

FLETCHING PARISH COUNCIL

Clerk: **Gabriella Paterson-Griggs**

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MINUTES of the Annual Meeting of the **FLETCHING RECREATION GROUND COMMITTEE** held on Thursday 8th June 2023 at Fletching Pavilion, Church Street, Fletching (7 – 8pm).

PRESENT: Councillors R Hannay (Chair), Gabriella Paterson-Griggs (Clerk and Treasurer) John Shaw (Booking Secretary), Darren Bradley (Football Club) and Chris Rothery (Parish Council appointed rep - via Zoom).

Members of the Public in Attendance: 0

APOLOGIES: Apologies for absence were received from Damian Greenish (Vice-Chair) and Tim Stack (Cricket Club)

23/1. ELECTION OF CHAIRMAN

It was RESOLVED that Richard Hannay be elected Chairman of the FRGC for the forthcoming year.

23/2. ELECTION OF VICE-CHAIRMAN

It was RESOLVED that Damian Greenish be elected as Vice-Chairman of the FRGC for the forthcoming year.

23/3. APPOINTMENT OF TREASURER

It was RESOLVED that Gabriella Paterson-Griggs be elected as Treasurer of the FRGC for the forthcoming year.

23/4. APPOINTMENT OF BOOKINGS SECRETARY

It was RESOLVED that John Shaw be elected as Bookings Secretary of the FRGC for the forthcoming year.

23/5. APPOINTMENT OF CLUB REPRESENTATIVE COMMITTEE MEMBERS

It was RESOLVED that the following representatives be appointed for the forthcoming year:

- i. Fletching Cricket Club – Tim Stack
- ii. Fletching Football Club – Darren Bradley and Stuart Jefford
- iii. Fletching Stoolball Club – Sharon Hobbs

It was AGREED that the Stoolball Club and the Cricket Club be asked if they wished to have an additional representative on the committee.

23/6. APPOINTMENT OF AUDITOR FOR FINANCIAL YEAR 2023/24

It was RESOLVED that Rupert Ayton be appointed as auditor for the 2023/24 financial year.

23/7. TERMS OF REFERENCE

The Terms of Reference of the FRGC, approved by the Parish Council in July 2020, were noted.

23/8. MINUTES OF THE LAST MEETING

RESOLVED that the minutes of the last meeting held 22nd September 2022 (Ordinary Meeting) were a correct record and were duly signed by the Chair.

23/9. TRUSTEES ANNUAL REPORT FOR YEAR ENDING 31 MARCH 2023

The Trustees Report for the year ending 31 March 2023 prepared by John Shaw was **APPROVED** and signed by the Chairman.

23/10. TREASURER'S REPORT 2022/23

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John Shaw reported that the restricted reserves used purely for the playground had not been used within the year and stood at £3193. The unrestricted reserves (day to day income and expenditure) had received an income of £5,323 from club fees and grants. The expenditure had increased on the previous year to £6,427 due to the purchase of a defibrillator and tree works that needed to be carried out. This had resulted in a net deficit of £1,104. It was noted that the final outturn for 2022/23 was £6,413. It was agreed that there be no increase to the fees for 2023/24.

The main works taking place in the forthcoming year were fence repairs and the refurbishment of the pavilion following the water leak. This was due to be funded by the insurance claim and additional funds from the Cricket Club and any grants that could be applied for.

JS thanked those who keep the recreation ground and outside toilet clean throughout the year.

23/11. CRICKET CLUB REPORT

In the absence of the Cricket Club representative CR gave an update. It was noted that the junior section of the club was stronger than ever and had a high proportion of girls. The ground was looking good and the pavilion was being used despite the issues following the water leak.

23/12. FOOTBALL CLUB REPORT

The Football Club had started pre-season training and was holding its AGM the following week. There was only one team at present but it was hoped that previous players would be attracted back to the club given that there were two new recruits. The team would be in Division 2 south next season. It was also noted that the club was in the process of applying for FA accreditation.

23/13. STOOLBALL CLUB REPORT

It was noted that the bookings had been received for the first part of the season and that the club had changed its bookings secretary.

23/14. FINANCE AND INSURANCE

- i. The Annual Return from 1st April 2022 to 31st March 2023 was APPROVED as a correct record and signed by the Chair.
- ii. *Insurance* – it was noted that the insurance premium for 2023/24 had increased significantly due in part to the loss of the no claims bonus following the claim. Alternative suppliers had been sought but advice had been received that whilst the claim was still ongoing it was preferable to stay with the same company. Therefore, the policy had been renewed for a further year.
- iii. *Bank signatories* – it was AGREED that the authorised signatories to the bank account(s) be Richard Hannay, Gabriella Paterson-Griggs and John Shaw and that Lesley Everard and Richard Coussens be removed as they were no longer members of the committee.

23/15. PLAYGROUND INSPECTION REPORT

It was agreed the playground inspection be booked even though not all the areas in the previous report had been rectified. JS to contact the company to arrange the inspection and the Clerk to attend if possible. Following the inspection a plan of works would be drawn up and implemented.

23/16. FENCING REPAIRS

A quote had been received for the repairs required to the fence around the recreation ground and a replacement post for the gate. A second quote had been requested but had not been received. It was, therefore, AGREED to go with the original quote for the works. JS to inform the contractor.

23/17. PAVILION REFURBISHMENT

The Clerk updated the Committee of the outcome of the discussion held at the Parish Council Meeting on 5 June 2023 in respect of the refurbishment of the pavilion following the water leak. It was noted that a structural engineer was to be appointed to provide a report as to whether the

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ceiling could be vaulted within the pavilion. Once the outcome was known and plans of the proposed changes drawn up an additional meeting of the committee would be scheduled.

23/18. ANY OTHER BUSINESS

Drainage of the football pitch: DB queried whether it would be possible to look into renewing the drainage works that were undertaken approximately 20 years ago as the pitch had been very waterlogged during the football season. It was AGREED that it would explored as to whether there would be any grants available for this.

23/19. TIME AND DATE OF NEXT MEETING

The next meeting is due to be held on:

Thursday 21st September 2023 at 7pm at the Pavilion.