cllr Laughton will allocate some funds towards the graffiti cleaning and the Clerk will e-mail to formally request assistance of £400 LGR is following due process.**

25.182 Reports from community groups and working parties

Speed Watch <b>Ongoing</b>	Community Hub Working Party (CHWP) <b>Will be attending the field later this week</b>
Flood Resilience Team (MP) <b>No report</b>	Village Hall Working Party (VHWP) <b>Have met with Sue Stock to look at funding for realistic plans/feasibility study and talking to other groups with similar halls for feedback</b>
VIA Group meeting (DM/KM/MP) <b>Some works are planned and the village capacity as a whole is being considered</b>	New trees Working Party (BS) <b>BS Not present</b>

25.183 Councillor reports  
**CC – Busy reporting lots of items on websites to expedite action**  
**SK – attended the welfare event and met Bilsthorpe Fellowship. Has been trying to get local contact details including the Food Club. Reported a notice is in the Green Centre. Dealing with graffiti on Crompton Park and reported to the police. No information known. Conversation over Church Hill with local resident. Spoke to KA foods about leaving bread overnight will report elsewhere if required**

25.184	Public questions (maximum 10 minutes) <b>St Margarets and Methodist Church present to discuss item 25.188. It was resolved that Item 25.188 be brought forward to allow full discussion.</b>
25.185	Correspondence <ul style="list-style-type: none"> <li>• To receive the Play Area Inspections for Crompton Rd and Maid Marion Parks <b>Noted</b></li> <li>• To receive and note the Internal Auditor Report <b>Noted</b></li> <li>• To receive and note 2025 Litter Picking review <b>Noted</b></li> <li>• To receive and comment on Public Waste Bin Rationalisation <b>Noted</b></li> </ul>
25.186	To discuss – emergency action to remove Graffiti on Crompton Rd Park. <b>It was resolved to appoint NSDC up to £1,500 to carry out the work and sign a waiver. (SK/KM). It was noted that alternative suppliers were approached but unable to carry out the extensive work. A policy for any future offensive graffiti to go on next agenda for discussion</b>
25.187	To consider – Changes to ENVA contract (from December meeting) update and discussion <b>The Clerk updated that our complaint is being dealt with. Clerk to add to February agenda to discuss duplicate bin emptying (NSDC/BPC). SK to contact BS to discuss)</b>
25.188	To discuss – Bilsthorpe Fellowship presentation (SK) <b>John gave a presentation, They run a deliver foodbank, some health services and are wanting to bring existing services from Nottingham to the village. Bilsthorpe needs different types of help and they want to work with existing groups offering assistance. Food club at the Green – Thursday morning is their busiest times if assistance available. Shortage of storage at the Green can be an issue. Methodist Group have to hold their toddler group equipment in the same room and similar for fitness instructors, coffee and chat group and the WI. John was invited to attend Food Club one Thursday and the other local groups that meet there. SK to forward details of Scouts and the Bilsthorpe Villager details were passed on.</b>
25.189	To consider financial matters; to review and approve: <ol style="list-style-type: none"> <li>a. Bank Reconciliation – to be reviewed by one Councillor and signed as accurate <b>Completed</b></li> <li>b. Previous month's invoices - to be reviewed by two Councillors and signed as accurate <b>Completed</b></li> <li>c. Budget and financial status <b>Accepted</b></li> <li>d. Invoices to be paid <b>Agreed (SK/KM)</b></li> </ol>
25.190	To discuss and approve – Community Hub (CHWP) quotations and Invoices for approval and to clarify procurement and recommendation procedures going forward <b>Cllr Mincher reported that approval is needed to re-visit the business plan for £1,500 by Mulhall . The FR's require 3 quotes but this is uneconomic due to work already carried out by Mulhall. This is an example of similar situations that are likely to arise during the process and procedures need to be agreed at February meeting.</b> <b>It was resolved to accept quotation of £1,500 (DM/RS) to Mulhall.</b> <b>The Clerk outlined the issue of “late” quotes that emerged following the December meeting prompting this discussion.</b>
25.191	To set the final 2026/27 budget based on information submitted in December <b>£107,176.56 budget was set (SK/KM)</b>
25.192	To set the precept for 2026/27 year based on the budget information <b>£107,176.56 was set as the precept (SK/KM)</b>

25.193 To discuss matters arising from the Local Government Reorganisation affecting the Parish and potential new opportunities/responsibilities.

**Deferred to next meeting with an explanation of what it is referring to**

25.194 Summary of the meeting (time permitting, maximum 10 minutes)

**The public in attendance was very much appreciated and welcome and that much of the business of the Council is circulated ahead of the meeting so that the Councillors are fully briefed and prepared to discuss.**

**The public were invited to give feedback, acknowledged that the behind the scenes work that takes place for local committees etc.**

25.195 To consider: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted

**Resolved to exclude**

25.196 To revisit decision making process and outcome on Insurance liability for the Heritage Centre following agreement of majority of Councillors and new information from Heritage Trustees

**Councillor C Cooper left the meeting. Cllrs Steve Kemp (Chairman), K McAdam, D Brickles, D Mincher, R Stoneman all confirmed agreement to re-visit the decision.**

**A proposal had been received from the Heritage to pay £500. Following discussion it was resolved not to accept the proposal and to request the full amount as per October meeting and subsequent letter. Clerk to issue invoice accordingly.**

25.197 Date of next meeting(s) 9<sup>th</sup> February, 9<sup>th</sup> March, 13<sup>th</sup> April, 11<sup>th</sup> May (APM), 8<sup>th</sup> June

To note that potential agenda items must be with the Clerk by 31<sup>st</sup> January 2026

**Noted**

**Meeting closed 7.45pm**